

MINUTES OF THE MEETING OF STITHIANS PARISH COUNCIL
HELD IN THE STITHIANS CENTRE ON
TUESDAY 17th SEPTEMBER 2019 COMMENCING AT 7.00pm

ATTENDANCE

Present were Cllr Mrs J Thomas, Cllr Mrs C Sylvester, Cllr W Thomas, Cllr Mrs R Wood, Cllr R Iles, Cllr A Bunclark, and the Clerk.

Members of the Public present were Mr & Mrs J & D Bell, Toby Smith, Peter Anderson, Vicki Spooner, Alice West and Mel Taylor to the points mentioned.

1. APOLOGIES

Apologies were received from Cllrs Mrs V Kavanagh who was working, Cllr M Whitbread-Jordan who was ill, J Burley because of family illness, Cllr H Jones who was ill and Cllr P Blease who was away on Council business. Apologies were also received from Brian Piper and Rod Davis.

As Cllr Blease was not present, the meeting was chaired by the Vice Chair, Cllr Mrs J Thomas.

2. URGENT ITEMS

The Clerk advised that there were no urgent items for consideration.

3. DECLARATIONS OF INTEREST & REQUESTS FOR DISPENSATION

3.1.1 As a neighbour, Cllr W Thomas declared an interest in the planning application relating to The Barn, Foundry Hill (PA19/05740).

3.2 The Clerk advised that he had had no written requests for dispensation to speak at the meeting.

4.1 MINUTES OF THE JULY 2019 COUNCIL MEETING

4.1.1 The Clerk advised that he was not aware of any suggested amendments to the Draft Minutes circulated prior to the meeting.

4.1.2 **RESOLVED to accept the minutes of the Council Meeting held on 16th July 2019 as a true record of the proceedings.**

Proposed by Cllr W Thomas, seconded by Cllr Mrs R Wood and carried unanimously by those who voted. As he had not been present at the meeting, Cllr A Bunclark did not vote..

MINUTE 01/09/19

The Chair duly signed the minutes as a true record of the proceedings.

5. MATTERS ARISING FROM THE MINUTES OF THE JULY 2019 COUNCIL MEETING NOT COVERED ELSEWHERE ON THE AGENDA

5.1 *Minute 05/07/19(2):* The Clerk enquired as to why the car boot sale had not taken place and was informed by Cllr W Thomas that he was away on the date agreed and had therefore cancelled it.

5.2 *Minute 20/07/19(2):* The Clerk advised that he had seen the safety surface at Gwennap and had ascertained that it cost about £65 per m². It was agreed that the matter would be discussed further at the appropriate point on the Agenda.

6 CORNWALL COUNCILLOR JOHN THOMAS

6.1 Cllr John Thomas made the following comments:

- *Community Governance Review:* He requested details of the SPC objections to the submissions made by Mabe PC and St Gluvias PC in time for a meeting at Cornwall Council on 1st October.
- *Poles for Mounting MSAS:* He advised that he would follow up this matter with Adrian Drake's Line Manager.
- *Verge cutting & Litter Clearance:* He advised that this work was behind schedule and that he was going to chase it up.
- *Community Chest:* He stated that there was about £1200 remaining in this fund after his latest grants to the Baby & Toddler group and the ladies Choir.
- *Complaint from Resident:* He advised that he had met Paul Sims who was concerned about parking in the Gordons Close area. Mr Sims had requested yellow lines and Cllr Thomas was considering the matter. Mr Sims had also requested two dog bins and Cllr Thomas had agreed to pursue the matter.
- *Other Matters:* Cllr Thomas had other matters concerning enforcement to report and advised that he would do this in the confidential part of the meeting.

This information was duly noted.

7. POLICE & NHW

7.1 No matters were raised.

The Chairman closed the meeting at this point at 19.10 to allow Public Participation.

8 PUBLIC PARTICIPATION

8.1.1 Mel Taylor asked how the remaining money from the sale of the Institute was to be spent and how the initial amount had been spent.

8.1.2 The Clerk advised that, after expenses, the sale had realised some £109,000. This had been passed the Parish Council along with a list of organisations which the Trustees wished to benefit and by how much. After these payments were made, the balance remaining is some £67,000. The Clerk was unable to disclose either the organisations or the amounts, advising that it was confidential between the Trustees and the recipients.

8.1.3 He further advised that it was as yet undecided how the remainder of the money would be spent and it would in any case be subject to the agreement of the Trustees. The Trustees had, however, intimated that they thought that a good way of ensuring that it benefitted the community would be by providing something in the playing field. A new pavilion and play equipment have been mentioned.

8.2 Alice West asked if anything was going to be done with the BMX Track and the Clerk advised that the PC had no plans at the present and that the offer to improve it which had been agreed some time ago had not been acted upon.

8.3 She also asked when the gaps in the Skateboard Park which had been reported on the Stithians Notice Board Facebook page would be repaired. The Clerk advised that they had been done that day as had the loose board on the climbing frame which had also been reported on Facebook.

8.4.1 She went on to ask what had happened to the ideas for new play equipment which had been suggested by schoolchildren some time ago. The Clerk stated that the most popular suggestion at the time was a zip wire which had, of course, now been installed. He suggested that it might be a good idea to consult them again, particularly in respect of a replacement for the Sky Saw, which was currently out of action and not cost-effective to repair. A Witches Hat was suggested by Mel Taylor and the Chair mentioned the one at Gwennap.

8.4.2 Cllr W Thomas suggested that if a particular piece of equipment were to be agreed and costed, it would then give a target figure for any appeal.

8.4.3 **Alice West offered to make arrangements with the school to get ideas for a replacement for the Sky Saw. She advised that she is a Governor of the School.**

There being no further matters raised under Public Participation, the Chair re-opened the meeting at 19.20.

9. STITHIANS ENERGY GROUP

9.1.1 Having given his apologies, Brian Piper was not at the meeting but Vicki Spooner presented his report, a copy of which is attached to these minutes.

9.1.2 She advised that all 7,000 copies of the booklet had now been distributed and the Group was promoting its Facebook page and advising various organisations which had been in contact with them.

9.1.3 She also advised of two new members, Jon Goddard and Abhi Morye and that there was one other possibility.

9.1.4 **RESOLVED to note and approve the content of the report along with the information given to the meeting.**

Proposed by Cllr Bunclark, seconded by Cllr Iles and carried unanimously.

MINUTE 02/09/19

9.2 *Climate Emergency:*

9.2.1 There was no report, but the Clerk referred to the 23-point document considered at previous meetings and circulated to Members prior to the meeting which records those who were assigned to various tasks. He asked Members to ensure that they were pursuing their various allocated tasks.

10. TRANSPORT

10.1 *Transport Representative's Report:*

Having given his apologies, Mr Davis was not present at the meeting. He had, however, sent a message advising that Williams had sold the Camborne & Falmouth routes to OTS. Times are about half an hour later and he was trying to obtain a timetable which he would circulate.

11. NEIGHBOURHOOD DEVELOPMENT PLAN WORKING GROUP

11.1.1 Members considered the notes of the three meetings which had recently taken place, copies of which are attached to these minutes. The Chair advised that the meeting which was due to be held on 18th September had been postponed to an unknown date because of the unavailability of the representative from Cornwall Council.

11.1.2 **RESOLVED to note and approve the notes of the meetings held on 22nd July, 21st August and 4th September 2019 along with the information given to the meeting.**

Proposed by Cllr W Thomas, seconded by Cllr Mrs Wood and carried unanimously.

MINUTE 03/09/19

12. CLERK'S REPORTS

12.1 *Council's Current Financial Position:*

12.1.1 The Clerk presented his report, a copy of which is attached to these minutes.

12.1.2 **RESOLVED to note the Council's Current financial position.**

Proposed by Cllr W Thomas, seconded by Cllr Mrs Wood and carried unanimously.

MINUTE 04/09/19

12.2 *Playing Field Equipment Appeal:*

12.2.1 The Clerk presented his report, a copy of which is attached to these minutes.

12.2.2 Cllr Mrs Wood advised that the raffle for the quilt made by the Patchwork Group had realised £130, the quilt having been won by Kim Hill.

12.2.3 **RESOLVED to note that the Playing Field Equipment Appeal currently stands at £2,695.43 and that there is a sum of £130 to come from the raffle for a patchwork quilt.**

Proposed by Cllr W Thomas, seconded by Cllr Mrs Wood and carried unanimously.

MINUTE 05/09/19

12.3 *Community Fund:*

12.3.1 The Clerk presented his report, a copy of which is attached to these minutes..

12.3.2 **RESOLVED to note that the Community Fund currently stands at £424.42.**

Proposed by Cllr W Thomas, seconded by Cllr Mrs Wood and carried unanimously.

MINUTE 06/09/19

12.4 *Glebe Committee:*

12.4.1 The Clerk presented his report, a copy of which is attached to these minutes.

12.4.2 **RESOLVED to note and approve the content of the report in respect of the Glebe Committee.**

Proposed by Cllr W Thomas, seconded by Cllr Mrs Wood and carried unanimously.

MINUTE 07/09/19

12.5 *Community Governance Review:*

12.5.1 The Clerk presented his report, a copy of which is attached to these minutes.

12.5.2 **RESOLVED to note and approve the content of the report in respect of the Community Governance Review.**

Proposed by Cllr Iles, seconded by Cllr Mrs Wood and carried unanimously.

MINUTE 08/09/19

13 PLANNING

13.1 *Notification of Planning Decisions Received:*

The Clerk drew the meeting's attention to the table of planning decisions, a copy of which is appended to these minutes and advised of the decisions made in respect of the sixteen applications highlighted therein.

This information was duly noted.

- 13.2 *Notification of Planning Decisions received after publication of the agenda:*
- 13.2.1 The Clerk advised that since the publication of the agenda he had not been informed of any further planning decisions.
This information was duly noted.
- 13.3 *Planning Applications Received:*
- 13.3(a) *PA19/06125 – Mr & Mrs Enys – LBC for Replacement of four windows and two fireplaces – Crelow House:*
- 13.3(a).1 The Clerk referred to the report, a copy of which is attached to these minutes and pointed out that, under the procedure agreed for applications received in late July and August, a response in support of the application had already been submitted to Cornwall Council.
- 13.3(a).2 **RESOLVED to ratify the submission made to Cornwall Council on 23rd July 2019 in support of the application.**
Proposed by Cllr Mrs Wood, seconded by Cllr Mrs Sylvester and carried unanimously.
MINUTE 10/09/19
- 13.3(b) *PA19/05780 – Mr D Thompson – Installation of ground-mounted solar PV array – The Mowhay, Woodhill, St Gluvias:*
- 13.3(b).1 The Clerk referred to the report, a copy of which is attached to these minutes and pointed out that, under the procedure agreed for applications received in late July and August, a response in support of the application had already been submitted to Cornwall Council.
- 13.3(b).2 **RESOLVED to ratify the submission made to Cornwall Council on 30th July 2019 in support of the application.**
Proposed by Cllr Mrs Wood, seconded by Cllr Mrs Sylvester and carried unanimously.
MINUTE 11/09/19
- 13.3(c) *PA19/06158 – Mr C Murley – Retention of agricultural storage and maintenance building – Storage Land East of Tretheague Mill:*
- 13.3(c).1 The Clerk referred to the report, a copy of which is attached to these minutes and pointed out that, under the procedure agreed for applications received in late July and August, a response in support of the application had already been submitted to Cornwall Council.
- 13.3(c).2 **RESOLVED to ratify the submission made to Cornwall Council on 1st August 2019 in support of the application.**
Proposed by Cllr Mrs Wood, seconded by Cllr Mrs Sylvester and carried unanimously.
MINUTE 12/09/19
- 13.3(d) *PA19/06427 – Mr N Rudge – NMA to PA18/08035 Extension & alterations including installation of roof lights – Meadow Farm, Access to Menerdue, Carnmenellis:*
- 13.3(d).1 The Clerk referred to the report, a copy of which is attached to these minutes and pointed out that, under the procedure agreed for applications received in late July and August, a response in support of the application had already been submitted to Cornwall Council.
- 13.3(d).2 **RESOLVED to ratify the submission made to Cornwall Council on 30th July 2019 in support of the application.**
Proposed by Cllr Mrs Wood, seconded by Cllr Mrs Sylvester and carried unanimously. **MINUTE 13/09/19**

- 13.3(e) *PA19/06759 – Mr & Mrs R Hocking – NMA to PA18/08035 Insertion of additional front door – Penlea, Chapel Terrace, Hendra Road:*
- 13.3(e).1 The Clerk referred to the report, a copy of which is attached to these minutes and pointed out that, under the procedure agreed for applications received in late July and August, a response in support of the application had already been submitted to Cornwall Council.
- 13.3(e).2 **RESOLVED to ratify the submission made to Cornwall Council on 13th August 2019 in support of the application.**
Proposed by Cllr Mrs Wood, seconded by Cllr Mrs Sylvester and carried unanimously.
MINUTE 14/09/19
- 13.3(f) *PA19/05740 – Mr P Anderson – Demolish garage/workshop and develop one new dwelling – The Barn, Foundry Hill:*
- 13.3(f).1 Members considered Cllr Mrs Kavanagh’s report, a copy of which is attached to these minutes.
- 13.3(f).2 Cllr Mrs Wood proposed that the application be supported but this was not seconded.
- 13.3(f).3 **RESOLVED NOT to support the application for the following reasons:**
1. It constitutes over-development of the site.
2.The dwelling is too near the road and the pinch point.
3. There will be insufficient parking/turning within the site.
Proposed by the Chair, seconded by Cllr Bunclark and carried by a majority of three votes to one with one abstention. Having declared an interest, Cllr W Thomas neither took part in the debate nor voted on the proposal.
MINUTE 15/09/19
- 13.3(g) *PA19/06554 – Mr K Burley – CoL for use of property without compliance with agricultural occupancy condition – Quarry Bank, Penhalurick:*
- 13.3(g).1 Members considered Cllr Mrs Kavanagh’s report, a copy of which is attached to these minutes.
- 13.3(g).2 The Clerk advised that there was a certain amount of confusion between the Planning Officer, Applicant and Agent as regards the criteria for removing an agricultural occupancy tie.
- 13.3(g).3 **RESOLVED NOT to support the application because the applicant has not occupied the dwelling for ten years and therefore does not meet the criterion to enable the restriction to be lifted.**
Proposed by the Chair, seconded by Cllr W Thomas and carried unanimously.
MINUTE 16/09/19
- Vicki Spooner and Mr Anderson left the meeting at this point at 19.40.*
- 13.3(h) *PA19/07486 – Mr N Rudge – Extension to form kitchen-dining room, utility, shower room and additional bedroom – Meadow Farm, Access to Menerdue, Carnmenellis:*
- 13.3(h).1 Members considered Cllr Mrs Kavanagh’s report, a copy of which is attached to these minutes.
- 13.3(h).2 The Clerk pointed out that this was a full application following Cornwall Council’s refusal to accept it as a non-material amendment, which the Parish Council had supported under item 13.3(d) on the agenda..
- 13.3(h).3 **RESOLVED to support the application.**

Proposed by Cllr W Thomas, seconded by Cllr Iles and carried unanimously.

MINUTE 17/09/19

- 13.4 *Planning Applications Received after publication of the Agenda:*
13.4.1 The Clerk advised that two applications, one for Longdowns Filling Station and one for Penhalurick Barton, had been received after publication of the agenda. They had, however, been received too late for consideration at this meeting and Cornwall Council had agreed that they could be considered at the October meeting.

This information was duly noted.

14 LICENSING

14.1 *Licensing Applications:*

- 14.1.1 Members considered the Clerk's report, a copy of which is appended to these minutes.

14.1.2 **This was duly noted**

15 ENVIRONMENTAL MANAGEMENT CONTRACT

15.1 *Progress Meeting Held on 9th September 2019:*

- 15.1.1 The Clerk presented his report, a copy of which is appended to these minutes.

15.1.2 **RESOLVED to note and agree the content of both the report and the notes of the Environmental Management Contract Progress Meeting held on 9th September 2019 and the actions contained therein with particular reference to any financial implications.**

Proposed by Cllr Mrs Wood, seconded by Cllr Iles and carried unanimously.

MINUTE 18/09/19

16 MEADOWSIDE CEMETERY

- 16.1.1 The Clerk presented his report, a copy of which is attached to these minutes.

The content of the report was duly noted.

17 FOOTPATHS, HIGHWAYS & ENVIRONMENT PORTFOLIO

17.1 *Environment Portfolio Holder's Report:*

- 17.1.1 Cllr Mrs J Thomas, the Portfolio Holder advised that, following a letter to the landowner, the footpath at Tregolls had been cleared of fallen trees.

17.2 *Refurbishment of War Memorial:*

- 17.2.1 The Clerk presented his report a copy of which is attached to these minutes. The Chair spoke of Ivor Andrew of Medenine, New Road who had fought in World War 2 and had been awarded the DCM. She was of the opinion that his service should be commemorated in some way.

17.2.2 **RESOLVED:**

- 1. To note and accept the content of the report on the refurbishment of the War Memorial.**
- 2. To accept the offer from Cornwall Councillor John Thomas to explain to the Planning Officer the concerns of the PC over her insistence that the new plaques be placed alongside the existing ones rather than covering them.**
- 3. To consider the matter of commemorating the war service of Ivor Andrew at the November meeting.**

Proposed by Cllr Mrs Sylvester, seconded by Cllr Iles and carried unanimously.

MINUTE 19/09/19

17.3 *Speed Monitoring:*

17.3.1 The Clerk presented his report, a copy of which is appended to these minutes.

17.3.2 The Clerk advised once again that, despite reminders, he had been unable to get the Cormac Area Manager to commit to a date for the erection of the poles. There was, however, one place where there was a pole on which the sign could be mounted.

17.3.3 **RESOLVED:**

- 1. To note and accept the content of the report on speed monitoring and the information given to the meeting.**
- 2. To accept the offer from Cornwall Councillor John Thomas to take up the matter of the provision of poles for the MSAS with Adrian Drake's Line Manager.**

Proposed by Cllr W Thomas, seconded by Cllr Mrs Wood and carried unanimously.

MINUTE 20/09/19

17.4 *Longdowns Bus Shelters:*

17.4.1 The Clerk presented his report, a copy of which is appended to these minutes.

17.4.2 **RESOLVED:**

- 1. To note and accept the content of the report on the Longdowns Bus Shelters.**
- 2. To accept the offer from Truro Portable buildings to erect, free of charge, two replacement bus shelters at Longdowns.**

Proposed by Cllr W Thomas, seconded by Cllr Iles and carried unanimously.

MINUTE 21/09/19

Mr & Mrs Bell and Mel Taylor left the meeting at this point at 20.00.

18 **PLAYING FIELD PORTFOLIO**

18.1 *Playing Field Management:*

18.1.1 The Clerk presented his report, a copy of which is attached to these minutes.

18.1.2 Members discussed the matter of the Sky Saw, which was beyond repair.

18.1.3 **RESOLVED:**

- 1. To note and agree the content of the report on Playing Field Management.**
- 2. To agree that Alice West should make arrangements with the school to get ideas for a replacement for the Sky Saw.**

Proposed by Cllr W Thomas, seconded by Cllr Bunclark and carried unanimously.

MINUTE 21/09/19

18.2 *Pavilion:*

18.2.1 The Clerk presented his report, a copy of which is attached to these minutes.

18.2.2 **RESOLVED:**

- 1. To note and agree the content of the report on the Pavilion.**

2. That the Chairman should consult the Rugby Club informally on the possibility of providing a new Community Pavilion which could be used by the Rugby Club

Proposed by Cllr Mrs Sylvester, seconded by Cllr Bunclark and carried unanimously.

MINUTE 22/09/19

18.3

Bowling Club:
Nothing to report

19

CONSULTATIONS
None

20

PUBLIC RELATIONS
In the absence of the Chairman, there was no report.

21

REPORTS OF COUNCIL REPRESENTATIVES ON OUTSIDE BODIES

21.1

MVRG – Meeting held on 11th July 2019:

21.1.2

The Clerk presented the notes of the meeting, a copy of which is attached to these minutes

These were duly noted.

21.2

Stithians Centre Management Committee:
Nothing of relevance to the Parish Council.

21.3

Enforcement Training – 23rd July 2019:

21.3.1

Cllr Mrs Wood presented her report, a copy of which is attached to these minutes.

21.3.2

RESOLVED:

1. To note and agree the content of the report on Enforcement Training.
2. To hold a training session at the end of the October meeting, after which those who were not present could be trained by those who were.

Proposed by Cllr Iles, seconded by Cllr W Thomas and carried unanimously.

MINUTE 23/09/19

Alice West left the meeting at this point at 20.50.

22

CORRESPONDENCE

22.1

The Clerk presented his report, a copy of which is attached to these minutes.

22.2

He also presented his report on correspondence received after publication of the agenda.

22.3

He also advised of correspondence received too late for inclusion in even the late report – an invitation from the Cornwall Community Flood Forum to attend a training course.

22.4

RESOLVED:

1. To note receipt from Cornwall Council of documents on People Power and Localism.
2. To note receipt from Cornwall Council of the July 2019 edition of their Town and Parish Council Planning Newsletter.
3. To note receipt from CALC of their August 2019 Newsletter.
4. Not to make a donation to the St John Ambulance.
5. Not to make a donation to the Merlin MS Centre.

6. That the Chairman will attend Cornwall Council's Localism Summit on Wednesday 6th November.
7. To agree that the Chairman and Cllr Burley will attend Cornwall Council's Planning Conference on Wednesday 13th November.
8. To note receipt from South West Lakes Trust of their "Highlights 2018/19 Report".
9. To ask Cllr Burley if he wishes to attend a Flood Resilience Training Course.

Proposed by Cllr W Thomas, seconded by Cllr Bunclark and carried unanimously.

MINUTE 24/09/19

23

URGENT ITEMS

The Clerk advised that there were no urgent items for consideration at this point on the agenda.

24

AUTHORISING OF PAYMENTS

24.1

The Clerk presented his report, a copy of which is attached to these minutes.

24.2

He also presented his report on invoices received since the publication of the agenda, a copy of which is also attached to these minutes.

24.3

RESOLVED to approve payment of the sums shown in the reports totalling £54,983.00.

Proposed by Cllr Mrs Wood, seconded by Cllr W Thomas and carried unanimously.

MINUTE 25/09/19

25

ITEMS FOR NEXT MEETING

There were no items specifically identified for discussion at the September meeting.

26

DATE OF NEXT MEETING

It was agreed that the next Council Meeting would take place on Tuesday 15th October 2019 at 7pm in the Stithians Centre.

27

CONFIDENTIAL ITEMS

The Chair proposed, seconded by Cllr Mrs Wood, that the Press and Public be excluded from the meeting at this point (20.55) on the grounds that there was likely to be a disclosure to the public of exempt information of at least one of the following descriptions:

- Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
- Information which reveals that either Cornwall Council or Stithians Parish Council proposes to give under any enactment a notice under or by virtue of which requirements are imposed on a person or to make an order or direction under any enactment.
- Personal matters relating to a member of staff.
- Confidential matters relating to a local business.

This was unanimously agreed without a vote.

Toby Smith left the meeting at this point at 20.55

27.1

Planning Enforcement:

The Clerk presented his report, the content of which remains confidential and Cornwall Cllr John Thomas gave an update on the enforcement cases in the Parish.

The information from both parties was duly noted.

The Meeting closed at 21.40.

Signed as a true and accurate record of the proceedings.

..... Chairman

Date:.....