



A-barth Onan Hag Oll! Representing One and All

REPORTS FOR APRIL 2017 MEETING

AGENDA ITEM 11

Stithians Sports Development Group (SSDG) Meeting Report

Present: Cllr Phil Blease (PB), Cllr Joy Thomas (JT), Martin Body (MB)

Apologies: Cllr Rita Wood (RW), Cllr Will Thomas (WT),

Date of Meeting: 30th March 2017

Decision Required:

To note content and agree the content of the report.

REPORT:

SSDG is at an early stage. It started life as a Pavilion Replacement Fund and has evolved into an ambitious idea to provide a venue for many sports which currently parishioners have to travel to neighbouring towns to enjoy. Early research for a multi-function sports hall shows capital costs in excess of a seven-figure sum and as a consequence a great deal of investigation and research will be needed to establish if a sports hall is required, achievable and affordable.

The agreed actions from the February meeting were reviewed as follows:-

- | | |
|---|---------|
| 1. Start work on an asset register (people list) | WT & RW |
| 2. Investigate Funding Opportunities (NHP, Sports England etc) | PB |
| 3. Review other Parishes projects and identify useful contacts | PB |
| 4. Start compiling a demand survey | MB |
| 5. Establish a list of local schools and contact details for them | JT |

1 - WT reported (by email) that work is progressing on composing an asset register including fixed assets and people willing to assist.

2 - PB advised of funding available for Neighbourhood Planning £9k available from 2015 to 2018. Sports England also offer grants for this type of project and we would probably be able to access £15K to £50K from this source. Alternative sources of non-repayable funds could include Grants, Donations or Crowdfunding. Sources of repayable funds could include Bank Loans & mortgages, Equity (community shares), Social investment (a range of repayable finance from specialist investors who expect a social & financial return). ***(Clerk's Comment: Public Works Loan Board is also a possible source)***

3 - PB reported that Chacewater have a plan to upgrade their football club facilities. No other Parishes in the Mining Village Regeneration Group (MVRG) have any significant sports related projects.

4 - MB suggested that compiling a demand survey could be a project that local colleges and/or senior schools which run business courses might be interested to assist with. MB will investigate further.

5 - JT has supplied PB a list of local schools and the contact details which tends to be via the school secretary.

Discussion

PB stated that he is warming to the idea of undertaking a neighbourhood plan (NHP) although it would involve a huge amount of work and would need to be agreed by SPC. MVRG parishes that are undertaking a NHP report that it has really improved engagement of the community and a lot of volunteers have come forward to help.

It has come to our notice that Wendron Football Club has recently undertaken a survey and are working on plans for future development of their facilities. Clearly, we should be aware of possible developments as there would be no benefit of duplicating facilities.

We also thought it would be sensible to check out what facilities are available at Tremough Campus, who has access to them and the typical charges they make.

Perranwell has a successful hall, which hosts certain sports some of which are attended by residents of Stithians. Again, we felt it would be useful to explore what facilities they offer and their typical charges.

Actions:

- | | |
|---|---------|
| 1. Check out Tremough facilities and Wendron's future plans | PB |
| 2. Check out Perranwell facilities and charges | JT |
| 3. Investigate potential for future surveys with educational establishments | MB |
| 4. Complete asset register (people, clubs and fixed assets) | WT & RW |

Next Meeting: TBA

Cllr P.C. Blease

11th April 2017

First Steps (as a reminder)

1. Define Vision & Objectives
2. Identify Stakeholders (Stakeholder Analysis)
3. Compile Parish Asset Register (people (List) & Resources (Map))
4. Analyse other local plans (County & adjoining parishes/towns)
5. Investigate funding opportunities
6. Review Vision & Objectives
7. Identify Outcomes & Benefits
8. Agree Measurers & Targets
9. Identify Outputs
10. Define Programmes & Projects
11. Identify Resources
12. Plan Programmes & Projects
13. Initiate Programme & Projects

AGENDA ITEM 12.1

Clerk's Report for Meeting on 18th April 2017

Final Accounts for 2016/17

Summary of Decisions Required (Details in report):

1. To approve the answers to the questions in the Annual Governance Statement for 2016/17.
2. To approve the final accounts for the 2016/17 Financial Year as detailed in the report.
3. To approve the allocation of the underspend of £5,258.20 from 2016/17 to the Cemetery Fund (£3,758.20) and General Reserve for a new notice board (£1,500.00).
4. To approve the transfer of the remaining sum of £10,156.89 in the Toilet Refurbishment Fund to the Cemetery Fund.

Report:

As Members are aware, it is my normal practice to report the Council's financial position at this point on the agenda. In April, however, the final accounts for the previous financial year take precedence and the Council's current financial position is, in fact, reflected therein. I can, however, assure Members that I have received the first instalment of the Precept and Council Tax Support Grant for 2017/18 so Members can consider the payments presented for authorisation later in the agenda safe in the knowledge that they can be covered from income in 2017/18!!

As is normal practice, it is also necessary to consider the questions asked by the External Auditor in the Annual Governance Statement in the Audit. These are reproduced in Appendix 1 to this report, with appropriate answers for Members' approval.

Final Accounts for 2016/17:

Appendices 2, 3 and 4 to this Report show the Council's financial position as at 31st March 2017 and therefore represent the Final Accounts for 2016/17 as submitted to the Internal Auditor on 4th April.

A copy of the reconciliation statement for the auditor is also included as Appendix 5.

Members have previously been made aware of the reasons for the various overspends in the accounts.

These overspends amount to a total of £920.71 but Members will note that, although there is a deficit of Income over Expenditure, the Bank Reconciliation Statement shows that £18,554.78 is available. This is not, however, a true representation of the underspend as some of that money is held in Reserves. The easiest way of ascertaining the true underspend is to transfer all the records to a new set of accounts for 2017/18, enter the figures from the 2017/18 Budget, allocate the interest payments from 2016/17 to the appropriate reserves, allocate the budgeted amounts for 2017/18 to the appropriate reserves and see what is left as unallocated. This was actually £5,258.20 which, when put into reserves, left a nil balance to start the new financial year.

I am aware that, under Minute 06/03/13(2), this underspend should be allocated to the Pavilion Development Fund (now renamed the Sports Centre Development Fund) but I am mindful of the fact that the cost of providing the new cemetery may well not be covered by the Cemetery Fund and have therefore placed (part of) this sum in the Cemetery Fund as was done last year. Obviously, anything left in the Cemetery Fund once the Cemetery is up and running will, of course, be transferred back to the Sports Centre Development Fund as the Cemetery Fund will be closed, the operation of the cemetery being financed from the revenue budget.

The full amount of the underspend has not been allocated to the Cemetery Fund as it was agreed under Minute 09/03/17(1) that a new notice board would be financed from the underspend. To this end, I have placed £1,500 in the General Reserve for that purpose, leaving £3,758.20 to be allocated to the Cemetery Reserve.

Members will also observe from the final accounts that £10,156.89 remains in the Toilet Redevelopment Fund. I have also transferred this to the Cemetery Fund.

As a result of the above, the Cemetery Fund now stands at £51,498.63 at the start of the 2017/18 financial year.

As in previous years, Members are requested to approve, subject to the Internal Audit, the following summary which appears in the Audit Return (Appendix 6). All figures can be substantiated by reference to the various appendices.

The internal audit was completed on 6th April with no issues being brought to my attention. The Auditor's invoice is presented for approval for payment in Agenda Item 23.

Box		Year Ending	
		31 st Mar. 16	31 st Mar. 17
1	Balance Brought Forward	117,771	141,016
2	Annual Precept	60,885	70,000
3	Total Other Receipts	33,479	13,127
4	Staff Costs	18,374	18,947

5	Loan Interest & Capital Repayments	6,813	6,813
6	Total Other Payments	45,932	58,455
7	Balance Carried Forward	141,016	139,927
8	Total Cash & Short Term Investments	141,016	139,927
9	Total Fixed Assets	284,092	284,093
10	Total Borrowings	53,876	49,565

Copies of the Asset Register and a Statement of the various PWLB Loans are attached to this report as Appendices 7 and 8 respectively for Members' information and in support of the figures quoted above.

As I reported last year, the method of recording the value of assets in the Asset Register changed as a result of the 2015 Accounts & Audit Regulations whereby all assets must be recorded at the purchase cost and not change year on year until their disposal and the 2016 Asset Register was prepared accordingly. Previously, certain assets were deemed to depreciate over a period of time until they were written off. This, according to HMG, is not appropriate practice for local councils. Also, if property is acquired for £1, as were the toilets, it must be recorded with that value and not the actual value.

This means that in future years the total value of the Council's assets for audit purposes will not change year on year unless an asset is either disposed of or acquired. This year, Members will observe that it has increased by the princely sum of £1 following the acquisition of Crelow Fields Amenity Area for that figure.

If Members have any queries on the final accounts, I shall endeavour to answer them at your meeting.

JV Calvert, Clerk & RFO

11th April 2017

The Appendices to this report may be seen upon application to the Clerk

AGENDA ITEM 12.2

Clerk's Report for Meeting

on 18th April 2017

12.2 Remembrance Day Parades

Summary of Decision Required:

To decide whether or not to purchase 3 suitable signs to warn of the Remembrance Parade and to ensure that the parades are marshalled by at least three persons equipped with appropriate PPE.

Report:

Members discussed this matter at the March meeting when the need for a road closure was questioned. Members considered that it was not necessary if sufficient Marshals were in place. It was agreed under Minute 17/03/17 that I should consult Roger Nicholls on the matter. This I did, and I also consulted the Council's Insurers.

The response from the Insurers is as follows:

Thank you for your E-mail of 24th March.

I note your question therein and would advise that the Remembrance Day event will still be covered by the Employers' and Public Liability sections of the Aviva Policy arranged on behalf of the Parish Council if you do not have a formal road closure as long as the Council incorporate appropriate precautionary measures within their risk assessment for the event e.g. placing warning signage of the event at each end of the road together with a responsible person acting on behalf of the Council to provide a warning to traffic for the duration of the parade.

It may also be a good idea to advertise the details of the parade to as wide an audience as possible i.e. on the Parish Council website/newsletter.

Having discussed the matter with Roger Nicholls and bearing in mind the above, it is clear that, if the event is to be organised without a road closure, the following will be needed as a minimum:

- 3 No. Signs indicating the parade is taking place. (Church Road, Crellow Lane, New Road)
- 3 Persons with PPE manning the signs to control traffic.

Members must decide if they are willing to provide the above.

JV Calvert

Clerk

11th April 2017

AGENDA ITEM 13.1

This is merely a list of current Planning Applications prepared for the convenience of Councillors and is not included here. Anyone wishing to see it may do so upon application to the Clerk.

AGENDA ITEM 13.3(a)

Application Ref: PA17/02079

Proposal Conversion of two dwellings to form Farmhouse with attached self-contained annexe. Extension(s) to create secure garage parking, rear single storey conservatory and alterations to front elevation. Creation of new access, extension of curtilage to include other associated works.

Location Carnsiddia Farm Carn Stithians TR3 7AW

Applicant Mr A Proud, Proud Properties Cornwall Ltd

Decision Required:

Members are requested to consider the following report to reach an informed decision regarding the above planning application.

Date of Site Inspection:

6th April 2017

Councillors who undertook the site inspection:

Councillors PC Blease and H. Jones

REPORT:

Background:

Full Planning permission is sought for the conversion of two semi-detached dwellings to form a farm house and self-contained annex accommodation. The application includes a single storey extension to link the property with 2 new garages which will afford some protection from the prevailing winds. A single storey conservatory is also included to the rear of the property. The self-contained annexe will be for the applicant's daughter and family.

The self-contained annex would be a 2-bedroomed property with a car port whilst the main building will be a 4-bedroomed property with 2 garages and a car port and a conservatory.

The application includes defining the curtilage of the house and gardens and includes a blockwork drive. The application also mentions access from the road "will utilise Carnsiddia Farm's existing vehicular access off the highway." It should be noted that this access road is fairly new and the old access lane has been recently closed. This application does not include seeking planning permission for the new access road.

Overall the proposal would be a significant visual and architectural improvement on the current dwellings that occupy the site. There are no near neighbours that are likely to be affected by this proposal. There are a small number of properties with distant views of the site who may well appreciate the updating and modernisation of the existing dwellings.

Matters of Concern:

Clarification is needed in respect of whether planning permission is required or not for the new access road that has been recently established which will serve these proposed dwellings.

Cllr P.C. Blease

10th April 2017

AGENDA ITEM 13.3(b)

Application Ref: PA17/02374

Proposal Provision of a replacement agricultural storage building

Location Higher Trolvis Farm Trolvis Longdowns TR10 9DR

Applicant Mr A Hearn

Decision Required:

Members are requested to consider the following report to reach an informed decision regarding the above planning application.

Date of Site Inspection:

6th April 2017

Councillors who undertook the site inspection:

Councillors PC Blease and H. Jones

REPORT:

Background:

The proposal is to erect an agricultural building to be used for the storage of agricultural machinery to replace the storage building on the holding that is in excess of 30 years old and in extremely poor repair.

Higher Trolvis Farm extends to approximately 5.5 acres which is all grassland. The proposed building is required to provide storage for the machinery and implements used to manage the holding and for occasional contracting work.

The building will measure 18m x 9m, 3.6m to the eaves and 4.8m to the apex which is significantly lower than the building being replaced. The building will be steel portal framed with Platisol coated sheeting, in juniper green, to all elevations and the roof. Two 4.5m roller shutter doors are proposed in the north east elevation.

Access will be via the existing entranceway to Higher Trolvis Farm. The building will be located within an existing cluster of development and will be screened by a mature hedge to the south and existing buildings to the east therefore it is considered that there will only be minimal additional visual impact because of the proposal. The removal of the existing agricultural storage building will improve the visual amenity of the locality.

Matters of Concern:

None

Cllr P.C. Blease

10th April 2017

AGENDA ITEM 13.3(c)

Application Ref: PA17/01506

Proposal Erection of a secure shed to house a small tractor and trailer and tools needed to maintain the land with animal shelter at the end

Location 6 Crelow Terrace Crelow Hill Stithians Truro

Applicant Mr David Rule

Decision Required:

Members are requested to consider the following report to reach an informed decision regarding the above planning application.

Date of Site Inspection:

7th April 2017

Councillors who undertook the site inspection:

Councillors PC Blease and H. Jones

REPORT:

Background:

The application is for a single storey shed 8.4m long x 1.88m x 2.1m to 1.88m high to be located opposite the rear garden gate of 6 Crelow Terrace. The applicants have bought the strip of land which runs behind the rear gardens of 5 to 10 Crelow Terrace (Previously called Coronation Terrace). This strip was original farm land belonging to Tretheague Farm but this and other small strips of land were retained when the rest of the land was sold. This strip has been purchased by the applicant.

Proposed development of a secure shed to store a small tractor and trailer and tools needed to maintain the land, the shed will also be a potting shed with an animal shelter on the end, the shed would be built out of dung walling timber with a green box profile roof and a 18mm osb (Sterling Board) wood floor, and no floor in the animal shelter. All materials needed will be carried through the applicant's property and then constructed on site. The total size of the strip is 620 square metres and the proposed shed is 38.39 square metres.

In discussions with the applicant it appears that the animal envisaged was either an alpaca or a Shetland pony for the applicant's daughter. That is now not likely to occur as the applicant believes that the land may be of insufficient size to support such an animal.

The application also refers to a small tractor but what it should have said is a ride on mower which along with a trailer is already in the compound. The applicant advised that the mower was dismantled and carried through the garden of the applicant's property and then rebuilt.

There is an additional pedestrian gate from the field into the strip of land which the applicant will use to access the adjacent footpath.

We did not observe public notices regarding this application during our visit.

Matters of Concern:

Is a "change of use" application required with regards to the land?

Have neighbours been given sufficient notice of intended use by Cornwall Council?

Cllr P.C. Blease

10th April 2017

AGENDA ITEM 13.3(d)

Application Ref: PA17/02806

Proposal Demolition of existing utility and porch and construction of store, utility and lobby.

Location Rosevean Bungalow Herniss Lane Herniss Cornwall

Applicant Mr And Mrs Shaun Roberts

Decision Required:

Members are requested to consider the following report to reach an informed decision regarding the above planning application.

Date of Site Inspection:

6th April 2016

Councillors who undertook the site inspection:

Cllr. Phil Blease, Cllr. Howard Jones

REPORT:

Background:

The proposal is to demolish an existing utility room and porch on the South end of the bungalow and construct a new single storey utility room, store and lobby on the South end of the bungalow. The extension is to be timber frame construction with horizontal cementitious cladding (Eternit board or similar) which is to match the cladding on the utility room on the North side of the bungalow. The remainder of the bungalow wall finishes are

painted textured render. The proposed roof covering is to match the existing main roof covering, which is profiled concrete tiles. The valley between the two pitched roof sections is to be either lead or Fibreglass.

There is only one near property on the site which is occupied by family members.

Matters of Concern:

None

Cllr Phil Blease

6th April 2017

AGENDA ITEM 13.3(e)

Application Ref: PA17/02430

Application for a Certificate of lawfulness for the continued use of building for the storage, maintenance and repair of vehicles at Green Gables Herniss Lane Herniss

Decision Required:

Members are requested to consider the following report in order to reach an informed decision regarding the above planning application.

Date of Site Inspection:

10/4/17

Councillors who undertook the site inspection:

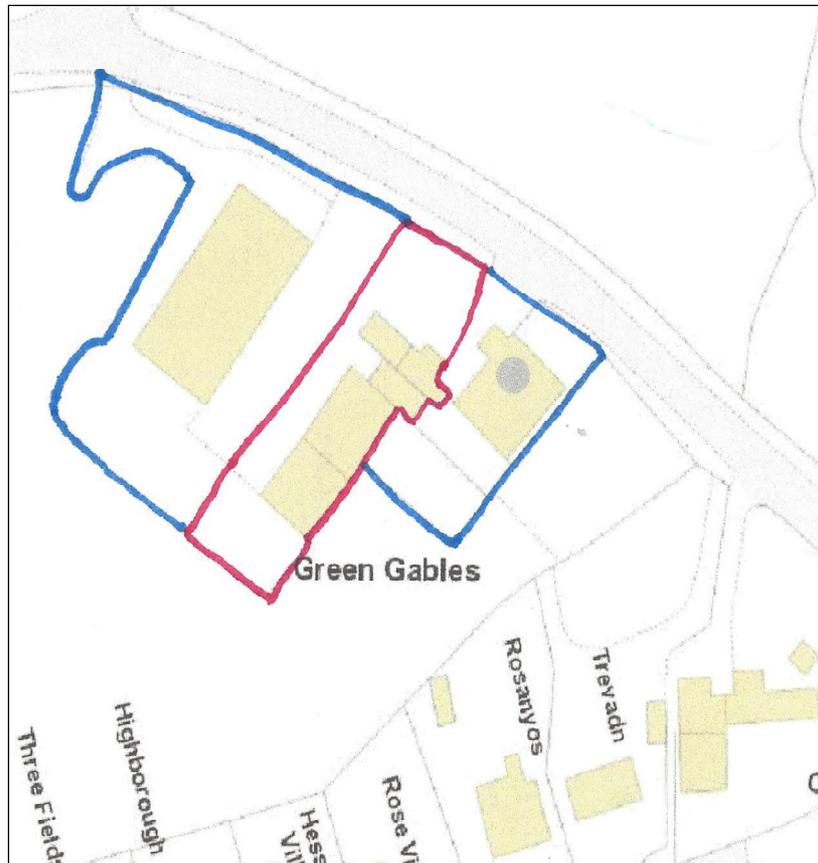
Councillors PC Blease and V Kavanagh

REPORT:

Background:

The application is for the continued use of the buildings next to the dwelling house. The occupant has been running an ice-cream van business from this site for over 24 years and understood that a certificate of lawfulness had been lodged with Kerrier District Council at that time. Recently no record of this can be found and so Mr Hitchens, owner of house and business is applying for this. The buildings involved have been used by the applicant for over 24 years, partly for refrigeration storage but in the main for workshops to maintain and repair his fleet of vans. He has submitted sworn statements to this effect.

The buildings sited on the area in question are presently used for office space, refrigeration and vehicle maintenance. There is also a section used for car repairs and a small mower repair business. The site has plenty of parking area. The area outlined in red on the diagram below is the area for which the certificate is sought.



Matters of Concern:

None

Cllr V Kavanagh

15/8/2016

AGENDA ITEM 13.3(f)

Application Ref: PA17/02675

Proposal Re-submission of Withdrawn Application No. PA16/05910 dated 30th September 2016 for the erection of 6 no. dwellings

Location Land Adjacent To Halvasso Road Longdowns Penryn Cornwall

Applicant Mr C Young Courage & Young Ltd

Decision Required:

Members are requested to consider the following report to reach an informed decision regarding the above planning application.

Date of Site Inspection:

n/a

Councillors who undertook the site inspection:

n/a

REPORT:

Background:

This is a re-submission of a withdrawn application No. PA16/05910 dated 30th September 2016 for the erection of 6 dwellings. These are now described as 3 affordable full market dwelling, 1 shared ownership and 2 affordable properties for rent.

There are 3 x 3 bedded semi-detached houses and 3 x 2 bedded semi-detached houses proposed.

Document 32 of the 36 submitted is a useful read of the Planning Officer's and the Affordable Housing Team's view, who it would appear are leaning towards approval subject to the conditions stated.

I attach the report and SPC response which was produced for the original application (Appendix 1). SPC relayed a lot of questions around the level of demand based on several development schemes in neighbouring parishes, notably Mabe. It is very difficult to demonstrate demand although I suspect no developer is likely to build a dwelling if there was a high chance it would remain empty.

Visibility splays have been improved on the revised scheme on to Halvasso Road and the ridge height has been reduced. Other changes to the scheme include removal of dormer windows, rooflights and PV/HW collectors in the roof.

Much is made of the closeness of bus services and ease of cycling to local services however the road at Longdowns remains difficult to cross safely and further reinforcement of the 30 mph speed limit together with a pedestrian crossing refuge should be conditional on further significant development in Longdowns.

Matters of Concern:

There are concerns that the junction of Halvasso Road and the A394 remains tricky as you queue on a slope and not all drivers are proficient at handbrake starts.

Road safety, especially when pedestrians are crossing the A394 in Longdowns remains SPC's priority to improve road safety in the parish. Another 6 dwellings will increase the chances of an accident unless the 30 mph limit can be further reinforced with additional

signage/roundels and a pedestrian crossing refuge established close to the bus stops and garage.

The SPC is not aware of any community consultation on this project.

Cllr P.C. Blease

4th April 2017

Appendix 1 to AGENDA ITEM 13.3(f)

Application Ref: PA16/05910 to build 6 dwellings on land off Halvasso Road on the edge of Longdowns, 3 affordable & 3 open market.

Decision Required:

Members are requested to consider the following report in order to reach an informed decision regarding the above planning application.

Date of Site Inspection:

12/08/2016

Councillors who undertook the site inspection:

Councillors PC Blease (quick look at site, formal visit not deemed necessary as sufficient detail provided with application including photographs)

REPORT:

Background:

This application is for 6 dwellings to be built on a rough paddock which was formally a builder's yard (1980). The dwellings comprise of 3 semi-detached houses with 2 parking spaces each. 3 of the properties will be assisted ownership and the other 3 will be open market. The houses are described as 2 off 2/3 bedrooms and 1 off 3/4 bedrooms as affordable and 1 off 3/4 bedroom and 2 off 3 bedroom as open market properties.

The dwelling will be finished in painted render with bell casts. Concrete tiled roofs and white uPVC windows, doors and rain water ware. Foul sewage will be by a package treatment plant. Rain water will be dealt with via soakaways.

The applicants have had bat and barn owl, habitat and reptile surveys all conducted in 2014 and these do not suggest any adverse issues with the site.

There is Japanese Knotweed and Montbretia identified on site as well as on neighbouring land.

There is a detailed report on the Transport implications of this development which includes traffic counts and accident reports in the vicinity over the last 5 years. This reports states there has not been a collision on the A394 close to the junction since December 2010, partly

attributed to the introduction of the 30 mph speed limit in March 2014 and the proximity of the speed camera.

This report also suggests that the 30 mph speed limit should be further reinforced with 30 mph roundels on the road and additional hatching but it doesn't say at whose cost.

They also make reference to the proximity of the bus stops on the A394 at Longdowns and the potential convenience to these dwellings. Given that bus journeys would entail crossing the A394 either on the outbound journey or return journey and probably at peak traffic times this could present an increased hazard.

Matters of Concern:

The applicants have paid great attention to the visibility splay from the site onto Halvasso Road so minimising the risk however there are still concerns that the junction of Halvasso Road and the A394 remains tricky as you queue on a slope and not all drivers are proficient at handbrake starts.

I would suggest that conditions should be placed on any planning approval such that it is subject to the 30 mph speed limit on the A394 through Longdowns is further reinforced with roundels on the road, appropriate hatching and a pedestrian refuge be created on the road to make crossing the road safer.

Cllr P.C. Blease

15/8/2016

INFORMATION FROM THE CLERK:

It was agreed under Minute 12/07/16 that responses to any applications received between 20th July and 31st August for which an extension could not be granted would be agreed by an e-mail vote and ratified at the September PC meeting. This application is one of those.

This did not prove possible with this application and I sent the following e-mail to the Case Officer on 30th August:

As you are no doubt aware, this application arrived at a time when the PC does not meet.

I had hoped, as is the case with several other applications received during this period, to agree a response with Members by an e-mail vote but this has not been possible because of various concerns raised about the site, which are outlined below.

Whilst the PC supports the construction of affordable dwellings on this site in principle, it does NOT support this application in its current form.

This is an 'exception site' and as such should be used SOLELY for providing affordable dwellings, as per the Hendra Road Development. The PC would also question the 'mix' of dwellings the applicant wishes to be constructed as there appears to be no evidence that any sort of consultation has been carried out to find local requirements, if indeed, there are any.

A recent pre-application for 65 dwellings (PA16/01692/PREAPP) in Mabe, around 1 mile from this site, received the following comments from Cornwall's Planning Department.

'A large Taylor Wimpey development in Mabe at Treliever Road recently completed and delivered 30 affordable homes for rent. Analysis of the lettings information from the Treliever Road development shows the lettings were problematic, reflecting the marginal need in the Parish. The key findings from this analysis are as follows:

- The majority of lettings did not go to primary parish - 57% to secondary or tertiary;*
- 83% of lettings for flats did not have a primary connection;*
- There were difficulties in finding tenants for 93% of the flats for to a number of reasons but summarised as; poor demand for flats;*
- 78% of the 3 and 4 bed units did not have a primary connection;*
- 100% of the 2 bed houses went to a primary connection.'*

It is clear from this that demand for the lettings from locally connected households within the Parish was poor, especially for flats, 1, 3 and 4 bed units. The current need and demand is likely to be even lower because the Treliever Road will have soaked up much of the immediate need. It is considered that a further large scale development such as that proposed would risk over saturation and that supply would outstrip demand.

*We are also aware of another development proposal at a more advanced stage than this one at Antron Way, Mabe of around 40 units of which the majority would be likely to be affordable. **The housing needs evidence does not justify developments of affordable housing led schemes totalling around 100 units in this Parish.***

'In conclusion, whilst the principle of some development through an affordable housing led scheme is considered to be acceptable in policy terms, due to the level of development being proposed with a small level of affordable housing need, a development of 60-65 dwellings in this location is not justified. I am therefore unable to support the proposal in its current form.'

The same problem arose with the affordable dwellings, no local need was identified. Bearing in mind that Longdowns is more closely related to Mabe than Stithians and the previously mentioned sites in Mabe are nearer the Falmouth/Penryn Urban conurbations and employment, the PC again questions the current 'local need' for any development on this exception site at present. It should remain in the 'County Land-bank' for future development when further need may arise.

There is also another affordable development at an advanced stage in Rame, which again causes the PC to question the 'local need' for this development.

Should the development go forward, the PC has concerns with the design of the buildings. There are no other buildings in the surrounding area of 3 storey construction with dormer windows and so their design is not in keeping with the surrounding area.

Finally, there has been no consultation with local residents by the developer and only those who have so far been approached by a local Member are aware of this application and no Statement of Community Involvement has been supplied as part of the application documentation.

Until such time as these concerns can be properly addressed, the PC DOES NOT SUPPORT this application as it appears to be just a means of commercially developing the site.

The PC is also concerned at the extra traffic generated which would need to exit onto the A394 at an extremely difficult junction and whilst there is not normally a s106 agreement for a development of this size to cater for road improvements, it is felt in this case that there should be some means of providing improvements to road safety by better enforcement of the 30mph limit and the provision of a pedestrian refuge.

Whilst these concerns remain, I cannot respond to the consultation as, although there is support for it for affordable housing, I have difficulty in getting agreement on the application as submitted.

Your comments would be appreciated. The next PC meeting when the matter can be discussed is on 20th September.

I sent a reminder on 7th September, received no reply and sent another on 13th September which resulted in a phone call promising an imminent response.

That response is as follows:

Apologies for the confusion I had received comments Mabe Parish and thought this had been dealt with.

As it is the site will be treated as an exception site and there is currently no viability information currently included in the application documents which will be required in order for my Affordable Housing Team to fully assess this application. They currently appear to be offering the minimum amount of affordable housing to make it policy compliant but they would need to evidence this in terms of viability before I can accept this position.

My final observation is that I feel the design of the dwellings with the large dormers just feel a little out of place for such a rural setting and I feel they may be appropriate to the centre of Falmouth but could be made to look more appropriate to the edge of Longdowns.

I hope this helps,

Hopefully, it will enable Members to now make an informed response to the application.

JV Calvert

Clerk

13th September 2016

AGENDA ITEM 13.3(g)

Application Ref: PA17/02623 Proposal Add a D1 class use to the existing lawful A1 use class to enable the property to be used as a Health and Wellbeing Centre including services such

as Reflexology, Massage, Acupuncture, Life Coaching, Beauty therapies and a small retail area.

Location Public Conveniences Church Road Stithians TR3 7DH

Applicant Mrs Kerry Goddard

Decision Required:

Members are requested to consider the following report to reach an informed decision regarding the above planning application.

Date of Site Inspection:

N/A

Councillors who undertook the site inspection:

N/A

REPORT:

Background:

The applicant states :-

I would like to add a D1 class use to the existing lawful A1 use class to enable the property to be used as a Health and Wellbeing Centre. I aim to create a multi functional room to be used by practitioners offering services such as Reflexology, Massage, Acupuncture, Life Coaching, Beauty therapies such as nail treatments and hairdressing. I will have a small retail area to sell appropriate health related products, i.e. books.

I am carrying out a survey to gauge the needs of the local community, this will hopefully help me to provide a lasting service that will benefit the whole village.

There will be no changes made to the building size or structure. As the building is small only one practitioner would be able to use the space at any one time and treatments would be mainly 1-1.

Matters of Concern:

None

Cllr P.C. Blease

10th April 2017

AGENDA ITEM 14

Clerk's Report for Meeting to be held on 18th April 2017

LICENSING APPLICATIONS

Decision Required:

To note and accept the content of the report on Licensing Applications.

Report:

As Members are aware, I receive an e-mail every week detailing all licensing applications. Up to 10th April there had been no applications affecting Stithians.

For Members' information, who wish to check applications for themselves, the link to the website is www.cornwall.gov.uk/default.aspx?page=21173

I receive no such assistance with details of applications received in relation to sex establishments and so still have to do that myself. I last checked the link to their website, which is www.cornwall.gov.uk/default.aspx?page=28415 , on 10th April and found no new applications in respect of the licensing of sex establishments affecting Stithians although the application to renew the licence for an establishment in Newquay is still showing, the closing date for objections, 3rd March, being now well past.

JV Calvert,

Clerk

11th April 2017

AGENDA ITEM 15.1

Clerk's Report for Meeting to be held on 18th April 2017

New Cemetery Provision

Decisions Required:

1. To note and accept the content of the report including the notes of a meeting of the Cemetery Working Group held on 28th March 2017.
2. To agree to the mowing of the cemetery by Rex Andrew in the sum of £50.

Report:

The notes of the meeting of the Cemetery Working Group held on 28th March are included as Appendix 1 to this report and Members are asked to note and accept the content thereof.

The Chairman has approached Roger Hocking who has agreed to provide drawings for use at a public consultation event. It is hope that these will be available to show to Members at the May meeting.

Meanwhile, the grass continues to grow and Rex Andrew has agreed to cut it for £50 (or thereabouts!!). I trust Members will agree to this. It can be financed from the cemetery maintenance budget (£1,500).

Fr Simon Bone has agreed to look over the proposals and comment at the appropriate time.

JV Calvert,

Clerk

11th April 2017

Appendix 1 to AGENDA ITEM 15.1

NOTES OF CEMETERY WORKING GROUP MEETING HELD ON

TUESDAY 28th MARCH 2017

Present:

(PB) Councillor P Blease - Chairman

(JT) Councillor Mrs J Thomas - Environment Portfolio Holder

(VK) Councillor Mrs V Kavanagh

(PS) Councillor P Sims

(JVC) John Calvert - Clerk

Apologies:

(BG) Councillor B Gilbert

Notes of Meeting:

		<u>Action</u>
1.	<p>There was a very general discussion based on the bullet points in General Discussion Document 2 and pictures of Killivose Cemetery. Nevertheless, significant progress was made with the following decisions being made:</p> <ul style="list-style-type: none">• Natural Burials – keep options open at present. Noted that they are much further removed from other graves at Killivose than can be achieved at Stithians. Query whether natural coffins can be placed in “normal” graves.• Not discussed at meeting but need to consider consecration – Killivose is consecrated and JVC’s recollection (he was at the consecration) is that it was the whole cemetery i.e. the natural section was not specifically excluded. Further advice needed on consecrating parts of the cemetery.• No pet cemetery but remembrance area to be included.• Headstones to be secured on concrete strip as in Killivose. JVC has ascertained that they are fixed by the stone mason with three dowels drilled into the concrete and the headstone.• Height of headstones to be limited.• To be a lawned cemetery with paths between rows of graves to avoid walking on plots.• Boundary between car park and cemetery to be a mound which will avoid the need to remove excavated material from car park off site. Height to be decided (could depend on material available from excavations). Steeper slope on car	

	<p>park side than cemetery side.</p> <ul style="list-style-type: none"> • Remembrance plaques set into ground on cemetery side of mound rather than on wall. • Two direction signs (incorporating Cricket Club?) will be needed at Haverigg Corner and a unique (Cornish granite?) sign at the actual cemetery. • To be known as "Stithians Municipal Cemetery" unless a better suggestion is made at the public meeting. • No need for a roundabout (raised circular area for memorial plaques). • Main central access to be reduced to 2 metres wide. • "Top corner" of existing cemetery will need clearing to facilitate footpath link. PCC have agreed to this but should be informed as a matter of courtesy of the extent of the work. • Sketch of suggested layout of part of mound/car park area attached. 	
2.	<p><i>Next Steps:</i></p> <ul style="list-style-type: none"> • Investigate plot sizes and depths for cremated remains. • Investigate exactly what is involved in establishing concrete strip for fixing Headstones. • Preparation of drawings for public consultation based on survey drawings. Roger Hocking may be able to assist. • Clarify issues around consecration. <p>The above findings to be reported to the next meeting of the Group.</p>	<p>JVC</p> <p>JVC</p> <p>PCB</p> <p>PCB</p>
3.	<p><i>Next Meeting:</i></p> <p>No further meeting was arranged.</p>	

JV Calvert

Clerk

30th March 2017

AGENDA ITEMS 16.1 – 16.6

Footpaths, Highways & Environment Portfolio - Clerk's Reports for Meeting on 18th April 2017

Summary of Decisions Required (Details in report):

- 1. To note and approve the content of the Clerk's report on Footpath 2.**
- 2. To note and approve the content of the Clerk's report on the public toilet and shop premises.**
- 3. To agree to the toilet being "twinned" as detailed in the report.**
- 4. To note the content of the report on Post Boxes.**

Reports:

16.1 Environment Portfolio Holder's Report:

The Portfolio Holder informs me that she sees no necessity for a written report.

16.2 Footpath 2:

This matter was discussed at the February meeting when it was resolved under Minute 12/02/17(1) that I write to the owner of the fence to seek her co-operation in placing stone in the boggy parts of the footpath to assist users of the path.

At the time of writing this report, I had not had time to do so because of other pressing matters and very much doubt that I will be able to do so before your meeting.

When I do write, however, it is my intention to remind the owner of her riparian responsibilities and ask her to clear the watercourse as there are several instances of obstruction, both by growth and rubbish as shown in the Appendix to this report.

The Appendix to this report may be seen upon application to the Clerk.

16.3 Public Toilet & Shop Premises:

Michelle Firminger has now vacated the premises and the electricity supply has been transferred to the Parish Council until such time as the new tenant takes over.

Members are aware that she has been in contact with George Eustice MP and approved my response to him at the February Meeting. His response is reported under "Correspondence". I have to say that some of its content is inaccurate but it is not my intention to respond to it unless Members wish me to do so.

Michelle has informed me in a text that she intends to seek legal advice in pursuing a claim against the Council for compensation as Mr Eustice has advised her that, in his opinion, betterment of the building "trumps" the clause in the contract whereby she has no claim against the Council.

Meanwhile, as Members are aware, Kerry Goddard, has submitted her planning application for change of use to a Health and Wellbeing Centre and is making it known that it will be opening soon.

The Chairman has also been asked by her husband if they can use the toilet for a charity called "Toilet Twinning". His e-mail is as follows:

Hi Phil, I've kept forgetting to ask you...I've been raising some money in my classes recently for a charity called toilet twinning. If you give £60 they can build a toilet for a family in a third world country and you then receive a poster to show what you've paid for and display in the toilet of your choice to say that it is twinned with the one you've paid for. I'm thinking, (if you think it would be ok) that it would be nice to twin the one I'm about to pay for with the public toilet in the village. It may inspire others to do the same. Is that OK? If so I'll just hang a picture on the inside of the door. We're thinking also that when we begin running the wellness hut that we may put some fake flowers in their etc to make it a bit more pleasant for the customers, as they will be using it a lot. Thanks, Jon.

The Chairman has already told him that it will be OK and I trust Members are happy with that. Members will also note that there may well be artificial flowers in there as well!!

16.4 Post Boxes:

The Chairman has received a letter from George Eustice MP with a letter from the Royal Mail attached advising that the post box was installed at Hendra Close on 30th March and became operational on 31st March.

The post box at Gribbas Corner has now been removed and the hole sealed.

At long last, the saga appears to be at an end – not before time!!

16.5 Litter:

Cllr Burley will report separately on this matter.

16.6 New Notice Board:

The Chairman will report separately on this matter.

JV Calvert,

Clerk

12th April 2017

AGENDA ITEM 16.5

Litter Report

Since the last report I have with the assistance of Phillip Coyne at Cornwall Council re submitted the street cleaning issue and the new reference number is 101003151984 on the 4th April and action should be taken within 14 days of this date.

With spring now here sadly the growth of hedge rows will hide part of the issue. Note for diary for next December to re-report issue.

However, one step, at a time. Progress is progress although I like quick results.

On another positive note the head teacher called me after my email to him asking for some assistance in educating the next generation of the dangers litter causes to wildlife and how long litter takes to break down.

And over the Easter the children of Stithians school, mine included have had homework to design a poster to promote keeping our village litter free. Homework has to be handed in the first week after Easter. The best homework/poster will be printed off and laminated to use as a proper poster encouraging others not to drop litter.

The head teacher who has very kindly supported my idea has asked if the parish council would agree to allow posters around the village of the winning entry. I would suggest we allow them to go also on parish council notice boards. I also feel we should use parish council website, face book and next newsletter to support the children with their efforts as we are guardians of their village until we pass it over to them. Maybe the Stithians village centre could also help with this.

J J Burley,

Stithians Parish Councillor 10th April 2017

AGENDA ITEM 17.1

Playing Field Portfolio Clerk's Report for Meeting on 18th April 2017

Summary of Decision Required (Details in report):

To note and agree the content of both the report and the notes of the Playing Field Progress Meeting held on 10th April 2017 and the actions contained therein with particular reference to any financial implications.

Report:

17.1 Playing Field Progress Meeting:

The notes of the Playing Field Progress Meeting held on 10th April appear as Appendix 1 to this report. Members are requested to note the content thereof with particular reference to any financial implications arising therefrom. By accepting the report, Members are agreeing to accept any quotations referred to therein.

Members will also see from the notes that the report of the Annual Inspection is now to hand and was discussed at the meeting.

An annotated copy as referred to in the notes is attached as Appendix 2 to this report.

Members will see from the notes that Leighton Moyle will not be available to deal with moles until sometime in May.

Members will also observe that several quotes are awaited from Tyrone Martin. If any of these materialise before the meeting I shall report upon them verbally.

JV Calvert,

Clerk

12th April 2017

Appendix 1 to AGENDA ITEM 17.1

NOTES OF PLAYING FIELD PROGRESS MEETING HELD ON

MONDAY 10th APRIL 2017.

Present:

(HJ) Councillor H Jones – Playing Field Portfolio Holder

(JT) Councillor Mrs J Thomas – Assistant Playing Field Portfolio Holder

(TM) Tyrone Martin - Playing Field Caretaker

(JVC) John Calvert - Clerk

Colours indicate action required by that person.

Apologies:

None

Notes of Meeting:

As has become normal practice, the notes of the previous meeting, in this case, 13th March 2017, were used as an agenda with any other items included under "Other Matters" or as necessary.

1. Pavilion:

Replacement Pavilion:

The situation remains the same in that the survey of the Playing Field is completed but, because of other commitments and lack of Members until now, no further contact has yet been made with Grenville Tresidder concerning the preparation of plans. A meeting of the Parish Development Working Group was held on 14th February and was attended by Martin Body, as agreed at the January PC meeting. It was reported upon to the February PC meeting. A further meeting was held on 30th March 2017 and will be reported upon to the April PC meeting.

2. Replacement Play Equipment:

It was noted that it had previously been agreed that, early in the present financial year, a site meeting would be held to consider the whole of the play area including (but not exclusively) the following:

- Installation of a zip wire – considered more appropriate from a safety point of view to install it in the PF rather than near the BMX Track. **JVC to obtain prices.**
- Refurbishing and moving the cradle swings to a separate enclosure within an enlarged Toddler Play Area
- Moving train to enlarged Toddler Play Area

This will take place after the appointment of the Portfolio Holder and Assistant at the May Annual Meeting.

3. *Caretaker's Inspection Reports:*
Inspection Report Dated 12th March 2017:

TM advised that the seats and chains had been removed from the Toddler Swings because the uprights were rotten. TM's quote in the sum of £220.10 for replacement was accepted at the March PC meeting. Work was now complete. **TM to submit invoice for approval at April PC meeting.**

4. *Annual Safety Inspection:*

The 2017 Annual inspection took place at 11am on Wednesday 5th April. TM was in attendance. The report was considered at the end of the meeting.

5. *Other Matters from Previous Meetings:*

- *Climbing Wall Rope Net:*
Still being monitored – all OK at present. Nothing in this respect identified in Annual Inspection.
- *Tennis Court:*
Notice to users asking them to loosen the net once they have played had been erected in tennis court by Roger Taylor and seems to be having the desired effect. **JVC also to provide tag with same message for key.**

Overall condition of the tennis court is good and seems well used.

- *Old Playing Field Entrances:*
TM was still "keeping on top of the weeds". Further moss treatment will be carried out when necessary.
- *Dogs in Playing Field:*
As discussed at the previous meeting, the signs concerning dogs on the playing field footpath are wrong and should have a diagonal red bar across them to indicate that dogs are not allowed, the exception being indicated on the separate sign. **TM to investigate ways of providing the red bar (tape, paint?) and report to a future meeting.**

6. *BMX Track:*

Agreed to continue to monitor as it is a waste of time to do anything about the "modifications" made by the users. No further modifications recently.

7. *Car Park Maintenance:*

It was agreed that the surface was once again approaching the time when more stone would be needed. JVC to investigate availability of more compactable material such as skelpings.

8. Tennis Court Footpath:

TM monitoring and taking action as and when necessary regarding flooding. No problems at present. The matter of relocating the dog bin near the skate park to the tennis court footpath had been discussed at the February PC Meeting and it had been agreed to leave it where it is.

9. Youth Shelter:

Anti-climb paint has been applied again. Awaiting formal confirmation of e-mailed quote in the sum of £20 and an invoice for payment at the April PC meeting. JVC to obtain spare notices.

10. Condition of RFC Training Pitch:

As previously reported, under the terms of the MOU the RFC are obliged to rectify damage at the end of the playing season. It was previously agreed to monitor and take necessary action at the end of the playing season. It has improved.

11. Water Tanks in Pavilion:

TM had inspected the support timbers and reported that they were OK. He did, however, report that a ceiling panel above the seating area was missing thus allowing entry by birds. TM to quote for replacement.

He also reported that the large tank was not actually needed as it merely collected water from the overflow from the (much smaller) header tank for the showers. As it was a considerable weight when full, it was felt that the afore-mentioned overflow should be re-routed to discharge directly to the outside of the pavilion and the large tank drained. There is actually another empty redundant tank in the roof space. TM to quote for diverting the overflow and draining the tank.

12. Moles in the Playing Field:

JVC advised that Cllr Gilbert now has the road pins and the mesh but Leighton Moyle will not be able to do anything until sometime in May because of other commitments.

13. Other Matters:

- *Train:*
TM's quote in the sum of £39 for re-painting the train was accepted at the March PC meeting. To be done as soon as possible after the Easter holidays.
- *Toddler Play Area Gate:*
JT had previously mentioned a puddle at the entrance and the possibility of finger entrapment. TM will place stone to fill the puddle area ASAP. He had mentioned the entrapment possibility to the Inspector at the Annual Inspection, who was not concerned.

14. 2017 Annual Inspection:

An annotated copy of the report is attached as an Appendix to these notes reflecting the discussion at the meeting.

15. Next Meeting:

It was agreed that the next meeting would be at 2pm on Monday 8th May 2017 at Dursona, South Road, Stithians.

JV Calvert

Clerk

11th April 2017

Appendix 2 to this report may be seen upon application to the Clerk

AGENDA ITEM 18.1

Consideration of Cornwall Council's Draft Customer Promise Consultation

Decision Required:

Members are requested to consider the following report to decide if a response is required from SPC to the above consultation.

Draft Customer Promise:

The full text of the draft document can be found here -

<https://www.cornwall.gov.uk/media/25031152/cornwall-council-draft-customer-promise.pdf>

Discussion:

Having reviewed the draft document, I do not feel there is a need to submit any comment on behalf of SPC. All the content is sensible and nice to do but the real test will be if it is implemented and followed by all concerned.

Of course individual Councillors can respond the consultation in their own right if they wish to. You can respond to the consultation here –

<https://www.netigate.se/a/s.aspx?s=395752X83590235X49580>

Cllr P.C. Blease

10th April 2017

AGENDA ITEM 18.2

Consideration of the Environment Agency's Consultation on their "Living on the edge" Document

Decision Required:

To note and approve the content of the report.

Report:

I had an email from the Clerk asking for a report on this consultation.

What an education, as a farmer's son and living in Cornwall all my life I didn't quite realise what a responsibility waterways are. Yes, the common sense things like pollution, and flooding. I didn't quite understand the full extent of the ownership and responsibility of river bank maintenance, implications if taking water out of rivers or redirecting them etc.

As a Parish Councillor I feel that all landowners in our parish should be aware of the booklet. Yes, it's another 40 pages to read, but it's our parish. Like others on the council and fellow parishioners, in the last thirty... years things have changed and not all for the good. We have a responsibility take 30 minutes to read "Living on the edge".

Again, another one for the website. We have a responsibility to educate our parishioners of problems our parish could face. Let's recommend the booklet.

(Clerk's Note: the document was on the previous website and has now been added to the current one.)

Think about when a planning application comes in, about water run-off. Or a build up of branches in a river with rubbish, tyres etc, what impact that would have on flooding, and on our rivers.

I have completed the survey after reading the booklet through. It is educational, informative, and clear.

Hopefully the leaflet will carry on, not that I think it can be improved.

**J J Burley,
Stithians Parish Councillor
10th April 2017**

AGENDA ITEM 20.1

**MINING VILLAGES REGENERATION GROUP AND COMMUNITY NETWORK
MEETING**

Held at Frogpool Village Hall on Thursday 30th March 2017

Present

Ashley Wood (Lanner PC); Kevin Furnish (Gwennap PC); Rob Knill (Chacewater PC); David Firth (Chacewater PC); Steve Penny (St Day PC); James Biscoe; Carl Martin (Carharrack PC); Charlotte Caldwell (Cornwall Council),; John Newcombe (St Day PC); Phil Blease (Stithians PC), Howard Jones (Stithians PC); Peter Tisdale (Treasurer); Elaine Youlton (Lanner PC)

Apologies

John Calvert (Stithians PC); Fiona Barnard (Gwennap PC).

Minutes of last meeting – matters arising

The minutes of the last meeting were approved as a true and accurate record.

AW wrote to Cllr Joyce Duffin and to Portreath PC concerning the latter's withdrawal from the Group but has not had a response. He also wrote to Cllr Duffin regarding the "Save the Hedgehog" campaign but, again, had received no reply.

JB suggested that, given the interest in "cluster groups" of parishes by mutual interest rather than inclusion in a particular CNA, other parishes such as Mabe, Wendron or St Gluvias might be sounded out for MV membership should the opportunity arise.

Financial Update

PT had circulated his financial report.

AW updated that they will soon receive the £6k from the Local Devolution Fund for the website project payments.

Neighbourhood Development Plans

There was an open discussion on NDPs.

KF summarised progress in Gwennap PC as follows;

- Surveys have been returned and the response rates have been positive from adults and young people, less so from businesses.
- A Housing Needs Survey and Landscape Character Assessment are the next steps to be undertaken.
- The whole process has caused a positive upsurge in interest in the PC.
- He talked about a possible voluntary levy on houses built individually, this would need to be checked legally.
- There are 5 key projects so far including a community shop, land trust, landscape assessment etc.
- He was very positive about why an NDP is important for the local community.

PB said that at present, Stithians are not embarking on an NDP but are warming to the idea. They want to build a new sports facility.

Chacewater have had their consultation and have a second one on 1st April.

JB drew attention to the highlighting within the Cornwall Local Plan that the distributed pattern of development in the county is a particular feature to be

conserved in the countryside rather than introduce large new housing estates which are best suited to the towns.

SP said that in his opinion, Carharrack, St Day and Gwennap could benefit from being more interrelated: reflecting their particular history.

The NDP process is proceeding well in Lanner, as described in the parish report.

Website project Update

AW said that the Trails and Historic Churchyards websites are both out of date content wise and he is looking for a volunteer from each parish council to be the updater of the content. As circulated in a pre-meeting report, each parish is responsible for its own content and new or revised content should be sent direct to Streamline Design for putting on the site. A charge will be applicable for updates. For changes and cost quotations, email paul@streamline-web-design.co.uk

Camborne TC, Carn Brea PC, Redruth TC, Illogan PC and Chacewater PC are all signed up to join the Trails website, the first two being at a very advanced stage in preparing copy. King Edward Mine is also keen to have reciprocal links. The new site will be going live very soon and each parish should review their content at the appropriate time for accuracy.

The Trails site includes places to eat and points of interest, but will not continue to feature accommodation providers for free. "Where to Stay" advertising can be provided but parishes should seek for a financial contribution from such businesses. The high level of users of these sites merits advertising potential being kept under review: at some point, these sites should be capable of self-financing.

The churchyard site includes all active and closed churchyards and it is therefore important to keep it up to date to retain credibility of reputation.

AW confirmed that the intellectual property of both sites is that of MVRG.

Reports from Parishes

Lanner PC

As circulated.

Carharrack PC

Speedwatch training has been completed. The Seven Stars pub has applied for a change of use back to a residence. All agreed that a save our pub campaign is needed. CC offered to assist with registration of an asset of community value if needed.

Gwennap PC

As circulated.

Chacewater PC

DF is stepping down as Cllr as he is moving to Feock.

Report as circulated.

St Day PC

Report as circulated.

KF to share an affordable housing need query with St Day.

Mine shaft has been capped in Telegraph Street but two more holes have been found.

Stithians PC

Report as circulated.

There should be a contested election. 13 packs have gone out for 11 places.

Post Office are being particularly slow in facilitating relocation back in the village stores. A well-being centre is planned for the now vacant unit by the public toilets.

Community Network Update

CC gave the following update;

- The next CN Panel will take place at Pool Innovation Centre on 14th June 7-9pm and Reed in Partnership will be doing a full presentation on their new project;
- The CPIR debt project is going well and the team are now seeking beneficiaries who are in the community, who are in debt and could benefit from advice and one to one coaching, CC circulated postcards to help parishes market such an opportunity.
- The new Community Chest fund will begin in June after the elections.

Any Other Business

There was a lengthy discussion about the logistics in operating a shared Lengthsman scheme. Whilst possibly not suitable for all, the potential benefits demand further investigation and – after the May elections – consideration will be given to setting up a Working Group to look at practicalities.

Date, time and venue for next meeting

The next meeting will take place at the Mills Hall, Carharrack on **Wednesday 28th June 2017** at 2:00pm – 4:00pm.

AGENDA ITEM 20.1.1

Historic Churchyards & Mining Trails Websites

Decisions Required (Details in report):

1. To note and agree the content of the report.
2. To agree to the work being done by Pete Tisdale and Janet Ivey to be placed on the Historic churchyards website and to pay the associated costs therefor.
3. To appoint a Councillor to be responsible for reviewing and updating content direct with the company for both the Historic Churchyards and Mining Trails websites.

Report:

The Historic Churchyards and Mining Trails Websites are administered through the MVRG by Streamline Web Design and all member Councils of the Group are "signed up" and have agreed to pay appropriate charges as necessary.

At the meeting of the MVRG held on 30th March, all councils agreed to appoint one member of their parish who will be responsible for reviewing and updating content direct with the company for both the Historic Churchyards and Mining Trails websites. Changes in content will trigger a charge in line with the rates previously advised and circulated. At present, I do not know what these charges are but hope to have them in time for your meeting. However, to be in line with other Parishes in the Group, it is incumbent upon us to keep our part of each website as up to date as possible.

Pete Tisdale (formerly on Stithians Parish Council and the Group's Treasurer) is currently working with Janet Ivey on the Methodist graveyard and also burials in the Stithians churchyard. He has asked if the results of their work can go on the website. The Chair of MVRG is happy with this as long as it is first agreed with Stithians Parish Council (as there will be a cost implication).

Members are therefore asked to agree to the above and also to make the appointment referred to above.

JV Calvert,

Clerk

13th April 2017

AGENDA ITEM 21

Clerk's Report for Meeting to be Held on 18th April 2017

Correspondence Received

SUMMARY OF DECISIONS REQUIRED (Details in Report):

- **To give consent, subject to the usual conditions, for the Methodist Church to hold a "Messy Church Event" on the Playing Field on Sunday 23rd July 2017.**

- To note receipt from CALC of Edition 34 of their weekly newsletter.
- To note receipt from the Police and Crime Commissioner of her Monthly Report for March 2017.
- To note receipt from CALC of Edition 35 of their weekly newsletter.
- To note receipt from Cornwall Council of their Communities & Devolution Newsletter dated March 2017.
- To note receipt of a letter from George Eustice MP dated 4th April concerning Michelle Firminger and the Clerk's comments thereon.
- To grant permission for erection of tents etc on the Playing field for Stithians Fayre from Thursday 20th July 2017 and for a caravan or motorhome to be on site from that date to lunchtime on 24th July for security.
- To note receipt from CALC of Edition 36 of their weekly newsletter and to decide whether or not the Chairman should attend a training session on websites and social media.

REPORT:

Since the last meeting, the following correspondence has been received:

<i>Date</i>	Type	From	<i>Subject</i>	Action Taken/Requested
23/03	E-mail	Lucille Rowse	Messy Church Event	See Section 1 of Report
24/03	E-mail	CALC	Weekly Newsletter 34	See Section 2 of Report
29/03	E-mail	Police & Crime Commissioner	Monthly Report – March 2017	See Section 3 of Report
31/03	E-mail	CALC	Weekly Newsletter 35	See Section 4 of Report
03/04	E-mail	Cornwall Council	Communities & Devolution Newsletter	See Section 5 of Report
04/04	Letter	George Eustice MP	Michelle Firminger	See Section 6 of Report
08/04	E-mail	Simon Relton	Use of Playing Field for Fayre Day	See Section 7 of Report
07/04	E-mail	CALC	Weekly Newsletter 36	See Section 8 of Report

1. The Methodist Church are seeking permission to hold what seems to have become their usual "Messy Church Event" on the playing field on the afternoon of 23rd July. As last year, this follows the Church Fayre, approval for which has already been granted for the day before. Holding it on the day after means that they can use the Church's marquee.
2. I circulated this to Members for information on 27th March.
3. I circulated this to Members for information on 29th March.
4. I circulated this to Members for information on 31st March.
5. I circulated this to Members for information on 3rd April.
6. I have received a response from George Eustice MP to my letter of 28th February which Members approved at the February meeting. A copy is attached as Appendix 1 to this report. I do not intend to respond but I would draw Members' attention to his description of the toilets as derelict – they have never been derelict – and his penultimate paragraph where he states that I have asked what he would have done were it his decision or were he running the Council. As Members are well aware from the content of my letter, I have never asked such a question of him, but as I said, I'm not intending to respond unless Members wish me to.

7. Members have already approved the use of the playing field for the Church Fayre. I am now asked, however, if they can have access to the field a day earlier, on Thursday 20th July as they have more tents this year and it will probably take two days to erect them all. Mr Relton also seeks permission to have a motorhome or caravan on site from Thursday 20th July to lunchtime on Monday 24th with someone staying overnight in it on 20th, 21st, 22nd and 23rd July.

The reason is that last year the marquee was broken into and damaged in the process and they feel they ought to have someone on site as security this year, to keep an eye on everything.

8. I circulated this to Members for information on 11th April. It contains information on training in regards to websites and social media in the sum of £55 per head to be held in Launceston provisionally on 6th June. The Chairman is willing and able to attend if Members so wish.

JV Calvert,

Clerk

12th April 2017

Appendix 1 may be seen upon application to the Clerk.

AGENDA ITEM 23

Authorisation of Payments – April 2017

Decisions Required:

- 1. To approve payment of the sums shown in the report totalling £3,997.04 along with sums in any additional report which may be tabled at the meeting.**
- 2. To approve payment of any additional expenditure agreed by resolution during the meeting.**

Report:

1. The table below shows, as usual, invoices received since the last meeting as well as the usual monthly and other payments to be made. Figures in parentheses in the last column relate to the explanatory notes below the table.
2. Invoices received between the date of the circulation of this report and the date of the meeting will be reported at the meeting as appropriate in a report tabled at the meeting.

<i>Type</i>	<i>Date Due</i>	<i>Payee</i>	<i>For</i>	<i>VAT</i>	<i>Total Amount</i>	<i>See Note</i>
E	18/04	Clerk	April Salary		1275.92	1
E	18/04	Clerk	March Expenses (Appendix 1)		33.78	
E	18/04	HMRC	Clerk's Tax under PAYE – April		318.80	
E	18/04	M White	Toilet Cleaning - April		81.97	2

E	18/04	<i>M White</i>	Litter Picking - April		133.69	2
E	18/04	<i>Tyrone Martin</i>	<i>Playing Field Caretaker - April</i>		598.33	2
E	18/04	Tyrone Martin	Lower Churchyard - April		70.50	2
E	18/04	Tyrone Martin	Cemetery Maintenance - April		47.06	2
E	18/04	Tyrone Martin	Cleaning Longdowns Bus Shelters - April		28.45	2
E	18/04	SWW	Water Supply - Toilets		46.68	
E	18/04	Mr EL Oppy	Wayleave for Longdowns Bus Shelter		1.00	
E	18/04	M Rashleigh	PF Grass Cutting – Jan, Feb, Mar	131.56	789.36	
E	18/04	Bowling Club	PF Footpath Electricity	4.31	90.50	
E	18/04	Elizabeth Rose	Annual Playing Field Inspection		115.00	
E	18/04	Peter Richards	Internal Audit		366.00	
TOTALS					£135.87	£3,997.04

Notes:

1. This payment is the Clerk's gross salary (£1,594.72) less Income Tax due from the Clerk under PAYE for the month of April. The Clerk's salary is increased from 1st April following a national pay agreement.
2. These are new rates resulting from applying the increase in CPI as stipulated in the contracts.

JV Calvert,

Clerk & RFO

11th April 2017

Appendix 1 may be seen upon application to the Clerk.

AGENDA ITEM 23(A)

Additional Authorisation of Payments – April 2017

Decision Required:

Members are requested to approve the additional payment shown in the table below in the sum of £240.58.

Report:

Since the Agenda was circulated, the following invoice has been received:

<i>Type</i>	<i>Date Due</i>	<i>Payee</i>	<i>For</i>	<i>VAT</i>	<i>Total Amount</i>	<i>See Note</i>
E	19/04	<i>LA Phillips</i>	Refuse Sacks - Litter	1.20	7.20	
E	19/04	<i>Tyrone Martin</i>	Repairs to Toddler Swings		220.10	1
E	19/04	<i>Office Smart</i>	Stationery	2.21	13.28	
Totals				£3.41	£240.58	

Notes:

1. The quote for this work was accepted under Minute 11/03/17(2).

JV Calvert,

Clerk & RFO

18th April 2017
