**MINUTES OF THE MEETING OF STITHIANS PARISH COUNCIL**

**HELD IN THE STITHIANS CENTRE ON**

**WEDNESDAY 14th DECEMBER 2016 COMMENCING AT 7.00pm**

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|  | ATTENDANCE:  Councillors present were:  Cllr P Blease (Chair), Cllr Mrs V Kavanagh, Cllr H Jones, Cllr Mrs G Scott, Cllr B Gilbert, Cllr P Sims, Cllr J Burley, Cllr W Thomas (from the point mentioned) and Cllr Mrs R Wood (from the point mentioned).  The Clerk was also present.  Members of the public present were Mr J Bell and Mr B Piper. |
| 1. | APOLOGIES  Apologies were received from Cllr Mrs J Thomas who was ill, Cllr Mrs T Lucioni who had a prior engagement and Rod Davis who was at another meeting.  Cllr W Thomas had advised the Chairman that he would be late due to a family commitment. |
| 2. | URGENT ITEMS  The Clerk advised that he had received no notification of any urgent items. |
| 3.  3.1  3.2 | DECLARATIONS OF INTEREST ETC.  Cllr Mrs V Kavanagh declared, as a neighbour of the property, an interest in item 10.3(b) a planning application relating to Mallows, Crellow Lane.  There were no written requests for dispensation to speak at the meeting. |
| 4.1  4.1.1  4.1.2 | MINUTES OF THE NOVEMBER 2016 COUNCIL MEETING  The Clerk advised that he was not aware of any suggested amendments to the draft minutes circulated prior to the meeting.  **RESOLVED to accept the minutes of the Council Meeting held on 15th November 2016 as a true record of the proceedings.**  ***Proposed by Cllr Gilbert, seconded by Cllr Mrs Scott and carried unanimously.***  **MINUTE 01/12/16**  The Chairman duly signed the minutes as a true record of the proceedings. |
| 5  5.1  5.2  5.3  5.4 | MATTERS ARISING FROM THE MINUTES OF THE NOVEMBER 2016 COUNCIL MEETING NOT COVERED ELSEWHERE ON THE AGENDA  *Para 10.1:* The Chairman apologised for the fact that he had been unable to arrange a meeting of the Parish Development Working Group and advised that it was his intention to present a discussion document to the next PC meeting after which he hoped to hold a meeting of the Group.  *Para 12.1.2:* The Clerk advised that he had information regarding planning applications which had been undetermined for some considerable time and would report on them verbally under agenda item 10.1.  *Para 15.3.2:* The Chairman advised that the handrails at the Post Office had still not been installed. The Clerk agreed to follow up the matter again.  *Para 15.7.1:* The Chairman also advised that George Eustice MP was following up the matter of the replacement post box with Royal Mail. |
| 6  6.1  6.2  6.3 | CO-OPTION OF NEW MEMBER  The Clerk presented his report, a copy of which is appended to these minutes.  Mrs Wood left the room during consideration of this item.  **RESOLVED to accept the application from Rita Ann Wood for co-option as a Member of Stithians Parish Council.**  ***Proposed by Cllr Jones, seconded by Cllr Gilbert and carried unanimously.***  **MINUTE 02/12/16**  Mrs Wood returned to the meeting and took her place at the table as Cllr Mrs Wood having signed the relevant documents. |
| 7  7.1 | CORNWALL COUNCILLOR JOHN THOMAS  Cllr Thomas was not at the meeting and the Clerk advised that he had not been contacted by him. |
|  | The Chairman closed the meeting at this point at 19.10 to allow Public Participation. |
| 8.  8.1.1  8.1.2 | PUBLIC PARTICIPATION  John Bell apologised for the fact that Diane was unable to attend as she was ill. He advised that she was very impressed with the new edition of “Spotlight”.  Brian Piper advised that he was attending in case there was any discussion relating to Green Energy or Sustainability. |
|  | There being no other matters raised under Public Participation, the Chairman reopened the meeting at 19.12. |
| 9.  9.1  9.1.1  9.1.2 | CLERK’S REPORTS  *The Council’s Current Financial Position:*  The Clerk presented his report, a copy of which is appended to these minutes.  **RESOLVED to note the Council’s current financial position.**  ***Proposed by Cllr Gilbert, seconded by Cllr Jones and carried unanimously.***  **MINUTE 03/12/16** |
| 10  10.1  10.1.1  10.1.2 | PLANNING  *Notification of Planning Decisions Received:*  The Clerk drew the meeting’s attention to the table of planning decisions, a copy of which is appended to these minutes and advised of the decisions made in respect of the four applications highlighted therein.  **This information was duly noted.**  Members expressed concern at the November meeting at the time that was being taken by Cornwall Council to make decisions in respect of the first four applications on the list and the Clerk advised as follows:   * *PA15/02552 Penhalvean Farm:* Despite two e-mails, no response had been received from the case officer. * *PA15/0346 Kembroan:* Will be approved with conditions relating to the polytunnels. The case officer hasn’t had time to write it up. * *PA15/0776 Pembroath Farm Cottages:* Decision is imminent. * *PA16/00951 Herniss Farm:* The applicant is considering, because of the condition of the building to be converted, whether to re-submit the application as demolish and replace. |
| 12.2  12.2.1 | *Notification of Planning Decisions received after publication of the agenda:*  The Clerk advised that since the publication of the agenda he had not been informed of any further planning decisions.  **This information was duly noted.** |
| 10.3 | *Planning Applications Received:* |
| 10.3(a)  10.3(a).1  10.3(a).2 | *PA16/10113 – Ms R Burgos – Certificate of Lawfulness for existing use of annexe for independent residential use – Aswelykit, Herniss:*  The Chairman presented his report, a copy of which is appended to these Minutes  **RESOLVED to support the application.**  ***Proposed by the Chairman, seconded by Cllr Gilbert and carried unanimously.*** **MINUTE 04/12/16** |
| 10.3(b)  10.3(b).1  10.3(b).2 | *PA16/10981 – Mr N Hayden – Replacement Side Extension & Repositioning of Entrance Area – Mallows, Crellow Lane:*  The Chairman presented his report, a copy of which is appended to these Minutes  **RESOLVED to support the application.**  ***Proposed by the Chairman, seconded by Cllr Jones and carried unanimously by those who voted.***  ***Having declared an interest, Cllr Mrs V Kavanagh neither took part in the debate not voted on the proposition.*** **MINUTE 05/12/16** |
| 10.3(c)  10.3(c).1  10.3(c).2 | *PA16/11189 – Mr & Mrs M Trenoweth – Retrospective application for extension to dwelling – Pickles Cottage, Aswelykit, Herniss:*  The Chairman presented his report, a copy of which is appended to these Minutes  **RESOLVED to support the application.**  ***Proposed by the Chairman, seconded by Cllr Jones and carried unanimously.*** **MINUTE 06/12/16** |
| 10.3(d)  10.3(d).1  10.3(d).2 | *PA16/11039 – Mr C Davidson – Erection of New Barn over redundant silage clamp area – Calamankey Farm, Longdowns:*  The Chairman presented his report, a copy of which is appended to these Minutes.  **RESOLVED to support the application subject to the following conditions: 1. That a Flood Risk Assessment be undertaken and any necessary work identified by that assessment is undertaken before construction of the shed takes place. 2. That details of the proposed rainwater harvesting system be submitted and approved before construction takes place. 3. That use of the building be restricted to agricultural use only.**  ***Proposed by the Chairman, seconded by Cllr Jones and carried unanimously.*** **MINUTE 07/12/16** |
| 10.4  10.4.1 | *Planning Applications Received after Publication of the Agenda:*  The Clerk advised that he had received no planning applications since the publication of the agenda. |
| 11  11.1.1  11.1.2  11.1.3 | NEW CEMETERY  The Clerk presented the notes of the Cemetery Working Group Meeting held on 22nd November 2016, a copy of which is appended to these minutes.  He drew Members’ attention to the quotation received from SWW for the installation of meters.  **RESOLVED:**   1. **To note and accept the notes** **of the Cemetery Working Group Meeting held on 22nd November 2016.** 2. **To accept the quotation from SWW in the sum of £1,257 + VAT for installing two meters for water supply to the Cricket club and the Cemetery.**   ***Proposed by Cllr Gilbert, seconded by Cllr Mrs Kavanagh and carried unanimously.***  **MINUTE 08/12/16** |
| 12  12.1  12.1.1  12.1.2 | CONSULTATIONS *Central Government – Consultation on the future of Post Offices:*  The Clerk presented his report, a copy of which is appended to these Minutes.  **RESOLVED to ratify the response agreed by an e-mail vote to Central Government’s consultation on Post Offices and the action of the Chairman in submitting it.**  ***Proposed by Cllr Gilbert, seconded by Cllr Mrs Kavanagh and carried unanimously.***  **MINUTE 09/12/16** |
| 13  13.1  13.1.1  13.1.2 | PUBLIC RELATIONS  *Parish Council Website:*  The Chairman advised that the website was now “live” and that there had been 156 visits and 16 people had subscribed.  He further advised that he and the Clerk would be discussing exactly what other information, particularly to meet statutory obligations, needed to be published on the website. |
| 13.2  13.2.1 | *“Spotlight”:*  It was noted that “Spotlight” had now been delivered. |
| 14  14.1  14.1.1 | REPORTS OF COUNCIL REPRESENTATIVES ON OUTSIDE BODIES  *MVRG:*  The notes of the meeting held on 24th November 2016, a copy of which is appended to these minutes, were **duly noted**. |
| 15  15.1  15.2  15.3 | CORRESPONDENCE  The Clerk presented his report, a copy of which is appended to these minutes.  He also presented his report on correspondence received since publication of the agenda, a copy of which is appended to these minutes.  **RESOLVED:**   1. **In the light of the fact that appropriate consultation and posting of notices appears to be taking place in Stithians, not to write to the Chief Planning officer in support of Carn Brea Parish Council’s letter to him.** 2. **To note receipt from Ashley Wood, the Chair of MVRG, of a copy of a letter from Cornwall Council addressing the content of a letter sent to Cornwall Council by the MVRG expressing concern at certain aspects of CC’s service delivery and the response sent following the MVRG meeting.** 3. **To note receipt from the Police & Crime Commissioner of her November 2016 Newsletter.** 4. **To note receipt from CALC of Edition 20 of their weekly newsletter.** 5. **To note receipt from CALC of Edition 21 of their weekly newsletter.** 6. **To note receipt from Cornwall Council of a Special Edition of their Communities & Devolution Newsletter concerning consultation on their Sustainability and Devolution Plan.** 7. **Not to make a donation to Revitalise towards the furtherance of their work.** 8. **To note receipt from Cornwall Council of an e-mail dated 28th November 2016 informing that their Local Plan was adopted by Cornwall Council on 22nd November 2016.** 9. **To note receipt from CALC of Edition 22 of their weekly newsletter.** 10. **To note receipt from Cornwall Council of a Special Edition of their Communities & Devolution Newsletter concerning consultation on Dogs on Beaches.** 11. **To note receipt from Cornwall Council of their Communities & Devolution Newsletter dated November 2016.** 12. **To note receipt from CALC of Edition 23 of their weekly Newsletter.**   ***Proposed by Cllr Mrs Kavanagh, seconded by Cllr Jones and carried unanimously.***  **MINUTE 10/12/16** |
| 16 | URGENT ITEMS  The Clerk advised that there were no urgent item for consideration at this point in the meeting. |
|  | Cllr W Thomas entered the meeting at this point at 19.50 |
| 17  17.1  17.2  17.3 | AUTHORISING OF PAYMENTS The Clerk presented his report, a copy of which is appended to these minutes.  He also presented his report on payments resulting from invoices received since the publication of the agenda, a copy of which is appended to these minutes.  **RESOLVED to approve payment of the sums shown in the reports totalling £4,887.78.**  ***Proposed by Cllr Gilbert, seconded by Cllr Mrs Scott and carried unanimously.***  **MINUTE 11/12/16** |
| 18 | ITEMS FOR NEXT MEETING  The following items were identified for discussion at the January meeting:   * Land behind “At Your Convenience” – Chairman to report. Parish Development Working Group – Chairman to produce discussion document for consideration at the meeting. * Stithians Energy Group – Chairman/Brian Piper to report. |
| 19 | DATE OF NEXT MEETING  It was agreed that the next Council Meeting would take place on Tuesday 17th January 2017 at 7pm in the Stithians Centre. |
|  | The meeting closed at 20.55. |

Signed as a true and accurate record of the proceedings.

…………………………………………………. Chairman

Date:…………………………………………