



A-barth Onan Hag Oll! Representing One and All

REPORTS FOR JUNE 2020 MEETING

AGENDA ITEM 4.1

Clerk's report for Meeting to be held on 16th June 2020

Council's Current Financial position

Decision Required:

To note the Council's current financial position.

Report:

Appendices 1, 2 and 3 to this Report show the Council's financial position as at 9th June 2020. I do not propose to elaborate further on these Appendices but will be pleased to address any matters that Members may wish to raise for clarification before the meeting.

**JV Calvert,
Clerk and RFO
9th June 2020**

Appendix 1 to AGENDA ITEM 12.1

STITHIANS PARISH COUNCIL

FINANCIAL STATEMENT for 2020 - 2021

EXPENDITURE



Financial Position as at 08 June 2020

	Budget	Spend to Date	Current Balance	
Finance & Administration				
Grants	300.00	100.00	200.00	
Grant to M/R/G	100.00	0.00	100.00	
Public Relations	200.00	0.00	200.00	
Printing of "Spotlight"	500.00	0.00	500.00	
Maintenance of Website	285.00	0.00	285.00	
Maintenance of Cemetary Admin System	100.00	85.00	15.00	
Clerk's Gratuity	785.00	Transferred to Clerk's Gratuity Reserve		
Hire of Hall	550.00	0.00	550.00	
Election Expenses	0.00	0.00	0.00	A sum was already in the Reserve
Clerk's Salary	20,440.00	3,406.28	17,033.72	
Clerk's NI (Employer's) Contributions	1,600.00	0.00	1,600.00	Zero for 2019/20 under Government Initiative
Administration of PAYE	144.00	0.00	144.00	
Admin Expenses	700.00	126.95	573.05	
CALC/NALC Subscription	650.00	652.33	-12.33	
Soc of Local Council Clerks Subs	300.00	0.00	300.00	
Membership of ICCM	100.00	95.00	5.00	
Contribution to Computer & Software Fund	0.00	0.00	0.00	Fund has sufficient at present
Internal Audit Fees	400.00	394.00	6.00	
External Audit Fees	400.00	0.00	400.00	
Chairman's Allowance	100.00	0.00	100.00	
Subsistence & Travelling for Members	100.00	0.00	100.00	
Insurance	1,850.00	0.00	1,850.00	
Training for Clerk & Cllrs	440.00	0.00	440.00	
Bank Fees	20.00	0.00	20.00	
Neighbourhood Development Plan	500.00	0.00	500.00	
Contingency Fund	500.00	110.00	390.00	
Contribution to General Reserve	675.48	Monies transferred to General Reserve - See Below		
Sub Total	31,739.48	4,979.56	25,299.44	+Reserv as = 26,759.92
Planning				
Travelling & Subsistence	50.00	0.00	50.00	
Training/Seminars	100.00	0.00	100.00	
Sub Total	150.00	0.00	150.00	
Environment, Highways & Footpaths				
EMC - Highway Varga Maintenance	1,424.00	237.30	1,186.70	
Litter Clearance Contract	1,715.00	285.78	1,429.22	
Litter Clearance Materials	100.00	0.00	100.00	
EMC - Haverigg Cemetary Maintenance	610.00	101.70	508.30	FCC contribute some of this
EMC - Lower Churchyard Maintenance	915.00	152.56	762.44	FCC contribute some of this
EMC - Closed Churchyard Maintenance	1,119.00	186.44	932.56	This item is partly funded by income from CC
EMC - Meadowside Cemetary Maintenance	1,525.00	254.26	1,270.74	
Meadowside Cemetary Maintenance Materials	500.00	10.82	489.18	
Meadowside Cemetary - Locking & Unlocking	365.00	0.00	365.00	
Meadowside Cemetary - NNDR	800.00	0.00	800.00	
Water Supply - Cemeteries	100.00	9.34	90.66	
Toilet Cleaning Contract	1,052.00	175.25	876.74	
Toilet Cleaning Materials	300.00	0.00	300.00	
NNDR Toilets	400.00	0.00	400.00	
Electricity - Toilets	450.00	0.00	450.00	This item is balanced by income from Tenant
Water & Sewage - Toilets	450.00	80.78	369.22	
EMC - Footpath Maintenance	2,339.00	389.84	1,949.16	
Extra FP Maintenance & Waymarking	600.00	0.00	600.00	
Toilet Repairs & Maintenance	500.00	0.00	500.00	
Costs Associated with Village Green Status	300.00	0.00	300.00	
Emergency Plan	300.00	0.00	300.00	
EMC - Longdowns Bus Shelter Cleaning	305.00	50.86	254.14	
Bus Shelter Repairs & Maintenance	700.00	1.00	699.00	
EMC - Crollow Fields Amenity Area Carotaking	559.00	93.22	465.78	
EMC - Crollow Fields Amenity Area Grass Cutting	559.00	93.22	465.78	
EMC - Crollow Fields Amenity Area Hedge Trimming	356.00	59.32	296.68	
EMC - Wood Treatment	458.00	76.28	381.72	
Maintenance of Notice Boards	100.00	0.00	100.00	
Maintenance of Grit Bins	500.00	0.00	500.00	
Maintenance of Speed Signs	600.00	100.00	500.00	
Sub Total	20,001.00	2,357.98	17,643.02	+Reserv as = 17,643.02
Playing Field Maintenance				
EMC - Playing Field Carotaker	7,526.00	1,254.30	6,271.70	
Water	300.00	14.84	285.16	

STITHIANS PARISH COUNCIL

FINANCIAL STATEMENT for 2020 - 2021

EXPENDITURE



Financial Position as at 08 June 2020

	Budget	Spend to Date	Current Balance
General Maintenance Expenses	1,800.00	162.27	1,637.73
Annual Painting/Staining of Equipment	750.00	0.00	750.00
EMC - Playing Field Grass Cutting	3,980.00	663.34	3,316.66
EMC - Playing Field Hedge Trimming	508.00	84.74	423.26
Lease from Globe	750.00	0.00	750.00
Annual Safety Inspection	240.00	0.00	240.00
Signage for Playing Field	200.00	0.00	200.00
Contribution to Pavilion Replacement Fund	5,000.00	Transferred to Pavilion Redevelopment Fund - See Below	
Contribution to Playing Field Development Fund	3,000.00	Transferred to PE Replacement Fund - See Below	
Contribution to Tennis Court Fencing Fund	2,000.00	Transferred to Tennis Court Fencing Fund - See Below	
Contribution to Longdowns Play Area Fund	1,000.00	Transferred to Longdowns PA Fund - See Below	
Repairs to PF Car Park Surface	500.00	0.00	500.00
Electricity for Footpath Lighting	300.00	62.64	237.36
Sub Total	27,854.00	2,242.13	14,611.87

Playing Field Development Project

Public Works Loan Board			
Repayments on £20k Total Loans 1 & 2	3,679.90	694.63	2,985.27
Sub Total	3,679.90	694.63	2,985.27

Stithians Centre Development Project

Public Works Loan Board			
Repayment on £20k Loan 3	1,566.72	783.36	783.36
Repayment on £20k Loan 4	1,566.74	0.00	1,566.74
Sub Total	3,133.46	783.36	2,350.10

GRAND TOTAL 86,557.84 11,067.66 63,039.70

Other Expenditure:

VAT **1,060.82**

Expenditure from Reserves:

Playing Field Development Fund	1,850.00	27,533.62
General Reserves	2,680.00	23,396.38
Pavilion Replacement Fund	0.00	34,035.15
Tennis Court Fencing Fund	0.00	3,881.07
Longdowns Play Area Fund	0.00	6,500.00
Computer & Software Fund	0.00	3,580.38
Community Fund	0.00	424.42
Neighbourhood Development Plan Fund	0.00	0.00
Stithians Institute Community Fund	3,600.00	53,920.11
OVERALL TOTALS	86,557.84	216,310.83

Overall Total Income 86,557.84 43,459.58

Surplus/Deficit of Income/Expend. 0.00 23,211.10

VAT Expenditure:

Finance	123.47
Planning	0.00
Environment, Highways & Footpaths	2.16
Playing Field Maintenance	29.19
Computer Fund	0.00
Tennis Court Fencing Fund	0.00
Longdowns Play Area Fund	0.00
General Reserves	536.00
Playing Field Development Fund	370.00
Pavilion Replacement Fund	0.00
NDIP Fund	0.00
Community Fund	0.00
Stithians Institute Community Fund	0.00
TOTAL	1,060.82

VAT Income to Date: 0.00 Including £1,836.91 from 2019/20
 VAT to be Claimed: 2,897.73



STITHIANS PARISH COUNCIL

FINANCIAL STATEMENT for 2020 - 2021

INCOME

Financial Position as at 08 June 2020

	Pounds / Income in Pounds	
General Council Precept	75,000.00	58,000.00
Council Tax Support Grant	2,061.48	1,030.75
CC Footpath Maintenance	2,796.48	0.00
CC Closed Ch. Vst. Maint.	569.56	0.00
Rugby Club - Use of Field (MOU)	794.81	0.00
Tennis Court Fees	150.00	0.00
Bowling Club (MOU)	275.00	0.00
PCC - Churchyard Maintenance	762.50	0.00
Wayleaves	28.00	29.45
Other	0.00	3,681.98
Burial Fees	1,000.00	700.00
Refund of VAT	0.00	0.00
Bank Interest	30.00	17.40
Rent from Tolest Premises	1,800.00	0.00
Tolest Electricity from Tenant	300.00	0.00
TOTAL INCOME	80,557.84	45,450.55

Individual Breakdown:

	Totals:	17.40	0.00	0.00	0.00	0.00	0.00	3,681.98	700.00	0.00	0.00
		Bank Int.	Tenants	CC Footp.	PCC Ch. M.	CC Ch. M.	VAT Refund	Other	Burial Fees	Rent from Tolest	Tolest Electricity
Janet Iney	00-Apr							1,000.00			
Bank Interest	04-Apr	0.01									
From Rugby Club for PF Appeal	16-Apr						569.56				
From K Bennett for PF Appeal	16-Apr						30.00				
General Council - Dil.	07-May						44.54				
Burial Fee - Kingsley Tombstone	05-May								700.00		
Bank Interest	00-May	0.39									
Refund of Sale Conveyance Fees	00-Jun						7.50				
Cliff P. House - PF Appeal	05-Jun						31.84				

Appendix 3 to AGENDA ITEM 12.1



STITHIANS PARISH COUNCIL

RECONCILIATION OF BALANCES

Starting Balance	190,292.51
Plus Income to Date	43,459.58
Less Expenditure to Date	20,248.48
Balance	203,504.61
Represented by:	
Current Account	101.11
Business Call Account	203,403.50
Total	203,504.61

08 June 2020

Balance as at 31/03/20	
Business Account	179,266.10
Current Account	1,907.41
Less o/h Cheques	0.00
Total	190,292.51

Note: The above Balance of 203,504.61 includes the following Reserves:

General Reserve	23,296.28
Playing Field Development Fund	27,529.62
Pavilion Replacement Fund	34,025.15
Tennis Court Fencing Fund	2,481.87
Longdowns Play Area Fund	6,500.00
Harold Phillips & Albert Collins Legacies	10,572.27
Computer & IT Fund	2,580.28
Community Fund	424.42
Neighbourhood Development Plan Fund	0.00
Clerk's Gratuity	9,029.51
Stithians Institute Community Fund	52,220.11
Total Reserves	172,802.91

UNALLOTTED BALANCE 30,702.70

Contains Monies Ring Fenced for Specific Purposes, leaving 15,067.20 available
Contains Donations received for New Play Equipment labelling 0.00 to date

Interest Ring Fenced for Playing Field Development Fund. Capital remains in perpetuity

This Fund is earmarked for use on Community Projects
This Fund is a Grant Earmarked for use in connection with the NDP. Any monies unspent at 31/03/21 must be returned
This Fund is for the sole purpose of providing a Gratuity for the Clerk at retirement
This Fund is Earmarked for Community Projects, Subject to the agreement of the Institute Trustees

To finance budgeted expenditure

AGENDA ITEM 4.2

Clerk's report for Meeting to be held on 16th June 2020

Crellow Fields Amenity Area

Decision Required:

To leave two small areas to grow wild around the 5 trees that remain and let the trees take their chances and mow the rest.

Report:

Following receipt of a complaint about tree planting in CFAA, it was discovered that many of the trees had not survived. Following considerable e-mail debate, the above proposal was voted upon.

In order to take the necessary action before the grass became such that excessive extra labour was required, the decision was made on 26th May.

The decision will be recorded in the minutes of the meeting.

In the event, considerable extra work was required in strimming before a mower could be used and I agreed a payment of £40 which is included in Agenda Item 8

**JV Calvert,
Clerk and RFO
9th June 2020**

AGENDA ITEM 4.3

Clerk's report for Meeting to be held on 16th June 2020

Locking & Unlocking Meadowside Cemetery

Decision Required:

To instruct Michael White to lock and unlock Meadowside Cemetery each day in the sum of £365 per annum with effect from 22nd June 2020.

Report:

As Members are aware, as a temporary measure, the cemetery is currently being locked by the Chairman and unlocked by Tyrone Martin.

Some time ago, as Members are also aware, Michael White agreed that, when appropriate, he would be willing to perform these duties for a payment of £1 per day.

Now that the lockdown is easing and bearing in mind that this is something that can be done without breaching any of the lockdown conditions in any case, it would seem appropriate for him to take on this duty with effect from Monday 22nd June.

**JV Calvert,
Clerk and RFO
9th June 2020**

AGENDA ITEM 4.4

Clerk's report for Meeting to be held on 16th June 2020

Lease Payments for Wellness Hut

Decisions Required:

- 1. To note and agree the content of the report, with particular reference to payments for electricity.**
- 2. To waive lease payments for the Wellness Hut for as long as is necessary in the light of the current Coronavirus Pandemic.**

Report:

Members will recall that, under Minute 04/04/20, it was agreed to waive Kerry Goddard's lease payments for the Wellness Hut for the months of April, May and June.

It is presently still uncertain as to when she will be able to reopen and, although it looks as though it may not be too far away, I feel that further payments should be waived for as long as is necessary.

Members are aware that there is an agreement that the tenant of the Wellness Hut will reimburse the Council for all the electricity used in the building and should also be aware that some is still being used by the lights. There is also, of course a daily standing charge.

It is unreasonable to expect Kerry to pay electricity charges whilst she is unable to open and I need to advise Members that whilst the current situation prevails, electricity costs will not be borne by her.

I anticipate an electricity bill for the July meeting.

**JV Calvert,
Clerk and RFO
9th June 2020**

AGENDA ITEM 5.1

This is merely a list of current Planning Applications prepared for the convenience of Councillors and is not included here. Anyone wishing to see it may do so upon application to the Clerk.

AGENDA ITEM 5.2 (a)

Application Ref: PA20/02833

Proposal: Change of use of agricultural building (cattle shed) to dwelling

Location: Cattle Shed, Trewince Farm, Stithians. Grid Ref 173278 / 35373

Applicant: Mr And Mrs Nigel Vague

Decision Required:

Members are requested to consider the following report to reach an informed decision regarding the above planning application.

Date of Site Inspection:

19/5/10

Councillors who undertook the site inspection:

REPORT:

Trewince Farm, originally a dairy farm has been in the Vague family since 1958. The applicant, his son Nigel, became a partner in 1976 and continued the business but for commercial reasons it became a beef farm in 2008. The decision to sell the farm as a going concern raised little interest so a decision was made to divide the property into smaller parcels. To date, Trewince Farm Cottage has been sold together with 2 agricultural buildings and approximately 6.5 hectares (16 acres) of land. Trewince Farmhouse has also been sold to Mr Vague's son.

The proposal is to knock down one end of the existing very large redundant cattle shed and on the footprint build a modern 3 bedroomed house with integral garage and ground source heating for Mr and Mrs Vague. There would be a small garden at the back.

The remainder of the barn and land would enable Mr Vague to continue beef cattle farming on a smaller scale (at present he has 18 which he hopes to increase to 40)

Matters of Concern:

None

V Kavanagh

H Jones

19/5/20

AGENDA ITEM 5.2 (b)

Application Ref: PA20/03471

Proposal: Replacement B1/B8 unit and containers with office and warehouse together with extension of existing site and change of use of agricultural land to B1/B8 use and associated landscaping and parking

Location: Trelan Barn, Menerdue Lane, Carnmenellis TR16 6PD

Applicant: Trelan Holdings Limited

Decision Required:

Members are requested to consider the following report to reach an informed decision regarding the above planning application.

Date of Site Inspection:

22/5/20

Councillors who undertook the site inspection:

Cllr J Thomas & V Kavanagh

REPORT:

Cllrs have already seen Cllr Blease's report from a phone conversation he had with the applicant Mr R Ferris prior to the visit.

Cllr Thomas and I met the applicant on site. He explained the nature of the business which deals internationally with clients. The business is twofold, the office/research and design element and the manufacturing side which makes large scale equipment for undersea research.

The application is to remove the existing barn structure, which will be recycled and erected on a neighbouring farm and using the concrete base which will be widened by 1-2 metres to build a warehouse for the construction of the units. In front of the warehouse it is proposed to build a purpose-built office and research building. The office building will incorporate gym and changing facilities for the use of the workers.

The company have investigated industrial estates in Cornwall but there is nothing that meets the needs of the expanding business combination of office, research and construction spaces. Based in Cornwall the management wishes to remain in the county and therefore looked for a site to develop to meet their specific needs.

Travel and transport:

The on-site employees are and will continue to be encouraged where possible to car share/cycle and/or use public transport. There are no 'customers' except for the occasional visit from overseas clients. The car parking area will have 3 electric charging points.

The manufacturing side will have lorries delivering materials for construction and, as they make 4 or 5 units a year, approximately 4 or 5 times a year a large lorry will arrive to take the completed unit for delivery abroad.

The external space will include patio space and an external sitting area which will overlook and infiltration water for use by staff. The basin/pond in addition to acting as soak away for the storm water drains will act as a heat source for the 'ground source heating system.

Excess earth from the development will be used as bunds to reduce visual impact and the intention is to repair/reinstate Cornish hedges and plant native trees around the site.

With the nature of the construction, ground source heating and solar panels on the roofs the business should be carbon negative – the only one at present in the south west

Matters of Concern:

None

Cllrs V Kavanagh & J Thomas

22/5/20

AGENDA ITEM 5.2 (c)

Application Ref: PA20/03925

Proposal: Single storey extension, loft conversion and roof replacement with associated internal works.

Location: Westwood, Road from Penmarth to Carnkie, Carnmenellis TR16 6PB

Applicant: Mr & Mrs Masterton

Decision Required:

Members are requested to consider the following report to reach an informed decision regarding the above planning application.

Date of Site Inspection:

2/6/20

Councillors who undertook the site inspection:

Cllrs J Thomas & V Kavanagh

REPORT:

Westwood is a 3-bedroom bungalow on a large plot overlooking Stithians reservoir. The house has recently been bought by the family and is in need of repairs. The roof is leaking and some of the timbers need replacing and the conservatory on the side is in need of serious attention

Downstairs the proposal is to remove the existing conservatory and on its footprint replace it with an extension. This with some internal restructuring would give more space for the family including a living room and a large kitchen/diner. One of the existing garages would become an extra bedroom.

The proposal is also to create a loft conversion which would have a master and 2 extra bedrooms. This will create a 7-bedroom property enabling the children to have their own rooms.

The property is surrounded by trees and overlooks and is overlooked by no one. It is barely visible from the reservoir and the intended black finish will further blend it into the background of trees.

Matters of Concern:

None

Cllr Mrs V Kavanagh

Cllr Mrs J Thomas

2/6/20

AGENDA ITEM 5.2 (d)

Application Ref: PA20/02833

Proposal: G1 - Group of 6 Monterey pines - fell and replace with 6 scots pines

Location: 5 Old Vicarage Close Stithians TR3 7DZ

Applicant: Mrs Sally Snapes

Decision Required:

Members are requested to consider the following report to reach an informed decision regarding the above planning application.

Date of Site Inspection:

n/a

Councillors who undertook the site inspection:

n/a

REPORT:

ClIr Mrs J Thomas and I had a discussion about the above application. She confirmed my belief that the above trees were the subject of the blanket TPO of all the trees (including conifers) that was placed on them when the vicarage grounds came up for planning for houses. The aim was to maintain the character and integrity of that section of the village adjacent to the church and church yard.

This present application is to remove these trees with 60+ years growth and to plant 6 new conifers which will take years to achieve anything like the presence of the existing trees.

The reason for this is, to quote from the tree report:

'The trees appear to be in good to fair structural condition – there is no evidence of recent failure of live material. Dead-wooding has taken place in the past – mostly addressing the main stems; high volumes of dead material are present in the upper canopies. A large diameter stem has been removed in recent years from the most westerly tree of the group – apparently due to a bark included union.

In my opinion the trees vary in physiological condition from good to poor. The Eastern 2 trees of the group appear in fair condition (fair foliage density, good proportion of living to dead material). The central 2 trees of the group appear in poor condition (poor foliage density – limited only to the uppermost canopy). The Western 2 trees of the group are in good condition (better foliage density, live limbs present from the lower / mid canopy upwards).'

The above does not show genuine safety reasons to cut the trees down and from the rest of the report it appears that the reason for the proposed removal of these trees – which were there when the house was built and subsequently bought and sold – is that they are a nuisance, shading the garden and increasing algae build up on the back of the house and that they are expensive to maintain with the need to ensure that branches do not fall onto the road.

Should these trees be removed and Scots Pines be planted in their place it will be many years until they reach maturity and with the removal of the existing trees they will not be protected by a TPO as they will have been planted after the original TPO was placed on the site therefore they could be removed at any time without reference to the village.

Matters of Concern:

All the above.

29/5/20

AGENDA ITEM 6

Clerk's Report for Meeting to be Held on 16th June 2020

Correspondence Received

SUMMARY OF DECISIONS REQUIRED (Details in Report):

- 1. To note the content of the report.**
- 2. To note receipt from Cornwall Council of their Town & Parish Council Newsletter dated 29th May 2020.**
- 3. To note receipt from the Cornwall Tree Warden Network of their Newsletter dated May 2020.**

REPORT:

Since the last meeting, the following correspondence has been received:

<u>Date</u>	<u>Type</u>	<u>From</u>	<u>Subject</u>	<u>Action Taken/Required</u>
01/05	E-mail	Cornwall Council	T & PC Newsletter – Covid-19 Update	See Section 1 of Report
01/05	E-mail	Cornwall Tree Warden Network	Tree Warden Newsletter	See Section 2 of Report

1. I circulated this to Members on 1st June.
2. I circulated this to Members on 1st June.

Members receive Charlotte Caldwell's daily coronavirus updates as a matter of course and they are not recorded as correspondence received.

I am also receiving other Covid-related correspondence from several organisations offering advice and guidance, which I am keeping on file for use as and when necessary rather than forwarding to Members.

**JV Calvert,
Clerk
9th June 2020**

AGENDA ITEM 8

Authorisation of Payments – June 2020

Decisions Required:

- 1. To approve payment of the sums shown in the report totalling £7,632.61.**

Report:

The table below shows, as usual, invoices received since the last meeting as well as the usual monthly and other payments to be made. Figures in the last column relate to the explanatory notes below the table.

<u>Type</u>	<u>Date Due</u>	<u>Payee</u>	<u>For</u>	<u>VAT</u>	<u>Total Amount</u>	<u>See Note</u>
DD	26/05	Everflow	Water Supply – Toilet, Playing Field & Cemetery		48.69	
Visa	29/05	Tool Station	Duck Tape	0.44	2.67	

Visa	01/06	Fenland Leisure	Chains for Swings	14.80	88.80	1
E	05/06	WI	Projector Screen (From Institute Money)		600.00	2
E	05/06	Bowling Club	Replacement Windows (From Institute Money)		3000.00	2
E	15/06	Clerk	June Salary		1,362.54	3
E	15/06	Clerk	May Expenses (Appendix 1)		12.60	
E	20/06	HMRC	Clerk's Tax under PAYE - June		340.60	
E	20/06	M White	Toilet Cleaning - June		87.63	
E	20/06	M White	Litter Picking - June		142.89	
E	20/06	Tyrone Martin	Environmental Management Contract - June		1,848.69	4
E	20/06	Tyrone Martin	Maintenance of MSAS - June		50.00	
E	20/06	Tyrone Martin	Extra Work to cut Crellow Fields AA		40.00	5
SO	01/07	Bank	Safe Custody Fees		7.50	
TOTALS				£15.24	£7,632.61	

Notes:

1. Before the swings can be brought back into use, new chains are needed. They have now been purchased in readiness for that.
2. I received a request from the Trustees of the Institute to make these two payments from the monies generated by the sale of the Institute.
3. This payment is the Clerk's gross salary (£1,703.14) less income tax due from the Clerk under PAYE for the month of June.
4. As Members are aware, the Environmental Management Contractor is paid in twelve equal monthly instalments for the various elements of the contract as follows:

<u>Element of EMC</u>	<u>Annual Payment</u>	<u>Monthly Payment</u>
Footpath Maintenance	2,339.10	194.92
Verge Maintenance	1,423.80	118.65
Closed Churchyard Maintenance	1,118.70	93.22
Lower Churchyard Maintenance	915.30	76.28
Haverigg Cemetery Maintenance	610.20	50.85
Meadowside Cemetery Maintenance	1,525.50	127.13
Crellow Fields AA Grass Cutting	559.35	46.61
Crellow Fields AA Hedge Trimming	355.95	29.66
Crellow Fields AA Caretaking	559.35	46.61
Weed Treatment	457.65	38.14
Cleaning Longdowns Bus Shelters	<u>305.10</u>	<u>25.43</u>
Total for Environment Portfolio	10,170	847.50
Playing Field Caretaker	7,525.80	627.15
PF Grass Cutting	3,980.00	331.67
PF Hedge Trimming	<u>508.50</u>	<u>42.37</u>
Total for Playing Field Portfolio	12,014.30	1001.19
Grand Total	<u>22,184.30</u>	<u>1,848.69</u>

5. Members are aware of the decision to cut the grass in Crellow Fields Amenity Area where the trees were planted. A considerable amount of strimming was required and I agreed this payment for the extra work involved.

JV Calvert
Clerk & RFO
9th June 2020

Appendix 1 to AGENDA ITEM 8

Date	From	To	Reason	Start	Finish	Miles	Cost £
5	Camborne	Stithians	Check grav	42769	42783	14	6.30
			Visit				
			Crellow				
			Fields				
22	Camborne	Stithians	Amenity	42816	42830	14	6.30
			Area				
						TOTAL	12.60

Note: All are return journeys unless otherwise stat

Miscellaneous

Date	Item	Cost	VAT	Total £
				TOTAL
				0.00

SUMMARY

Travelling 12.60
Miscellaneous 0.00

TOTAL EX £12.60

Signed:(Clerk)

Date: 16th June 2020

Signed:(Chairman)

Date: 16th June 2020

