

**MINUTES OF THE MEETING OF STITHIANS PARISH COUNCIL**  
**HELD IN THE STITHIANS CENTRE ON**  
**TUESDAY 18<sup>th</sup> SEPTEMBER COMMENCING AT 7.00pm**

PRESENTATION

Before the meeting proper, Michael Greet assisted by Ben Wood from Savills, made a presentation on their proposals for a housing scheme on Hendra Road on land owned by the Glebe.

They addressed various queries and the presentation ended at 19.20 whereupon the Chairman thanked the presenters and they left the meeting.

ATTENDANCE:

Councillors present were:

Cllr P Blease (Chair), Cllr Mrs V Kavanagh, Cllr Mrs C Sylvester, Cllr Mrs R Wood, Cllr Mrs J Thomas, Cllr W Thomas, Cllr H Jones, Cllr J Burley, Cllr M Whitbread-Jordan, Cllr R Iles and Cllr A Bunclark (from point mentioned).

The Clerk was also present.

Members of the public present were Mr & Mrs N Vague, Denis Nightingale, Stephen Bott, Adam Bunclark, Dan Cape, Nigel Rees, Mr & Mrs J Bell, Mr & Mrs P Gluyas and Steve Gluyas all to the points mentioned.

Mr P Graham was present between the points mentioned.

1. APOLOGIES

Apologies were received Rod Davis.

2. URGENT ITEMS

There were no urgent items for consideration at the meeting.

3. DECLARATIONS OF INTEREST & REQUESTS FOR DISPENSATION

3.1 As a member of the organising committee, Cllr Burley declared an interest in Agenda Item 17.4, the storage of Fayre Day equipment in the pavilion.

3.2 The Clerk advised that he had had no written requests for dispensation to speak at the meeting.

4.1 MINUTES OF THE JULY 2018 COUNCIL MEETING

4.1.1 The Clerk advised that he was not aware of any suggested amendments to the Draft Minutes circulated prior to the meeting.

4.1.2 **RESOLVED to accept the minutes of the Council Meeting held on 17<sup>th</sup> July 2018 as a true record of the proceedings.**

**Proposed by Cllr Mrs J Thomas, seconded by Cllr W Thomas and carried unanimously by those who voted. As he had not been present at the meeting, Cllr Iles did not vote.**

**MINUTE 01/09/18**

The Chairman duly signed the minutes as a true record of the proceedings.

5. MATTERS ARISING FROM THE MINUTES OF THE JULY 2018 COUNCIL MEETING NOT COVERED ELSEWHERE ON THE AGENDA

5.1 *Minute 11/07/18(2):* The Clerk enquired if any Member knew if Mrs Best's boundary adjacent to FP2 had been trimmed. Cllr Burley agreed to investigate.

5.2 *Minute 11/07/18(4):* The Clerk advised that the amenity area in the Coastline development on Hendra Road had still not been cleared and that

he had e-mailed Coastline on 17<sup>th</sup> September and was awaiting a reply.

6 CORNWALL COUNCILLOR JOHN THOMAS

6.1 Cllr Thomas updated Members on various matters:

- Enforcement relating to Carnsiddia Farm is on-going.
- A new Protocol relating to Planning Enforcement is to be considered by Cornwall Council on 27<sup>th</sup> September.
- He is pursuing the matter of repairs on Tubbin Hill.
- Enforcement relating to Land west of Two Acre Farm is on-going.
- Speed Watch is still rather “up in the air”. Now being administered by Sarah Goodall who is a volunteer. The Clerk advised that this matter was also referred to in the Portfolio Holder’s report. Cllrs Mrs J Thomas, Mrs V Kavanagh and Mrs R Wood confirmed that they had received training. A site in Stithians is still to be confirmed via PCSO Ellie Gray.
- “Twenty is Plenty” – he will issue stickers in due course.
- Flooding at Penhalvean – work is in hand.
- Gritting Route – he confirmed that Stithians is definitely now on a winter gritting schedule.
- Hire of Room for NDP Meetings – he handed the Clerk a cheque for £160 to cover the anticipated remaining cost for 2018/19.
- Yellow lines – he confirmed that the three locations referred to in the notes of the meeting with the Cormac Area Manager held on 3<sup>rd</sup> September had all been agreed at the recent meeting of the CPIR CNA.
- He confirmed that he would be able to obtain a “Soldier Statue” as discussed at previous meetings and it was agreed that a decision would be made under Agenda item 12.3.
- He confirmed that he was actively pursuing the matter of a pedestrian refuge at Longdowns and also the reinstatement of the speed camera.

Denis Nightingale left the meeting during the above item.

7. POLICE & NHW

7.1 There was no written report, but a Member mentioned the fact that the telephone kiosk at the junction of New Road and Crelow Lane had been vandalised. The Clerk advised that he had been made aware of the matter and that it had been reported to BT by Hayley Hill from the Spar Shop.

The Chairman closed the meeting at this point at 19.30 to allow Public Participation at which point Mark Whitbread-Jordan entered the meeting.

8 PUBLIC PARTICIPATION

8.1 Paul Gluyas pointed out that the trees planted alongside the fence in the new cemetery were too close to the fence and were likely to be eaten by his cattle when they are put in the adjacent field next year.

8.2 Mr Gluyas also referred to the fact that temporary repairs to the road from Trebost to Pencoose, carried out some two years ago had still not been made permanent and the road was getting worse. The Chairman suggested that the best way of ensuring that potholes are repaired is to report them vis Cornwall Council’s website, a link to which can be found on the Stithians Parish Council website.

- 8.3 Steve Bott emphasised some of the points made in his client's planning application for Quarry Bank which was to be considered later in the meeting.
- 8.4 Dan Capes advised that he was attending in respect of his client's planning application for Carnwen Cottage which was to be considered later in the meeting.
- 8.5 Nigel Vague advised that he was attending in respect of his planning application for Trewince Farm which was to be considered later in the meeting.
- 8.6 Adam Bunclark gave some further information in support of his application for co-option to the Parish Council.

There being no other matters raised under Public Participation, the Chairman re-opened the meeting at 19.45 and reminded Members that it was at this point that Mr Bunclark's application for co-option was to be considered. Mr Bunclark was asked to leave the room during consideration of this matter.

**RESOLVED to co-opt Adam Bunclark onto the Parish Council with immediate effect.**

**Proposed by the Chairman, seconded by Cllr Jones and carried unanimously.**

**MINUTE 02/09/18**

Mr Bunclark was then invited to re-join the meeting when he duly signed the necessary Declaration of Acceptance of Office and remained for the rest of the meeting as a Councillor.

9. STITHIANS ENERGY GROUP

- 9.1 The Chairman advised that it was hoped that the Group would next meet in October.

10. TRANSPORT

10.1 *Transport Representative's Report:*

- 10.1.1 Having given his apologies, Rod Davis, the Council's Transport Representative, was not present at the meeting.

- 10.1.2 The Clerk advised that the new timetable was now in operation and that the only change was the fact that the St Keverne/Helston/Truro Service had been re-numbered from 36 to L2 (the L denotes The Lizard).

- 10.1.3 The Clerk further advised that Mr Davis would circulate a new timetable in due course.

**This information was duly noted.**

11. PARISH DEVELOPMENT WORKING GROUP

11.1 *Neighbourhood Development Plan for Stithians:*

- 11.1.1 Cllr Mrs Sylvester presented her report, a copy of which is attached to these minutes. She advised that the meeting scheduled for 29<sup>th</sup> August was cancelled and that the next one would now be on 19<sup>th</sup> September when it would be addressed by Andrew Prendergast who would talk about Community-led Housing Initiatives.

- 11.1.2 The Chairman enquired as to the progress of the funding application and Cllr Mrs Sylvester agreed to seek clarification at the afore-mentioned meeting.

**The report and the further information were duly noted.**

12. CLERK'S REPORTS

12.1 *Council's Current Financial Position:*

12.1.1 The Clerk presented his report, a copy of which is attached to these minutes.

12.1.2 **RESOLVED to note the Council's current financial position.**

***Proposed by Cllr Jones, seconded by Cllr Iles and carried unanimously.***

**MINUTE 03/09/18**

12.2 *2017/18 Annual Audit:*

12.2.1 The Clerk reported that this had been completed successfully – a copy of his report is attached to these minutes.

**This information was duly noted.**

12.3 *"Thank You" Celebrations:*

12.3.1 The Clerk presented his report, a copy of which is attached to these minutes.

12.3.2 It was pointed out that the further donation referred to in his report had, in fact, been included in the monies handed to him after the event.

12.3.3 He reported that, when all due payments were made, the balance of the Fund he had set up would amount to only £10.05.

12.3.4 Members discussed the installation of the seat and the acquisition of a soldier statue referred to previously by Cornwall Councillor John Thomas.

12.3.5 **RESOLVED:**

1. **To note the information provided relating to the Thank You event held on 22<sup>nd</sup> July 2018 and to ratify the Clerk's action in setting up a Community Fund within the Council's Reserves to safeguard the monies raised thereat.**
2. **To thank Cllrs W Thomas and Mrs Sylvester for their time, hard work and effort in ensuring that the event was a huge success.**
3. **To ratify the decision made by an e-mail and text vote to purchase a memorial seat with the theme "Lest We Forget".**
4. **To place the memorial bench on the footpath opposite the war memorial with its back to the playing field wall and to do the necessary work to the footpath at a later date.**
5. **To ask Cllr John Thomas to obtain a "Soldier Statue" in time for it to be in place for the remembrance service.**

***Proposed by Cllr Burley, seconded by Cllr Mrs Kavanagh and carried unanimously.***

**MINUTE 04/09/18**

Mr P Graham entered the meeting at this point at 20.05.

12.4 *General Power of Competence:*

12.4.1 The Clerk presented his report, a copy of which is attached to these minutes, and explained that he now possessed the necessary qualification to enable the Council to exercise the General Power of Competence subject to meeting the prescribed criteria should it be deemed necessary.

**This information was duly noted.**

13 PLANNING

13.1 *Notification of Planning Decisions Received:*

The Clerk drew the meeting's attention to the table of planning decisions, a copy of which is appended to these minutes and advised of the decisions

made in respect of the nine applications highlighted therein.

**This information was duly noted.**

13.2 *Notification of Planning Decisions received after publication of the agenda:*  
13.2.1 The Clerk advised that since the publication of the agenda he had been informed of one further planning decision, which had been approved:

- PA18/06231 – Calamankey Farm.

13.2.2 He further informed the meeting that an appeal had been lodged against the refusal of PA17/12222 – Construction of two dwellings at Linda Lea, Longdowns.

**This information was duly noted.**

13.3 *Planning Applications Received:*

13.3(a) *PA18/06311 – Mr & Mrs S Watson – Demolition of conservatory and construction of dining room – Mole Hill, Woodhill, St Gluvias:*

13.3(a).1 Members considered Cllr Mrs Kavanagh's presented report, a copy of which is attached to these minutes.

13.3(a).2 **RESOLVED to ratify the Clerk's action in submitting a response to Cornwall Council in support of the application.**

***Proposed by Cllr Jones, seconded by Cllr W Thomas and carried unanimously.***

**MINUTE 05/09/18**

13.3(b) *PA18/06231 – Mr C Davidson – Extension to Farmhouse – Calamankey Farm:*

13.3(b).1 Members considered Cllr Mrs Kavanagh's presented report, a copy of which is attached to these minutes.

13.3(b).2 **RESOLVED to ratify the Clerk's action in submitting a response to Cornwall Council in support of the application.**

***Proposed by Cllr Jones, seconded by Cllr W Thomas and carried unanimously.***

**MINUTE 06/09/18**

13.3(c) *PA18/00014/NDP – Lanner Parish Council – Lanner Neighbourhood Development Plan:*

13.3(c).1 The Clerk presented his report, a copy of which is attached to these minutes.

13.3(c).2 **RESOLVED to ratify the Clerk's action in submitting a response to Cornwall Council in support of the application.**

***Proposed by Cllr Jones, seconded by Cllr W Thomas and carried unanimously.***

**MINUTE 07/09/18**

13.3(d) *PA18/06482 – Mr M Hellier – Retrospective Application for conversion of existing dwelling into 3 flats – Tom Tom Manor, Longdowns:*

13.3(d).1 Cllr Mrs Kavanagh presented her report, a copy of which is attached to these minutes.

13.3(d).2 **RESOLVED to support the application.**

***Proposed by Cllr Mrs J Thomas, seconded by Cllr Iles and carried unanimously.***

**MINUTE 08/09/18**

13.3(e) *PA18/06965 – Miss Pierce & Miss Howard – New dwelling, garage & improved access – Land adj. to Crofton, Tresevern Croft:*

- 13.3(e).1 Cllr Mrs Wood presented her report, a copy of which is attached to these minutes.
- 13.3(e).2 **RESOLVED to support the application.**  
***Proposed by Cllr Mrs J Thomas, seconded by Cllr Mrs Sylvester and carried unanimously.***  
**MINUTE 09/09/18**
- 13.3(f) *PA18/03470 – Lake Inns & Leisure – Erection of 6 houses and 4 flats – The Stonemasons, Longdowns:*
- 13.3(f).1 Cllr Mrs Kavanagh presented her report, a copy of which is attached to these minutes.
- 13.3(f).2 **RESOLVED NOT to support the application for the following reasons:**
1. **The proposal constitutes over-development of the site.**
  2. **There is insufficient parking provision.**
  3. **It is detrimental to road safety.**
  4. **The flats are too close to the boundary of the adjacent factory.**
- Proposed by Cllr Burley, seconded by Cllr Mrs J Thomas and carried unanimously.***  
**MINUTE 10/09/18**
- 13.3(g) *PA18/07475 – Mr & Mrs N Vague – Prior approval for change of use of agricultural barn into three dwellings – Trewince Farm:*
- 13.3(g).1 Cllr Mrs Kavanagh presented her report, a copy of which is attached to these minutes.
- 13.3(g).2 **RESOLVED to support the application.**  
***Proposed by Cllr Burley, seconded by Cllr Jones and carried unanimously.***  
**MINUTE 11/09/18**
- 13.3(h) *PA18/06731 – Mr & Mrs Jones – Conversion of attached buildings and construction of extension & porch – Tremenhere Farm:*
- 13.3(h).1 Cllr Mrs Kavanagh presented her report, a copy of which is attached to these minutes.
- 13.3(h).2 **RESOLVED to support the application.**  
***Proposed by Cllr Burley, seconded by Cllr Mrs Wood and carried unanimously.***  
**MINUTE 12/09/18**
- 13.3(i) *PA18/07407 – Mr N Rees – reinstatement of Carn Wen Cottage for residential use – Land at Carnwen Cottage:*
- 13.3(i).1 Cllr Mrs Kavanagh presented her report, a copy of which is attached to these minutes.
- 13.3(i).2 **RESOLVED to support the application.**  
***Proposed by Cllr Jones, seconded by Cllr Iles and carried unanimously.***  
**MINUTE 13/09/18**
- 13.3(j) *PA18/07260 – Mr C Davidson – Conversion of existing small barn to living accommodation – Calamankey Farm:*
- 13.3(j).1 Cllr Mrs Kavanagh presented her report, a copy of which is attached to these minutes.
- 13.3(j).2 **RESOLVED to support the application.**  
***Proposed by Cllr W Thomas, seconded by Cllr Whitbread-Jordan and carried unanimously.***

**MINUTE 14/09/18**

- 13.3(k) *PA18/07551 – Mr & Mrs K Burley – Erection of agricultural dwelling & domestic garage (Removal of Agricultural Condition) – Quarry Bank, Penhalurick:*
- 13.3(k).1 Cllr Mrs Kavanagh presented her report, a copy of which is attached to these minutes.
- 13.3(k).2 **RESOLVED to support the application.**  
***Proposed by Cllr Burley, seconded by Cllr Mrs Wood and carried unanimously.***

**MINUTE 15/09/18**

- 13.3(l) *PA18/08035 – Mr & Mrs R Hocking – Extension to residential property – Penlea, Chapel Terrace, Hendra:*
- 13.3(l).1 Cllr Mrs Kavanagh presented her report, a copy of which is attached to these minutes.
- 13.3(l).2 **RESOLVED to support the application.**  
***Proposed by Cllr Mrs J Thomas, seconded by Cllr Mrs Kavanagh and carried unanimously.***

**MINUTE 16/09/18**

- 13.3(m) *PA18/07356 – Mr P Graham – Demolition of garage and construction of bungalow – Meadow Cottage, East Road:*
- 13.3(m).1 Cllr Iles presented his report, a copy of which is attached to these minutes. Members were concerned about parking both on and off the site.
- 13.3(m).2 As he had not been present during the public part of the meeting, the Chairman allowed the applicant, Mr P Graham, to speak during consideration of this item when he explained his intentions as regards parking.
- 13.3(m).3
- 13.3(m).4 **RESOLVED to support the application subject to there being no objection from Cornwall Council Highways Department.**  
***Proposed by Cllr W Thomas, seconded by Cllr Mrs Sylvester and carried unanimously.***

**MINUTE 17/09/18**

All members of the public with the exception of Mr & Mrs Paul Gluyas left at this point.

- 13.4 *Planning Applications Received after Publication of the Agenda:*
- 13.4(a) *Meadow Court, Hendra:*
- 13.4(a).1 The Clerk presented his report, a copy of which is attached to these minutes.
- 13.4(a).2 He advised that it amounted to a pre-application and was not a planning application per se.
- 13.4(a).3 **RESOLVED to inform Roger Hocking that the Parish Council is supportive of his proposals in principle subject to further consideration when a planning application is submitted on the understanding that support at this stage should in no way be construed as an indication that a full planning application will necessarily be supported.**  
***Proposed by the Chairman, seconded by Cllr Mrs Kavanagh and carried unanimously.***

**MINUTE 18/09/18**

- 14 LICENSING
- 14.1 *Licensing Applications:*
- 14.1.1 Members considered the Clerk's report, a copy of which is appended to these minutes.  
**This was duly noted.**
- 15 NEW CEMETERY
- 15.1 The Clerk presented his report, a copy of which is attached to these minutes.
- 15.1.2 **RESOLVED:**
1. To note and approve the content of the report.
  2. To treat the weeds when they have re-grown
  3. To arrange a meeting of the Cemetery Working Group before the next Council meeting.
  4. To discuss the relocation of the trees at the next meeting of the CWG.
- Proposed by Cllr Burley, seconded by Cllr Mrs Kavanagh and carried unanimously.***
- MINUTE 19/09/18**
- 16 FOOTPATHS, HIGHWAYS & ENVIRONMENT PORTFOLIO
- 16.1 *Environment Portfolio Holder's Report:*
- 16.1.1 Cllr Mrs J Thomas, the Portfolio Holder, presented her report, a copy of which is attached to these minutes.
- 16.1.2 Cllr W Thomas was concerned at the fact that the footpath from Kennall Farm to the Showground was impassable and discussion ensued over the history of the path.
- 16.1.3 **RESOLVED:**
1. To note and accept the content of the portfolio holder's report and the additional comments therein made by the Clerk.
  2. That Cllr Mrs J Thomas further investigate the reasons why FP25 has become impassable.
  3. That the Clerk write to the appropriate landowners on Tubbin Hill asking them to ensure that their trees and hedges are trimmed such that they do not hinder the passage of large vehicles.
  4. That, following the meeting, Cllr Burley contact the Clerk with information on Tubbin Hill for forwarding to the Cormac Area Manager.
- Proposed by the Chairman, seconded by Cllr Burley and carried unanimously.***
- MINUTE 20/09/18**
- 16.2 *Meeting with Cormac Area Manager:*
- 16.2.1 The Clerk presented his report, a copy of which is attached to these minutes.
- 16.2.2 He reminded Members that Cllr John Thomas had stated earlier in the meeting that Stithians was included on a gritting route. The route would be from Pelean Cross into the village.
- 16.2.3 **RESOLVED to note and approve the content of the notes of the meeting held on 3<sup>rd</sup> September with the Cormac area Manager along with the further information presented to the meeting.**  
***Proposed by the Chairman, seconded by Cllr Burley and carried***

***unanimously.***  
**MINUTE 21/09/18**

16.3 *Stithians Institute:*

16.3.1 The Clerk presented his report, a copy of which is attached to these minutes.

16.3.2 The Chairman advised that he had no further information at present.

**The report was duly noted.**

Mr & Mrs Paul Gluyas left the meeting at this point at 20.55.

16.4 *Traffic and Parking Issues:*

16.4.1 The Clerk presented his report, a copy of which is attached to these minutes.

16.4.2 The Clerk reminded Members that Cllr John Thomas had confirmed earlier in the meeting that the yellow lines mentioned in the report had, in fact, been approved.

**It was agreed by consensus that, as stated in the report, a meeting was not now necessary.**

16.5 *Potholes:*

Nothing further to discuss.

17 PLAYING FIELD PORTFOLIO

17.1 The Clerk presented his report, a copy of which is attached to these minutes.

17.1.1 The Clerk drew Members' attention to certain matters in the notes of the progress meeting.

17.1.2 **RESOLVED:**

- 1. To note and agree the content of both the report and the notes of the Playing Field Progress Meeting held on 10<sup>th</sup> September 2018 and the actions contained therein with particular reference to any financial implications.**
- 2. To accept quotations from Tyrone Martin for repairing the "No Parking" sign and a seat on the Sputnik in the sums of £20 and £26.50 respectively and in the sum of £30 for replacing a bulb in a light on the tennis court footpath.**
- 3. To agree that Cllr W Thomas will erect the goal posts in a location to be decided at the next Playing Field Progress Meeting. Proposed by the Chairman, seconded by Cllr Jones and carried unanimously.**

**MINUTE 22/09/18**

17.2 *Bowling Club Fence:*

17.2.1 The Clerk presented his report, a copy of which is attached to these minutes.

17.2.2 Cllr W Thomas advised that he had received a quotation for a mesh fence just before the meeting which was not vastly different from that received for a palisade fence.

17.2.3 **RESOLVED**

- 1. To note and accept the content of the report.**
- 2. That Cllr W Thomas obtain two further quotations for a 1.8m high galvanised wire mesh fence.**
- 3. That, if a wire mesh fence is erected, the Bowling Club will not be permitted to place advertising on it.**

***Proposed by Cllr Burley, seconded by Cllr Mrs Kavanagh and carried unanimously.***

**MINUTE 23/09/18**

17.3 *Lease of New Playing Field:*

17.3.1 The Clerk presented his report, a copy of which is appended to these minutes.

17.3.2 Members discussed the proposals from the Glebe Committee for a combined “deal” for the playing field and their proposed car park adjacent to the church, which had been discussed at the presentation before the meeting.

17.3.3 **RESOLVED:**

1. To note and accept the content of the report.
2. Not to purchase the part of the bowling green detailed in the report because of the associated cost and to inform the Glebe Committee that the PC’s wish is to purchase the whole of the playing field in order to justify the legal costs involved and to enable the Council to further develop community facilities on the two playing fields.
3. To inform the Glebe Committee that the PC is not able to commit funds to constructing a car park next to the Church but would be willing to maintain it if it were constructed as part of the Glebe’s development.

***Proposed by the Chairman, seconded by Cllr W Thomas and carried unanimously.***

**MINUTE 24/09/18**

17.4 *Storage of Fayre Day Equipment:*

17.4.1 The Clerk presented his report, a copy of which is appended to these minutes.

17.4.2 **RESOLVED** to inform the Fayre Committee (a) that storage of their equipment in the pavilion is preventing access to items stored there by the Parish Council and that it must therefore be removed within a period of three months and (b) that the Parish Council would grant consent for the placing of a container or shed adjacent to the pavilion in a location to be decided for the storage of said equipment, subject to any necessary planning consent, at the expense of the Committee.

***Proposed by the Chairman, seconded by Cllr Mrs Sylvester and carried unanimously by those who voted. As a member of the Fayre Day Committee, Cllr Burley declared an interest and neither took part in the debate nor voted on the proposition.***

**MINUTE 25/09/18**

17.5 *Purchase of Union Flag:*

17.5.1 The Clerk presented his report, a copy of which is appended to these minutes.

17.5.2 **RESOLVED** to purchase a Union Flag from the supplier referred to in the report to the July Meeting.

***Proposed by Cllr Mrs Kavanagh, seconded by Cllr Burley and carried unanimously.***

**MINUTE 26/09/18**

18 CONSULTATIONS

There were no consultations for consideration at the meeting.

19 PUBLIC RELATIONS

The Chairman advised that “membership” of the Stithians Noticeboard Facebook page was approaching 900.

20 REPORTS OF COUNCIL REPRESENTATIVES ON OUTSIDE BODIES

20.1 *MVRG:*

No meeting had taken place, the next one being due to take place on 20<sup>th</sup> September when Edwina Hannaford was due to attend to hear representations for creating a separate CNA for the Mining Villages Area.

**This was duly noted.**

20.2 *Stithians Centre Management Committee:*

Nothing of relevance to the PC.

21 CORRESPONDENCE

21.1 The Clerk presented his report, a copy of which is attached to these minutes.

21.2 He also presented his report on correspondence received since publication of the agenda, a copy of which is also attached to these minutes.

21.3 **RESOLVED:**

1. **To note receipt from Cornwall Council of their Neighbourhood Plan E-Bulletin dated July 2018.**
2. **To note receipt from Cornwall Council of their Planning Newsletter dated July 2018.**
3. **To note receipt of information on the revised National Planning Policy Framework.**
4. **To note receipt from CALC of their July 2018 Newsletter and an Enforcement Flow Chart issued by Cornwall Council.**
5. **To note receipt from Cornwall Council of their Planning Newsletter dated 3<sup>rd</sup> August 2018**
6. **To note receipt from Cornwall Council of their Town & Parish Council Newsletter dated July 2018.**
7. **To note receipt from CALC of a copy of a letter sent to the Police & Crime Commissioner and the Merger Team expressing concerns about information made available regarding the proposed merger of the Devon & Cornwall and Dorset Forces.**
8. **To note receipt from the Police & Crime Commissioner of her Newsletter dated 16<sup>th</sup> August 2018.**
9. **To note receipt from Cornwall Council of their Neighbourhood Plan E-Bulletin dated August 2018.**
10. **To note information received from Cornwall Council on forthcoming Planning Conferences and to agree on attendance at a cost of £12 per head.**
11. **To note receipt from CALC dated 29<sup>th</sup> August 2018 of a response from the Police & Crime Commissioner to the CALC Letter dated 6<sup>th</sup> August 2018.**
12. **To note receipt from CALC of their August 2018 Newsletter.**
13. **Not to respond to Cornwall Council’s consultation on their Draft Licensing Policy as it was of little concern to Stithians.**

***Proposed by the Chairman, seconded by Cllr Jones and carried***

***unanimously.***

**MINUTE 29/09/18**

22 URGENT ITEMS

There were no urgent items for consideration at this point on the agenda.

23 AUTHORISING OF PAYMENTS

23.1 The Clerk presented his report, a copy of which is attached to these minutes.

23.2 He also presented his report on invoices received since publication of the agenda, a copy of which is also attached to these minutes

**RESOLVED to approve payment of the sums shown in the two reports totalling £8,263.17.**

***Proposed by Cllr Mrs Wood, seconded by Cllr Burley and carried unanimously.***

**MINUTE 30/09/18**

24 ITEMS FOR NEXT MEETING

The following items were specifically identified for discussion at the October meeting.

- 2019/20 Draft Budget – Clerk to report.
- Response from Glebe re Playing Field and Hendra Car Park – Clerk to report.
- Bowling Club Fence – Cllr W Thomas to obtain estimates.
- Trees adjacent to Tennis Court – Cllr Mrs J Thomas to report.
- Ash Tree at Goonlaze Car Park – Cllr Mrs J Thomas to report.
- Refurbishment of War Memorial – Chairman to report; also, information to be provided by Cllr Mrs Sylvester.

25 DATE OF NEXT MEETING

It was agreed that the next Council Meeting would take place on Tuesday 16<sup>th</sup> October 2018 at 7.00pm in the Stithians Centre.

26 CONFIDENTIAL ITEMS

The Chairman proposed, seconded by the Vice Chairman, that the Press and Public be excluded from the meeting at this point (22.15) on the grounds that there was likely to be a disclosure to the public of exempt information of at least one of the following descriptions:

- Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
- Information which reveals that either Cornwall Council or Stithians Parish Council proposes to give under any enactment a notice under or by virtue of which requirements are imposed on a person or to make an order or direction under any enactment.
- Personal matters relating to a member of staff.
- Confidential matters relating to a local business.

**This was unanimously agreed without a vote.**

26.1 *Planning Enforcement:*

26.1.1 The Clerk advised Members of one potential matter of enforcement, but it was decided by consensus that it was not necessary to report it.

The Meeting closed at 22.20.

Signed as a true and accurate record of the proceedings.

..... Chairman

Date:.....