



A-barth Onan Hag Oll! Representing One and All

REPORTS FOR JANUARY 2018 MEETING

AGENDA ITEM 9.1

Stithians Energy Group report notes for Stithians Parish Council 16/01/18

1. SEG had a stand at the Christmas market primarily to launch the free thermal imaging service but also to promote SEG. We had a good response to the thermal imaging service with about 25 people signing up to see where their homes were losing heat. We will be conducting these surveys over the next few weeks.
2. An article was published in the last issue of The Stithians Times on food waste.
The next issue will be on plastic waste and has been submitted to Denis Nightingale.
3. SEG has resubmitted the request for funding from the Community Chest Fund.
(Originally sent to John Thomas's old email address).
We have also applied for funding from Tesco's Bags of Help grant.
And have pre-registered with Marks & Spencer's energy fund.
4. The next public event (9th March) is being planned and will be a talk by guest speaker Nikki Jones from Bristol. The subject is still to be decided but could be a climate change Review of 2017 and/or Land Use.
SEG has also tied in with Chacewater Energy Group and Friends of the Earth Lizard Peninsular who also want Nikki to give a talk that weekend.
5. We will shortly start re-planning the electric car/electric assist bike event for the summer.
6. At the last 2017 committee meeting it was decided that SEG should explore

the possibilities of community renewable energies/ renewable heat / battery storage. It will be a big project even just to explore what could be done so we will see if we can get some professional advice.

7. We are also looking at the possibility of obtaining waste/set-aside land for the planting of trees and possibly involving the school. (my grandchildren have been involved with such a scheme in Andover)
8. Because of the increase in workload we are looking at opening up the committee to more members.

Brian Piper

9th January 2018

AGENDA ITEMS 12.1 – 12.2

Clerk's Reports for Meeting on 16th January 2018

Summary of Decisions Required:

1. To note the Council's current financial position.
2. To note and agree the content of the Clerk's report on a complaint from Mr Pettersen and to ratify the actions of the Clerk detailed therein.

Report:

12.1 Council's Current Financial Position:

Appendices 1, 2 and 3 to this Report show the Council's financial position as at 9th January 2018.

I do not propose to elaborate further on the Appendices but will be pleased to address any matters that Members may wish to raise at the meeting.

The Appendices to this report may be seen upon application to the Clerk

12.2 Complaint from Mr B Pettersen:

I reported to the December meeting that Mr Pettersen had not responded to the offer of £200 in full and final settlement of his claim.

On 19th December I received from the Solicitor a copy of his response along with a proposed response to him. These appear as Appendices 1 and 2 to this report.

Members will observe that he asked for [REDACTED] including "tax" which it is believed refers to VAT. His response came with a rather convoluted settlement document which was, in my and the Solicitor's opinion, totally unnecessary. Hence the Settlement attached as Appendix 3. I agreed to the letter and the attachment being sent.

Because of the Christmas break, however, neither was sent and most fortuitously during that break John Colgate asked for Mr Pettersen's VAT Registration Number and he replied saying that he was not registered for VAT. He should not, therefore, be claiming for it. I therefore suggested to the Solicitor that, because of what amounts to a fraudulent claim which is far more serious than the innocent mistake made by your Chairman, Mr Pettersen should drop his claim.

The Solicitor informed me on 2nd January that she would not be sending the agreed response immediately. Rather, in the first instance, she would be setting out the position regarding VAT pointing out that he has sought to recover this in circumstances where he was not entitled to and that the matter would be drawn to the attention of the court. She further indicated that she would ask him, in the light of this, to confirm within the next 7 days that he will be discontinuing his claim.

She did point out, however, that if he persisted with the claim, it remained her firm view that an offer should be made given that the costs already outweigh the sums in dispute and will only increase. She confirmed that the offer to be put forward would be exclusive of VAT.

On 3rd January, however, she informed me that Mr Pettersen had sent an e-mail on 28th December admitting his error in including VAT and suggested that, in view of this, the claim should be settled in the sum of [REDACTED] being the figure exclusive of VAT. I replied saying that I thought that it was in the interests of the insureds to get the claim dropped but she was of the opinion that, given that costs are not recoverable in small claims cases (of which this is one), the sooner the matter is settled less money is spent on costs. She went on to say that at present the costs incurred already outweigh the amount of the claim and so it is in Insurers' best interests that the matter be settled as soon as possible. It is her view that a court would say that this was an innocent mistake by Mr Pettersen and further, that the VAT element is only a very small amount.

In those circumstances it remains her firm recommendation that the matter should be settled without further delay.

Unfortunately, because I was advised to contact our Insurers for advice, I have to abide by what the Solicitor says and replied on 4th January as follows:

If I were dealing with the matter, it's not the approach I would take but, as it rests with the insurers, then I (reluctantly!) agree to your suggested course of action.

Obviously, this means that the figure in the document in Appendix 1 will be revised to [REDACTED]

As I inferred to the Solicitor, if I were dealing with the matter, I would be going down the route of suggesting that, in the light of his VAT "error" he drop his claim but my hands are tied.

The above is but a précis of what has transpired between the three parties since my report to the December meeting but if any Member wishes to see any or all of the full correspondence, then I am only too willing to forward it.

At the time of writing this report I had heard nothing further. If I receive any further information I shall report it verbally to your meeting.

JV Calvert

Clerk and RFO

5th January 2018

The Appendices to this report may be seen upon application to the Clerk

AGENDA ITEM 13.1

This is merely a list of current Planning Applications prepared for the convenience of Councillors and is not included here. Anyone wishing to see it may do so upon application to the Clerk.

AGENDA ITEM 13.4(a)

Application Ref: PA17/12222

Proposal: Construction of 2 Dwellings

Location: Linda Lea, Longdowns TR10 9DR

Applicant: Sowenna Developments Ltd.,

Decision Required:

Members are requested to consider the following report to reach an informed decision regarding the above planning application.

Date of Site Inspection:

N/A

REPORT:

Background:

This planning application is for permission for the construction of dwellings on land associated with the dwelling known as Linda Lea which is to be demolished, at Long Downs. This is a recently sold, tired looking, pebble dashed bungalow.

The site has been split into two planning application proposals; and this application relates to the northern portion of the site.

This planning proposal is for the construction of two, 3 bedroom semi-detached houses. Access would be from the side road (as now), with parking for 2 vehicles in front of the properties.

Whilst initially feeling that this proposal was a positive step, upon further research and reading I see that the site is being festooned with proposed properties.

The second application (which is reported separately) appertaining to this site is for the construction of 2 detached properties with 1 property requiring a new access from the A394.

Matters of Concern:

Given that this parcel of land presently occupied by a single bungalow is being proposed to accommodate 2 semi-detached properties and 2 detached houses (the latter of which is proposed creating a new access from the A394), I feel this is over development and a clear case of blatant profiteering.

Cllr H Jones 15th Jan 2018

AGENDA ITEM 13.4(b)

Application Ref: PA17/12227

Proposal: Construction of 2 Dwellings

Location: Linda Lea, Longdowns TR10 9DR

Applicant: Sowenna Developments Ltd.,

Decision Required:

Members are requested to consider the following report to reach an informed decision regarding the above planning application.

Date of Site Inspection:

N/A

REPORT:

Background:

This planning application is for permission for the construction of dwellings on land associated with the dwelling known as Linda Lea which is to be demolished, at Long Downs. This is a recently sold, tired looking, pebble dashed bungalow.

The site has been split into two planning application proposals; and this application relates to the Southern portion of the site.

This planning proposal is for the construction of two, 3-bedroom detached houses. Access would be for 1 property from the side road (as now), with parking for 2 vehicles in front of the property and the other property is proposed to have a new vehicular via the A394 with parking for 2 vehicles in front of the property.

Matters of Concern:

Given that this parcel of land presently occupied by a single bungalow is being proposed to accommodate 2 semi-detached properties and 2 detached houses (the latter of which is proposed creating a new access from the A394), I feel this is over development and a clear case of blatant profiteering; 4 family homes on this plot is simply too much in my opinion.

Cllr H Jones 15th Jan 2018

AGENDA ITEM 14

Clerk's Report for Meeting to be held on 16th January 2018

LICENSING APPLICATIONS

Decision Required:

To note and accept the content of the report on Licensing Applications.

Report:

As Members are aware, I receive an e-mail every week detailing all licensing applications. Up to 8th January there had been no applications affecting Stithians.

For Members' information, who wish to check applications for themselves, the link to the website is www.cornwall.gov.uk/default.aspx?page=21173

I receive no such assistance with details of applications received in relation to sex establishments and so still have to do that myself. I last checked the link to their website, which is www.cornwall.gov.uk/default.aspx?page=28415 , on 9th January and found no new applications in respect of the licensing of sex establishments affecting Stithians or anywhere else in Cornwall for that matter. The information relating to an application to renew the licence for an establishment in Newquay, however, which I have been reporting for several months, has now been updated to show that it was accepted on 8th December with a deadline for representations of 5th January 2018. The page now shows that it was last updated on 11th December 2017. The comment that "every effort has been made to update this register on a weekly basis" still appears.

JV Calvert,

Clerk

9th January 2018

AGENDA ITEM 15.1

Clerk's Report for Meeting to be held on 16th January 2018

New Cemetery Provision

Decision Required:

To note and approve the content of the notes of the Cemetery Working Group meeting held on 4th January 2018 and the actions agreed therein.

Report:

The Cemetery Working Group met on 4th January, initially at the new cemetery to consider a suggestion made by the Cricket Club regarding access between the two cemeteries and then at Yew Tree Cottage.

Notes of that meeting are included as Appendix 1 to this report.

JV Calvert,

Clerk

5th January 2018

Appendix 1 to AGENDA ITEM 15.1

CEMETERY WORKING GROUP MEETING HELD ON

THURSDAY 4th JANUARY 2018

Present:

(PB) Councillor P Blease – Chairman

(RW) Councillor Mrs R Wood

(JT) Councillor Mrs J Thomas - Environment Portfolio Holder

(VK) Councillor Mrs V Kavanagh

(RH) Roger Hocking – Project Manager

(JVC) John Calvert - Clerk

Colours indicate actions required by that person

Apologies:

None

Notes of Meeting:

The meeting convened on site to discuss the route of the access from the existing cemetery through the cricket field to the new one.

It was agreed that a route could be found along the cemetery side of the boundary fence between the cricket field and the cemetery which exits onto the cricket field much closer to the gate than originally envisaged. This had been suggested by the Cricket Club in order to minimise conflict between the public and cricket balls.

It was agreed that there was no need for a gate in the fence.

RH will incorporate the agreed route into the drawing to be used for tender purposes.

The meeting then transferred to Yew Tree Cottage where the following matters were discussed:

Concerns from the resident of 3 Old Vicarage Close about flooding:

Various aspects of this were discussed and it was agreed to decide upon a suitable course of action during the works rather than including it in the tender documents.

Seating Area:

It was agreed that this and the path to it should be paved, the exact specification of the paving stones to be decided by RH bearing in mind that there was no need for anything too elaborate that would significantly increase costs.

The matter of siting the W.I. seat was discussed and JVC agreed to ask David Tresise, who was believed to be the supplier, for dimensions and fixing method and to pass the information to RH.

Granite Sign:

PB advised that Andrew Hearn had agreed to supply, free of charge, a large piece of granite to be used as a sign at the entrance to the cemetery.

Form of Contract & Tenders:

RH advised that he was willing to produce a simpler form of contract which would probably be more acceptable to the contractors who were to be invited to tender than the JCT one originally produced. This was agreed. It was further agreed, once the simpler form of contract had been prepared, to proceed to the tender stage, initially using the 3 local companies already identified. If any of these are unwilling or unable to tender there are 2 additional companies suggested by RH to approach.

PB to arrange (separate) meetings with each of the contractors for him and RH to discuss their submission of tenders, to outline what is involved in the project (may involve meeting on site initially) and to address any queries they might have prior to their tender submissions.

JV Calvert

Clerk

4th January 2018

AGENDA ITEMS 16.2 – 16.4

Footpaths, Highways & Environment Portfolio -

Clerk's Reports for Meeting on 16th January 2018

Summary of Decisions Required (Details in report):

- 1. To note and approve the content of the Clerk's report on the Wellness Hut.**
- 2. To note and approve the content of the Clerk's report on the new notice board.**
- 3. To note and approve the content of the Clerk's report on traffic and parking issues and to confirm that a meeting with the Cornwall Council**

Road Safety Officer will be arranged by Cornwall Councillor John Thomas as soon as possible.

4. To note the Clerk's actions as regards the matter of proposals from the Glebe Committee for housing in Hendra Road adjacent to the Church.

16.1 Environment Portfolio Holder's Report:

The report from the Portfolio Holder is presented separately.

16.2 Wellness Hut:

The Wellness Hut continues to prosper.

I reported to the September meeting that one matter was outstanding following the refurbishment works and that was the fact that insulation was never installed at the "toilet" end of the building and an area 12ft x 12ft needs to be covered to a depth of 12". Tyrone Martin quoted £25 for doing this with the materials being obtained from LA Phillips for approximately £80. I advised that the toilet maintenance budget would cover this cost and Members approved the expenditure under Minute 17/09/17(2). The work was carried out on Monday 13th November. Tyrone Martin's invoice for the work is included for payment in Agenda Item 23. The invoice for the materials from LA Phillips was approved for payment at the December meeting.

16.3 New Notice Board:

As Members are aware, there are several places where the paint is chipped. Whether or not this has occurred during transit or erection has not been established but in any case they are to be rectified by the supplier when he visits to replace the backing board which is faulty in that the paint lifts when the magnets that hold notices in place are removed.

The Chairman has now obtained some additional magnets as insufficient are supplied as standard.

Unfortunately, the return visit by the installer was been delayed due to family illness but the notice board was still, of course, useable and there was therefore no urgency. All being well, the visit was scheduled for Friday 12th January.

16.4 Traffic and Parking Issues:

As far as I am aware, there is still no further progress as regards a meeting with Cornwall Council's Road Safety Officer. I hope Cllr John Thomas will be able to clarify matters at the meeting.

Members will recall that, under Minute 18/10/17(3), it was agreed to ask Michael Greet, the Agent for the Glebe, to contact the Council as soon as proposals for housing adjacent to the Church in Hendra Road were at an appropriate stage for consultation. I reported to the November meeting that he had informed me that he should be ready to do this "towards the end of the month". On the assumption that he meant November, I sent him a reminder on 13th December. Having had no response, I sent another on 2nd January.

At the time of writing this report I still had not received any response. If I have one before your meeting I shall report verbally thereat.

JV Calvert,

Clerk

9th January 2018

Appendix 1 to AGENDA ITEM 16.4

E-mail referred to:

Content of E-mail received from M. Greet, Glebe Agent, at 11.34 on Monday 15th January 2018.

I have received instruction from the Glebe Committee to circulate the attached draft plan (Appendix 2) which is likely to be the scheme for formal discussion with yourselves, the PCC and the School, both in relation to the proposed car parking area and the residential development.

It would be useful to discuss what details the Parish Council, PCC and School would require to consider a lease arrangement for the car park, which we would envisage being let jointly or to one party on a long term basis.

The Appendix referred to may be seen upon application to the Clerk

AGENDA ITEM 17.1

Playing Field Portfolio

Clerk's Report for Meeting on 16th January 2018

Summary of Decision Required (Details in report):

To note and agree the content of both the report and the notes of the Playing Field Progress Meeting held on 10th January 2018 and the actions contained therein with particular reference to any financial implications.

Report:

17.1 Playing Field Progress Meeting:

The notes of the Playing Field Progress Meeting held on 10th January appear as Appendix 1 to this report. Members are requested to note the content thereof with particular reference to any financial implications arising therefrom. By accepting the report, Members are agreeing to accept any quotations referred to therein.

Referring to the notes of the meeting, I would inform Members as follows:

Replacement Pay Equipment:

A report on this will be included as a separate Item 17.2.

Zip Wire:

I now have the zip wire and payment therefor was approved at the December PC meeting. Members will note that the location of the zip wire will be discussed at a site meeting on the same day as the February Progress Meeting.

Car Park Maintenance:

Members will recall that under Minute 19/10/17(2) it was agreed to seek quotations from contractors to “recycle” the car park surface in order to level it. I hope to be able to report further verbally on this to your meeting.

JV Calvert

Clerk

9th January 2018

Appendix 1 to AGENDA ITEM 17.1

NOTES OF PLAYING FIELD PROGRESS MEETING HELD ON

MONDAY 8th JANUARY 2018.

Present:

(HJ) Councillor H Jones – Playing Field Portfolio Holder

(VK) Councillor Mrs V Kavanagh – Assistant Playing Field Portfolio Holder

(TM) Tyrone Martin - Playing Field Caretaker

(JVC) John Calvert - Clerk

Colours indicate action required by that person.

Apologies:

None

Notes of Meeting:

As has become normal practice, the notes of the previous meeting, in this case, 13th November 2017, were used as an agenda with any other items included under “Other Matters” or as necessary.

1. *Pavilion:*
Replacement Pavilion:

This is still on hold pending consideration by the Parish Development Working Group. The development of a Neighbourhood Development Plan is currently taking precedence. JVC has previously advised that if it were decided to replace the existing pavilion with portacabins, planning permission would be required.

2. *Replacement Play Equipment:*

It was agreed at the December PC meeting that Wicksteed are the preferred suppliers. VK is currently pursuing funding options and will report further to the January PC meeting.

Zip Wire: JVC advised that he had now received the zip wire kit. The PC will need to pay for the supports and installation.

In order to install the zip wire in the location proposed, it had been suggested that the gateway between the old and new playing fields should be closed off. At the November PC meeting, however, it was agreed that only the pedestrian access should be blocked up and that the vehicular access should remain, ensuring that it is locked.

It was agreed that a site meeting should take place in February to decide the exact location of the zip wire.

*3. Caretaker's Inspection Reports:
Inspection Report Dated 7th January 2018:*

Slight damage to Sky Saw safety surface – TM advised that he had sufficient material for the repair but would then need more. **TM to inform JVC of supplier.**

5. Annual Safety Inspection:

Outstanding Matters:

All now addressed

6. Other Matters from Previous Meetings:

- *Climbing Wall Rope Net:*
Still being monitored – all OK at present. Nothing in this respect identified in Annual Inspection.
- *Tennis Court:*
Overall condition of the tennis court remains good. TM has been cleaning it more often in recent weeks because of leaf fall. TM has renewed the white lines.
- *Old Playing Field Entrances:*
TM was still “keeping on top of the weeds”. Further moss treatment will be carried out when necessary. TM sprayed weeds when spraying in the village.
- *Dogs in Playing Field:*
JVC had previously advised that Mike Dawes, Chairman of the Rugby Club, had asked to attend a PC meeting and it had been agreed that it would be the October meeting. He did not attend as he had another matter to deal with. When he does attend, that will be used as an opportunity to ask the RFC to assist with reminding dog walkers of their responsibilities as regards the rugby pitch.

7. BMX Track:

Agreed to continue to monitor as it is a waste of time to do anything about the “modifications” made by the users. No further modifications recently.

8. Car Park Maintenance:

The surface had deteriorated considerably. It had been decided at the October PC Meeting not to extend the car park but to investigate the possibility of reconstituting the existing surface. JVC still pursuing but having difficulty in getting a call-back from the one company of which he was aware. Cllr W Thomas has stated that he would try to ascertain the company who had carried out similar work in the Parish but has not yet contacted JVC.

In the meantime, JVC will order a load of stone from Lawers for TM to use as a temporary measure in the worst of the potholes.

9. Tennis Court Footpath:

TM monitoring and taking action as and when necessary regarding flooding. No problems with this or dog fouling at present.

10. Youth Shelter:

TM confirmed that there was sufficient paint left for one more application after the one he had just done.

11. Condition of RFC Training Pitch:

As previously reported, under the terms of the MOU the RFC are obliged to rectify damage at the end of the playing season. It was previously agreed to monitor and take necessary action at the end of the playing season. No action was required. Training has now started again and the surface is once again getting churned up.

12. Moles in the Playing Field:

No need for any action at present. Pins and barriers continue to be stored at West Trevales Farm.

13. Other Matters:

- *Flagpole:*
No action at present.
- *Hedge Trimming on Footpath Next to Tennis Court:*
No action required at present – any overhanging vegetation is sufficiently so as not to cause a problem for pedestrians.

14. Next Meeting:

It was agreed that the next meeting would be at 9.15am on Monday 5th February 2018 at Dursona.

JV Calvert

Clerk

9th January 2018

AGENDA ITEM 17.2

Appendix 1 to AGENDA ITEM 17.2

AGENDA ITEM 20.1

ACTION NOTES OF MINING VILLAGES REGENERATION GROUP

Held at the Stithians Centre on 23rd November 2017

Present

Charlotte Caldwell	Cornwall Council
Rob Knill (Chairman)	Chacewater PC
Chris Bell	St Day PC
John Newcombe	St Day PC
Peter Tisdale	Treasurer
James Biscoe	Stithians
Ashley Wood	Lanner PC
Kevin Furnish	Gwennap PC
Carl Martin	Carharrack PC
Phil Blease	Stithians PC
Catherine Hendy	Young People Cornwall
Adam Fitzpatrick	Cornwall Housing
Stuart Blackie	Cornwall Housing

Apologies

Howard Jones	Stithians PC
John Calvert	Stithians PC
Steve Leech	Chacewater PC
Fiona Barnard	Gwennap PC
Elaine Youlton	Lanner PC

Sandy Steward

Lanner PC

Roy Gill

St Day PC

Minutes of last meeting – matters arising

- Peter Ledingham has arranged to attend various Parish Council meetings.
- All to feedback CIL comments to AW.
- The finance issue at Chacewater has been cleared up ref: contribution.
- CB has circulated information about website income.
- RK had attended the CPIR CN panel and had found it useful.
- RK has found the Gwennap's "Property Adversely Affecting Amenity of Neighbourhood" letter a useful template and thanked KF.
- KF and JN have new email addresses which will be on circulation email listing.

Actions: CB to further investigate website income.

Treasurers Report

- PT tabled his update report.
- Decision was taken to move to electronic banking.

Actions:

- **PT to organise online banking**
- **St Day cheque to be sent to PT**
- **PT to show contributions to trails website as ring-fenced amount on accounts**

Community Link Officers Report

- CC informed members of the Localism Summit on 28 November at Pool Innovation Centre 12-4:30pm
- The next CPIR CN Panel will be on 16th January – 7-9pm, venue tbc.
- Community Chest is still accepting applications
- Groundwork want the Tesco Bags of Help scheme promoted and she outlined the benefits of this and the process.
- Feedback from Cllr Joyce Duffin ref: reporting of issues was read out, to be circulated with the minutes.

Parish Reports

Additional comments to written reports as circulated:

- Carharrack – flooding hotspots discussed – RK encouraged CM to report the hotspot. The 46 bus service has stopped and Cllr M Kaczmarek is arranging a meeting with Passenger Transport to investigate.
- Chacewater – Anti social behaviour issues reported on Brookside estate.

- Gwennap – Speedwatch issues – Eleanor Grey is the best contact at the police. Aspiration to make the Wheal Maid valley an open access area. Community Transport scheme is being worked on, in line with the NDP. Gwennap PC will chair the Geothermal meeting.
- Lanner – At the environmental screening stage of their NDP. Toilets need refurbishment.
- St Day – Traffic issues reported at Scorrier.
- Stithians – The plant tracker website was discussed. The issue relating to the Historic Churchyards website highlighted to the Chair by Mrs Janet Ivey was discussed in some detail; the Group came to the conclusion that this was a Stithians specific matter and that PB has already met with Janet Ivey.

Presentation on the Gypsy & Traveller sites – Adam Fitzpatrick and Stuart Blackie, Cornwall Housing

The following update was given;

- There are 66 pitches across 3 sites in Cornwall plus unauthorised camps.
- AF is tasked with working on an Action Plan for improvements and investment is needed.
- Across Cornwall, there is a need for provision of 300 new pitches.
- AF explained how he is working on the fly tipping issues at Wheal Jewel and working with the tenant engagement team to provide skips etc.
- He is working with Cornwall Council to get speed humps replaced, which have been damaged.
- Monitors have been put in place and there will be a greater security presence on the sites. SB is working to get funding for CCTV to be re-introduced.
- PB raised the fact that he was attacked on the site and was spat on, and that a virus was reported to be going around the site and the police were apparently refusing to go on site. SB and AF confirmed that the virus (PVL) has been eradicated and that the crime needs to be reported to the police by PB. AF agreed to take action in this regard.
- The complexity of the relationships on the sites were discussed, including the perceived hierarchies. Apparently licensees/residents aspire to be on the top tier at Wheal Jewel.
- AF has completed the new tenancy agreements and will circulate to the group. KF also asked that the emergency tel number be shared as per the meeting with Kate Kennally. SB agreed to do this.

Actions:

- **AF to share the 2 documents; employer and express terms and project plan including project milestones.**
- **SB to provide the tel number for out of hours via Environmental Health.**

Presentation by Catherine Hendy, Young People Cornwall

- CH explained the Reaching Communities Lottery funded project she is working on and that the funding for the third and final year is designated for the CPIR CN area.
- She asked members for ideas of how YPC could work in the villages and RK said that Gwennap PC would be keen to work on a youth club project, which had also come out of the NDP survey as a need by the young people in the area.
- RK said that Chacewater would also be keen to link into a project.
- CH explained the work that YPC undertake including detached youth work and setting up of sustainable projects – which need a key person to take forward once YPC funding concludes.

Actions:

- **Members to contact CH to get follow up action discussed in their village.**

Any Other Business

- Further to the email RK received from Mrs Janet Ivey, it was resolved that there needs to be a caveat on the Historic Churchyards website along the lines of "Reasonable care has been taken by MVRG to ensure that the information on the website is accurate and up to date, however we take no responsibility if information is out of date or inaccurate."
- CB raised the fact that the Data Protection Act is changing and there are fines for non-compliance which could potentially be onerous for Parish Councillors. PT said that CALC are sending out a letter.

Date, time and venue of next meeting

- Thursday 18th January 2018 at St Day – venue tbc.

EGM

- The final draft of the MVRG Constitution has been circulated and amendments made, however, PT needed to provide some further words relating to banking; once received the document would be put out on final circulation by RK.
-

AGENDA ITEM 21

Clerk's Report for Meeting to be Held on 16th January 2018

Correspondence Received

SUMMARY OF DECISIONS REQUIRED (Details in Report):

- To note receipt from Cornwall Council of a Special Communities & Devolution Bulletin dated December 2017 dated September 2017.
- To grant permission, subject to the usual conditions, for Stithians Fayre to be held on the Playing Field on Saturday 4th August 2018.
- To note receipt from Cornwall Council of their Localism Newsletter dated December 2017.
- To note receipt from CALC of their Newsletter dated December 2017.
- To note receipt from the Police & Crime Commissioner of her Monthly Report for December 2017.

REPORT:

Since the last meeting, the following correspondence has been received:

<i>Date</i>	<u>Type</u>	<u>From</u>	<i>Subject</i>	<u>Action Taken/Requested</u>
15/12	E-mail	Cornwall Council	Special Communities & Devolution Bulletin	See Section 1 of Report
19/12	E-mail	Simon Relton	Use of playing Field	See Section 2 of Report
20/12	E-mail	Cornwall Council	Localism Newsletter	See Section 3 of Report
21/12	E-mail	CALC	December Newsletter	See Section 4 of Report
21/12	E-mail	Police & Crime Commissioner	Monthly Report – December 2017	See Section 5 of Report

1. I circulated this to Members for information on 15th December. It contains details of **Developing a Shadow Accountable Care System for Cornwall.**
2. Permission is sought to hold Stithians Fayre Day on the playing field on Saturday 4th August 2018 between 11am and 4pm, a shorter period than last year. The Fun Dog Show is now an integral part of the Day but it is proposed this year to have a dog walking area roped off and to provide a dog bin therein.
3. I circulated this to Members for information on 21st December. It contains, among other matters, information on agency agreements.
4. I circulated this to Members for information on 22nd December.
5. I circulated this to Members for information on 22nd December.

JV Calvert,

Clerk

9th January 2018

AGENDA ITEM 23

Authorisation of Payments – January 2018

Decisions Required:

1. To approve payment of the sums shown in the report totalling **£5,108.71** along with sums in any additional report which may be tabled at the meeting.

2. To approve payment of any additional expenditure agreed by resolution during the meeting.

Report:

1. The table below shows, as usual, invoices received since the last meeting as well as the usual monthly and other payments to be made. Figures in the last column relate to the explanatory notes below the table.
2. Invoices received between the date of the circulation of this report and the date of the meeting will be reported at the meeting as appropriate in a report tabled at the meeting.

<i>Type</i>	<i>Date Due</i>	<i>Payee</i>	<i>For</i>	<i>VAT</i>	<i>Total Amount</i>	<i>See Note</i>
E	16/01	Clerk	January Salary		1,275.92	1
E	16/01	Clerk	December Expenses (Appendix 1)		0.00	
E	16/01	HMRC	Clerk's Tax under PAYE - January		318.80	
E	16/01	M White	Toilet Cleaning - January		81.97	
E	16/01	M White	Litter Picking - January		133.69	
E	16/01	Tyrone Martin	Playing Field Caretaker - January		598.33	
E	16/01	Tyrone Martin	Lower Churchyard - January		70.50	
E	16/01	Tyrone Martin	Cemetery Maintenance - January		50.42	
E	16/01	Tyrone Martin	Cleaning Longdowns Bus Shelters -January		28.45	
E	16/01	M Rashleigh	Playing Field Grass Cutting	131.56	789.36	
E	16/01	SWW	Water Supply - Toilets		53.07	
E	16/01	Bowling Club	Footpath Electricity	4.66	97.80	
E	16/01	SLCC	Membership Fees		215.00	
E	16/01	ALCC	Membership Fees (Union)		30.00	
E	16/01	EDF Energy	Electricity Supply – Toilet/Wellness Hut	5.85	122.76	2
E	16/01	LA Phillips	Toilet & Litter Consumables	2.40	14.40	
DD	01/02	SWW	Water Supply – Playing Field		32.92	
DD	01/02	Fields in Trust	Membership Fee		50.00	
DD	14/02	PWLB	Playing Field Loan 1		1145.32	
TOTALS				£144.47	£5,108.71	

Notes:

1. This payment is the Clerk's gross salary (£1,594.72) less income tax due from the Clerk under PAYE for the month of January.
2. As usual, this will be reimbursed by the tenants (exclusive of VAT).

JV Calvert,

Clerk & RFO

11th January 2018

AGENDA ITEM 23(A)

Additional Authorisation of Payments – January 2018

Decision Required:

Members are requested to approve the additional payments shown in the table below in the sum of £56.00.

Report:

Since the Agenda was circulated, the following invoice has been received:

<i>Type</i>	<i>Date Due</i>	<i>Payee</i>	<i>For</i>	<i>VAT</i>	<i>Total Amount</i>	<i>See Note</i>
E	16/01	<i>Tyrone Martin</i>	Repairs to Toilet Door		<i>30.00</i>	<i>1</i>
E	16/01	<i>Tyrone Martin</i>	Trim vegetation – Crellow House		<i>26.00</i>	<i>2</i>
<i>Totals</i>				<i>£</i>	<i>£56.00</i>	

Notes:

1. The bottom of the toilet door has rotted and it really needs replacing. This should be regarded as a temporary measure.
2. Following complaints that overhanging vegetation was causing problems for users of the footpath on Church Road between the school and Church Mews, I asked Tyrone Martin to cut it back. As Members are aware, attempts to contact the landowner have to date been unsuccessful.

JV Calvert,

Clerk & RFO

16th January 2018

