



A-barth Onan Hag Oll! Representing One and All

REPORTS FOR NOVEMBER 2015 MEETING

AGENDA ITEM 7.2

STITHIANS COUNCIL MEETING POLICE REPORT

TUESDAY 20th NOVEMBER 2015.

I regret that I am unable to attend this evenings meeting as I am on rest days.

Over the last month there have been two recorded crimes, being a 'Drive off without making payment' from a commercial waste company at Herniss. There is an identified vehicle and enquiries are continuing.

There was also a Burglary to an insecure shed behind the school, owned by the Pre-school. The shed was damaged together with a number of children's ride-on toys.

Three named young men are helping Police with their enquiries.

The driver of vehicle which lost control, leaving the road and causing severe damage at Polkannugo Cottages, has been identified and will be interviewed in due course.

Dog safety advice for parents and schools

Police in Devon, Cornwall and Dorset have been contacting local schools at the start of the new term, highlighting the need for dog safety.

Forcewide, the number of people injured by dogs has risen sharply. In August 2014 there were 6 cases of a person being in charge of a dog dangerously out of control causing injury. In July 2015 that figure had risen to 63.

As a result of this police, in partnership with the RSPCA and the Dogs Trust, are contacting primary schools and offering safety advice.

PC Philip Wilson, a dog handler with Devon & Cornwall Police said: "Young children are particularly vulnerable and we want to do what we can to ensure the number of people injured by dogs falls. The affect on the injured person can last a lifetime both physical and physiological, along with the animal possibly being re-homed or put to sleep quite often through no fault of its own."

Officers are contacting all primary schools in the three counties in the coming weeks, explaining some of the issues that can be avoided by following simple guidelines. Advice and information is being shared from the police, RSPCA and Dogs Trust including short videos, posters and the do's and don'ts when interacting with dogs.

Schools are also being encouraged to arrange a visit to the school provided by an educational officer from the Dogs Trust should they require a more in depth and personal presentation.

PC Wilson added: "It is estimated that around half of all children will be bitten by a dog at some point during their life, usually by either a family dog or a dog that belongs to a friend or neighbour. Bites from stray dogs are rarer as they tend to be wary of humans and usually keep their distance."

Nationally the number of people taken to hospital after dog attacks has soared by 76% in the past decade. New figures show more than 200,000 people a year are estimated to be bitten by dogs in England, with the annual cost to the NHS of treating injuries about £3 million. Hospital admissions due to dog bites have been steadily rising for the last five years statistics from the Health and Social Care Information Centre show.

Officers are encouraging the public, particularly parents, to read our advice and take a few steps to becoming safer around dogs.

Please take the time to have a look at the advice and discuss this with your children.

- <https://www.devon-cornwall.police.uk/advice/parenting/dogs/>
- <https://www.devon-cornwall.police.uk/youth/how-to-speak-dog/>

Empty your car...before someone else does

Devon and Cornwall Police are urging the public to be aware of opportunist thieves looking for valuables left in vehicles during the Christmas shopping period when more high value items than usual may be in your car.

Police are recommending that people follow these simple precautions when out and about Christmas shopping:

- Lock your vehicles and close windows.
- Park your vehicle in a safe and well lit area. Use secure car parks.
- Leave nothing on display in your vehicle. Remove items such as satnav and cradle, tools, mobiles, and money.
- Plan shopping so that bulky items are collected at the end of the day rather than being stored in your vehicle.
- Property mark your possessions and register your valuables using the free service at www.immobilise.com. This enables police to identify the owner of the items if they are stolen.

If you need to report a theft from a vehicle, contact the police by emailing 101@devonandcornwall.pnn.police.uk. In the event of an emergency dial 999.



Alternatively you can contact Crimestoppers anonymously on 0800 555 111 or via www.crimestoppers-uk.org

Online lost and found property reporting service

Police are reminding public that the ReportMyLoss website allows people to log their lost property using an online form, which registers the item on a police-approved, national database without the need to contact the police directly. Police throughout the UK are able to view the database.

The use of the system increases the chances of an item being found and returned to its owner. There is a simple form to fill in, which allows the person to review or edit the report as and when they need to.

Lost property reports generate a reference number that can be used on insurance claims.

"The system provides a very simple way for people to report their lost property from home or anywhere they have access to a computer or mobile device."

For details, or to report a loss online, visit: www.reportMyloss.com



For further information about lost and found property, or to download and print the posters, visit the Devon and Cornwall Police website: www.devon-cornwall.police.uk/lost-and-found-property

PCSO 30143 Andy Huddlestone

AGENDA ITEMS 11.1 -11.3

Clerk's Reports for Meeting on 17th November 2015

Summary of Decisions Required (Details in report):

1. To note the Council's current financial position.
2. To note the information provided relating to Stithians Post Office.
3. To agree a Budget for 2016/17.

Report:

12.1 Council's Current Financial Position:

Appendices 1, 2 and 3 to this Report show the Council's financial position as at 10th November.

I do not propose to elaborate further on the Appendices but will be pleased to address any matters that Members may wish to raise at the meeting.

The Expenditure, Income and Reconciliation Appendices can be found on the website under “Financial Reports”.

12.2 Stithians Post Office:

Members will recall that it was reported to the October meeting that notes of the public meeting held on 16th October were being prepared. At the time of writing this report, I had not received them.

As Members are aware, the Outreach facility, operated by Michelle Firminger from Ponsanooth Post Office, opened in the Stithians Centre on Monday 2nd November. The opening has been publicised and, hopefully, the “Use it or Lose it” message will be heeded, particularly when residents receive the latest edition of “Spotlight”.

12.3 2016/17 Draft Budget:

Following the decision made at the October meeting to increase the Precept for 2016/17 to £70,000, I have revised the draft budget accordingly and attached it as Appendix 1 to this report. The increase over and above the draft presented to the October meeting has been accommodated as follows:

- A new item for toilet refurbishment - £3,000
- A new item for the annual painting & staining of play equipment - £750
- Reinstate the contribution to the Pavilion Development Fund - £1,500
- Increase the contribution to the Major Play Equipment Replacement Fund from £2,000 to £4,000
- Increase the contribution to the Longdowns Play Area Fund from £500 to £1,000

all of which are highlighted in green in the appendix.

I have also corrected an anomaly in the PWLB payments for one of the Playing Field loans whereby for several years it has been over-budgeted by a whole four pence!!

The above results in an increase in the balancing item (Tennis Court/Bowling Club Fencing Fund) over that in the original draft budget of £208.04, although this is still £376.07 down on the 2015/16 budget.

If Members do not agree with my suggestions, I shall be pleased to receive comments and will adjust the budget in accordance with Members’ wishes.

The Final Budget as agreed at the meeting can be found on the website under “Financial Reports”.

JV Calvert,

Clerk and RFO

10th November 2015

AGENDA ITEM 12.1

This is merely a list of current Planning Applications prepared for the convenience of Councillors and is not included here. Anyone wishing to see it may do so upon application to the Clerk.

AGENDA ITEM 12.3(a)

Application Ref PA15/09790 | Certificate of Lawful Development for existing use of two buildings and caravan as a dwellinghouse, with associated residential curtilage | Land At Lanefield Carn Stithians Cornwall TR3 7AW

Decision Required:

Members are requested to consider the following report in order to reach an informed decision regarding the above planning application.

Date of Site Inspection:

11/11/2015.

Councillors who undertook the site inspection:

Clrs PC Blease and P Tisdale visited the site, where we met with the owners Mr Condy & Mr Cooper.

REPORT:

Background:

The property comprises of 2 wooden sheds (one previously used as a living room/kitchen and the other as a workshop), a mobile caravan and a poly-tunnel in a triangular shaped meadow of approximate 1.5 acres. Access is via a field gate which opens onto a public right of way. The site is secluded and not overlooked by near neighbours and the existing buildings cannot be seen from the public right of way. See attached pictures of site. (Appendix 1)

The site was subject to Certificate of Lawfulness in October 2005, issued to the then owner a Mr Burton who lived there at the time.

The property was sold to the applicants in 2008, who purchased it with a view to constructing a replacement dwelling: to that end, a pre-application consultation was carried out with Cornwall Council in January 2015 (PA15/00214/PREAPP), resulting in a detailed letter of response dated 24 February 2015. In that letter, the case officer commented that "there has been almost ten years since the certificate was granted and you will need to ensure that there has not been an intervening use which would make the certificate void. It wasn't clear at my site visit that the timber building was still being used for residential purposes."

The application includes the following information:-

"The dwellinghouse has not been occupied since approximately May 3 2012, there remain a number of items within the building A which confirm the previous residential occupation, including telephone, music centre, log burner, towels, pictures, cans of food and a radiator.

It is to be concluded from Mr Hooper's statutory declaration, in respect of the relevant tests of abandonment, that:-

1. The dwelling was occupied by Mr John Burton at the time that the previous Certificate was issued in 2005.
2. Mr Burton continued to occupy the property until May 2012
3. There has been no intervening use: the property remains as it was left by Mr Burton in 2012;

The present owners are builders by trade. They purchased the property for the sole purpose of construction in due course of a replacement dwelling, and for no other reason: that intention is confirmed not only in Mr Hooper's statutory declaration but, also, by the pre-application consultation carried out on behalf of the owners in January/February 2015; The property has been vacant for a relatively short period of approximately 3 years. During that time, the present owners have continued to carry out essential maintenance tasks, including ensuring that the building and caravan remained watertight and secure, and maintenance of the curtilage area including regular mowing and strimming."

From the site visit we could see that one of the sheds had previously been used as a dwelling as evidenced by the items listed above and that the caravan had been used as a bedroom and contained a chemical toilet. We could reasonably conclude that the "dwelling" has been abandoned for a number of years but no evidence was provided to demonstrate that Mr Burton left around May 2012. We also concluded that there has been no intervening use since Mr Burton left the property.

The buildings are currently unsecure and not water tight and are in generally poor condition, certainly not habitable in their current condition.

We spoke to a near neighbour who had apparently purchased a nearby stable and land from Mr Burton. This neighbour indicated that he had purchased the stable property 2 years ago, it had been empty for the previous 2 years and Mr Burton had lived there for 2 years before that. If this information is correct it would suggest Lanefield has not been used as a dwelling since 2009.

In July 2013 we understand that the applicants received a demand for unpaid Council Tax for a sum of the order of £1500 which would suggest Mr Burton stopped paying his Council Tax approximately 18 months earlier which could suggest 2012 if the dwelling was band A. We were not shown any documentation.

Unfortunately Mr Burton is no longer contactable and neither the applicants nor the neighbours have any contact information other than he is believed to have moved to London following a period of illness. He may even be deceased.

Matters of Consideration:

It remains a matter of debate as to how long since this property was actually last lived in. No doubt CC planning will take a view based on evidence presented.

The application is in respect of Certificate of Lawful Development and is a necessary step to apply for planning permission to erect a habitable dwelling.

Given restrictions on building in the countryside this may ultimately represent a rare opportunity to have a new build property built in the parish.

Cllr P.C. Blease

12/11/2015

Appendix 1















AGENDA ITEM 12.3(b)

Application Ref PA15/10243 | Removal of existing rear porch and proposed extension to existing kitchen | Mill View East Road Stithians Truro Cornwall TR3 7BE

Decision Required:

Members are requested to consider the following report in order to reach an informed decision regarding the above planning application.

Date of Site Inspection:

11/11/2015.

Councillors who undertook the site inspection:

Cllrs PC Blease and P Tisdale visited the site, where we met with the owner Mrs Whittaker

REPORT:

This is minor works that could probably be done with permissive development. The drawings show the removal of a single skinned porch and replacing it with a slightly larger extension to the kitchen area incorporating velux windows and glass doors.

Matters of Concern:

None

Cllr P.C. Blease

12/11/2015

AGENDA ITEM 13

Clerk's Report for Meeting to be held on 17th November 2015

LICENSING APPLICATIONS

Decision Required:

To note and accept the content of the report on Licensing Applications.

Report:

As Members are aware, I receive an e-mail every week detailing all applications. Up to 10th November there had been no applications affecting Stithians.

For Members' information, who wish to check applications for themselves, the link to the website is www.cornwall.gov.uk/default.aspx?page=21173

I receive no such assistance with details of applications received in relation to sex establishments and so still have to do that myself. I last checked the link to their website which is www.cornwall.gov.uk/default.aspx?page=28415 on 10th November and found no new applications in respect of the licensing of sex establishments affecting Stithians or anywhere in Cornwall for that matter!

JV Calvert,

Clerk

10th November 2015

AGENDA ITEM 14.1

Clerk's Report for Meeting to be held on 17th November 2015

New Cemetery Provision

Decision Required:

To note and accept the content of the report.

Report:

I have now received a copy of the proposed Deed of Easement relating to the use of the access track and the placing of the water supply pipes alongside it.

I have made a few corrections (typos) and amendments and asked a couple of questions as can be seen from the copy circulated confidentially to Members. Please note there are two page 9's – ignore the first – I wasn't going to scan the first 8 pages again and couldn't delete the first ninth one.

The document was returned to Thurstan Hoskin on 12th November and if I hear anything further before your meeting I'll report verbally.

Obviously, as there are three parties to this, things will still not, I suspect, progress as quickly as we would like. I wonder if the placing of the year on the front cover as 2015 is a trifle on the optimistic side?

The purchase of the land for the cemetery cannot proceed until this document is agreed and signed as a cemetery is not much use without an access. I hope the purchase will follow fairly soon after as there should then be only two parties involved.

JV Calvert,

Clerk

11th November 2015

AGENDA ITEM 15.1

Rights of Way, Highways and Environment

Report for Meeting to be held on

17th November 2015

Rights of Way

There are no new matters to report.

Decision Required:

None.

Highways

The Clerk's Report of the meeting with Ben of Cormac gives the latest matters

Decision Required:

None.

Environment

Since Councillor Howard Jones first reported the discharge from the outlet from the retaining wall of Church Mews to the river/culvert, we have heard from Chris Barnes of the Environment Agency that his/SWWA's investigation has shown what it isn't. However, he has not informed us what it is. I get the impression that, as long as it isn't sewage, the Environment Agency is content to assume all's well. I don't share that view. I wish to know (and am confident that fellow Councillors will, too) what it is before taking the attitude that there is nothing to worry about.

I have reminded Mr. Barnes that children sometimes play in this river. It also flows through the gardens of many houses, through the amenity area at Crellow Fields, and on to Kennall Vale, where the water, if necessary, can be pumped back up to the Reservoir.

I am sure we would be delighted to find out that the discharge is safe, but until this is given to our Parish Council in writing, from the Environment Agency, it is my opinion that we cannot take this for granted.

Decision required:

To request that the Clerk formally asks for a written report of the analysis of the discharge.

Joy Thomas, Portfolio Holder,

8th November 2015

AGENDA ITEMS 15.2 – 15.6

Footpaths, Highways & Environment Portfolio -

Clerk's Reports for Meeting on 17th November 2015

Summary of Decisions Required (Details in report):

- 1. To note and accept the content of the report concerning the meeting with the Cormac Area Manager on 3rd November 2015.**
- 2. To note and accept the content of the report concerning Crelow Fields Amenity Area and to decide on an appropriate course of action following Cornwall Council's apparent refusal to write to the owner of no.27 Crelow Fields.**
- 3. To note and accept the content of the report concerning the refurbishment of the notice board at the Institute.**
- 4. To note and accept the content of the report concerning the public conveniences.**
- 5. To agree Specifications for the contracts for Footpath Maintenance, Highway Verge Maintenance, Toilet Cleaning, Litter Picking, Cemetery Maintenance and Closed Churchyard Maintenance, which are due to be re-tendered to commence on 1st April 2016.**

Reports:

15.1 Portfolio Holder's Report:

This is a separate report.

15.2 Meeting with Cormac Area Manager – 3rd November 2015:

Notes of this meeting are attached as Appendix 1 to this report.

15.3 Crelow Fields Amenity Area:

Members will recall that the September meeting was informed that Cornwall Council (Jon James) was to write to the owners of the property which was discharging water into the Amenity Area and it was therefore agreed (Minute 14/09/15(2)) that the matter of the transfer of land would be held in abeyance until such time as the result of those negotiations with the property owner were known.

I asked Jon James on 6th November what progress he had made and received the following in reply:

I have discussed the matter with Legal and the property owners will we suspect be able to demonstrate that they have an established prescriptive rights to discharge from this point and therefore it would be very unlikely that we would be able to enforce the removal. It is our view that there is little to be achieved in writing to them as we would need to consider if we would be successful in making a legal challenge.

I have copied in my colleges from legal so that they may respond in more detail.

My response was merely:

How do you know what their response will be if you don't ask?

At the time of writing this report I was awaiting a response.

Any further information will be reported verbally at your meeting.

I would, however, ask Members to decide whether or not to proceed with the transfer of the area if the matter is not resolved. I could, of course, write to the owner to see what his reaction is. I believe the Chairman may have some further information on the matter by the time of your meeting.

15.4 Institute Notice Board:

As advised at the September meeting, refurbishment of this will be done as soon as a suitable PVC window is sourced but at the time of writing this report, none had become available. Any further information will be reported verbally at your meeting.

15.5 Public Conveniences:

Members will recall that under Minute 16/09/15 it was resolved that the report presented to the September meeting would be reconsidered after the Pavilion Working Group had considered the inclusion of public toilets in a new pavilion. This has not happened as yet. As Members are aware, the Pavilion Working Group has now been absorbed into the renamed Parish Development Working Group.

15.6 Re-tendering of Contracts:

As Members are aware, the following contracts are due to be retendered to commence on 1st April 2015:

- Footpath Maintenance
- Highway Verge Maintenance
- Toilet Cleaning
- Litter Picking
- Cemetery Maintenance
- Closed Churchyard Maintenance

The various specifications, along with the General Conditions are attached as Appendices 1 – 7 to this report and were, in fact, circulated to Members on 21st October to give plenty of time for consideration of any amendments prior to the meeting. I have made some amendments, which are highlighted in yellow.

Members are requested to agree the final specifications prior to the tenders being advertised early in the New Year.

JV Calvert,

Clerk

10th November 2015

Appendix 1 to AGENDA ITEM 15.2

NOTES OF MEETING WITH THE AREA MANAGER, CORMAC SOLUTIONS LTD, 14.00hrs 3rd NOVEMBER 2015

Present:

Ben Dickinson (BD), Cormac Area Manager
Cllr Peter Tisdale (PT), Chairman, SPC
Cllr Joy Thomas (JT), Portfolio Holder for Environment, SPC
John Calvert (JVC), Clerk, SPC

Colours indicate action required by that person.

Apologies:

None

1 Closed Churchyard:

No further problems to report.

Brambles growing out of the wall adjacent to the footpath causing a hazard had been trimmed

- 2 **Surface Dressing Programme:** There was doubt as to whether Lancarrow Lane would be done in 2015/16.
- 3 **Gritting Routes:** The situation remains the same in that the reduction of almost 50% in the 2015/16 budget allocation had not been agreed by full Council and that it would remain the same in 2015/16. Even so, there was no provision for any additions as the routes had been determined. Secondary routes have now been formalised for attention once the primary routes have been treated and Stithians is included in this. There wa grave concern over what would happen in a severe winter, which there had not been for some time.
- 4 **Cyclical Maintenance:** VB had previously advised that, in order to maintain the budget for gritting, the cyclical maintenance budget had been significantly reduced. What problems this will cause remains to be seen.

JVC had advised the May meeting that comment had been made at the APM about the fact that, when ditches were cleared, the arisings were left in piles instead of being removed. VB was aware of the fact and had tried on numerous occasions to address it with the staff concerned. BD had issued instructions to supervisors and stressed that it was now even more important as ditches are now cleared only once a year instead of the previous four times. BD confirmed that arisings were now being cleared. PT had seen evidence of this!!

- 5 **Coastline Boundary on Crellow Hill:** As nothing further had been heard, it was assumed that the necessary work had been carried out.
- 6 **Street Sweeping:**
Longdowns: VB had indicated that a scheme to address the drainage problems had been submitted for inclusion in the 2015/16 programme, but had not been included. BD looking at ways it might be addressed, hopefully in 2016/17.
- 7 **Crellow Fields Amenity Area:** JVC advised that it had been agreed that Jon James would write to the owner of the discharge pipe but was not sure if it had been done. SPC will not take over the area until the matter is rectified. BD advised that the barbed wire had been removed and the grass had recently been cut.
- 8 **Crane Garage:** There were still on-going problems with the parking of vehicles on verges and with the obstruction of sight lines and it is getting worse. BD getting nowhere with Trading Standards. The matter of whether it had now become a scrapyard and should be subjected to the appropriate legislation was discussed. **JVC to follow up previous e-mails. I reported both the vehicles and scrapyard as an enforcement issue and it shows as "Investigation Complete". I requested an update on 4th November.**
PT had previously advised that cars were being sold from the bus lay-by near Lestraynes Lane. Again BD had no success with trading Standards.
- 9 **Patching of Highways:** VB had previously advised that the section from the Church to Hendra Chapel had been included in the surface dressing programme and hoped that it would be done during the coming summer. BD had checked as the

length shown on the map did not agree and had ascertained that it had been included in 2016/17.

10 Stithians Centre Parking:

Extra disabled space will be added if and when a TRO for other matters is implemented in the area.

JT had pointed out at the July meeting that the dropped kerb at the disabled space was often obstructed by a parked vehicle. BD was to arrange for white "bar marking" but had been informed that, because of financial restrictions, white lining could only be done at junctions and centre lines.

11 Speed Watch: Following the agreement of 3 Members to receive training following a request from Cllr John Thomas, the matter had not progressed. **PT to follow up with Cllr John Thomas.**

12 Longdowns Central Refuge: A Local Member's Scheme for a refuge and a review of speed limits in the area had been submitted and the programme was still under consideration by the transportation Department. Letters to local Members have been promised for the last six months!! **BD to ask police about activating the camera.**

13 PRoWs:

This item will be deleted from future agendas as JT is now dealing directly with it.

14 Bus Stops: The situation remains the same. Both sites in Stithians are suitable for bus stop markings on the road. PT had had no response from John Thomas. **BD to suggest a date to PT for an inspection.**

15 Playground Inspections: BD advised that appropriate training was taking place and that CC should be able to offer a service in 2016/17.

16 Refurbishment of Milestones: BD will supply the necessary materials as and when the PC is ready to refurbish the milestones. **PT and RN to inspect and PT to inform BD how many need repainting** (Some will merely need cleaning)

17 Other Matters:

- PT had previously advised that the road at Tregolls near Woodside was flooded. BD advised that the matter had been addressed and it was noted that, if consent were given for a new dwelling, there would be a condition imposed whereby drainage must be installed to prevent run-off onto the road. BD advised that the existing drainage was currently being cleared. PB had previously shown a picture of a tree causing obstruction to sight lines at the corner. **BD to take appropriate action.**
- BD advised that the further work necessary to get water off the road at Penhalvean had not been carried out. JT had previously advised that the problem was caused by various springs in the area. PT advised that it also floods outside Trevarthen's and Fransbrook. **BD to monitor.**
- It was noted that road markings at Penhalvean needed refreshing, BD advised that the work was in hand but is weather-dependant. **BD to chase.**
- JT had previously advised that some traffic signs at Seaureaugh had slipped down the posts. BD advised that this should have been rectified. JT had also advised of a loose footpath sign. BD thought the work had been done but this was not the case. **BD to follow up.**

- JT had previously advised of an accident at the junction of Hendra Close whereby a cyclist had hit a car pulling out of the Close. She pointed out that, on the approach from Hendra, round the right hand bend, there was no warning of the fact that there was a junction. BD had ordered a speed survey but it had not yet been carried out. Further action will depend upon the results thereof. JT advised that there was a misleading traffic sign. BD to investigate.
- The damage at Gribbas Corner was in the process of being rectified.
- The increasing problem of weeds throughout the parish had been discussed at the September PC meeting. The problem is twofold – cessation of weed spraying and lack of road sweeping causing a build up of detritus in which weeds thrive. A publicity drive was being implemented in an effort to get residents to clear areas adjacent to their property.
- PT pointed out that more and more signs are still appearing throughout the parish and particularly mentioned the Donkey Sanctuary and Bed Shed. BD advised that they are taken away as and when Cormac become aware of them.

18 Meeting ended: 15.05.

19 Next Meeting: Scheduled for Tuesday 5th January 2016 at 14.00hrs at Goonlaze.

JV Calvert
Clerk
Stithians Parish Council
4th November 2015

AGENDA ITEM 16.1

Playing Field Portfolio

Clerk's Report for Meeting on

17th November 2015

Summary of Decision Required (Details in report):

To note and agree the content of the notes of the Playing Field Progress Meeting held on 9th November 2015 and the actions contained therein with particular reference to the financial implications.

Report:

16.1 Playing Field Progress Meeting:

The notes of the Playing Field Progress Meeting held on 9th November appear as Appendix 1 to this report. Members are requested to note the content thereof with particular reference to any financial implications arising therefrom.

I would particularly draw Members' attention to the second paragraph of Item 2 of the notes relating to repairs to the bearings on the Sputnik which, because it had to be taken out of service, I authorised in the sum of £115.44.

Because of the possible danger, I also authorised the repairs to the slide detailed in the fourth paragraph of item 2 of the notes in the sum of £63.11.

I would also draw Members' attention to the "No Dogs" item in Item 4 of the notes. I have ordered and received 5 signs and seek reimbursement therefor under Agenda Item 23.

Similarly I seek reimbursement for the purchase of anti-climb paint and the associated signs which are a legal requirement (Item 10 in the notes).

JV Calvert,

Clerk

11th November 2015

Appendix 1 to AGENDA ITEM 16.1

NOTES OF PLAYING FIELD PROGRESS MEETING HELD ON MONDAY 9th NOVEMBER 2015

Present:

(RN) Councillor R Nicholls – Playing Field Portfolio Holder

(TM) Tyrone Martin - Playing Field Caretaker

(JVC) John Calvert - Clerk

Apologies:

None

Notes of Meeting:

As has become normal practice, the notes of the previous meeting, in this case, 12th October 2015, were used as an agenda with any other items included under "Other Matters" or as necessary.

1. Pavilion:

Replacement Pavilion:

It was noted that the replacement pavilion, replacement of play equipment and preparation of the Parish Plan are now all dealt with by the renamed Parish Development Working Group.

2. Caretaker's Inspection Reports:

Inspection Report Dated 8th February 2015:

- *Damage to RFC Scoreboard:*

TM had previously advised that the scoreboard had been erected but there was insufficient space between the scoreboard and the ground for the PC sign to be fixed to it. TM had fixed it to two posts, which he would invoice for as suitable ones could not be obtained from LA Phillips. TM had reviewed other signs in the new playing field and it was decided that they were adequate for the time being.

Inspection Report Dated 11th October 2015:

- *Sputnik – Excessive Play in Bearings:*

Since the last meeting TM had had to take it out of service. JVC had agreed to the necessary repairs in the sum of £115.44. The work had been done and would be invoiced for the November PC meeting.

- *Holes in Safety Surfacing:*

Holes in surfacing to Sky Saw had now been repaired which has used all of the repair kit. More have appeared since the recent repair. It was agreed that another kit should be obtained for future use. TM to advise exactly what was needed and where it could be obtained. JVC to order if necessary.

Inspection Report Dated 7th November 2015:

- *Rot in Wooden Handrail to Small Slide:*

This was first reported by TM on 18th October. JVC had agreed to the necessary repairs in the sum of £63.11. TM to carry out work ASAP.

3. Annual Safety Inspection:

All matters arising from the 2015 Inspection which required attention have been carried out.

4. Other Matters from Previous Meetings:

- *Climbing Wall Rope Net:*

Being monitored – all OK at present.

- *Tennis Court:*

Moss treatment needed. TM to do ASAP. TM also to loosen net.

- *Old Playing Field Entrances:*

TM was still “keeping on top of the weeds”. Moss treatment needed ASAP, particularly at the top entrance.

- *Dogs in Playing Field:*

Previously reported that further problems with dog mess had occurred. It was agreed previously that more prominent signs stating “No Dogs” were needed at each of the five accesses. JVC to investigate cost of A3 size signs and report accordingly.

5. BMX Track:

It had been established that the object removed from the BMX Track was a bird feeder as contact had been made by the owner. JVC had contacted the owner who had

requested a meeting to agree location and to retrieve it from the pavilion. JVC still awaiting response re date.

6. Car Park Maintenance:

As discussed previously, TM to prepare a quote later in the year for necessary repairs excluding provision of stone. JVC had previously advised that there was still credit (£759.87) at Lawers for necessary stone and that there was provision of £500 in the 2015/16 budget for maintenance of the car park. Surface OK at present.

7. Tennis Court Footpath:

RN had advised the previous meeting that the edges of the footpath and the hedge were in need of trimming. TM had done the work.

8. Litter:

RN advised that he had received a comment that litter was not always cleared on a daily basis. TM advised that this was being done.

9. Staining & Painting of Play Equipment:

It was previously agreed that this needed attention. TM submitted a quote for labour for painting and staining all equipment in the old playing field. Materials to be obtained from LA Phillips. This will be compared to others.

10. Youth Shelter:

The problem of people climbing on the roof of the youth shelter was discussed. TM to investigate the availability of anti – climb paint.

11. Other Matters:

- *Sign at Seven Stars Entrance to Playing Field:*

TM reported that the backing needed replacing, the actual sign being OK and presently removed. TM to quote for replacement backing.

- *Condition of RFC Training Pitch:*

TM's pictures of this were considered. 2016 MOU will need revising.

- *Grass around Rugby Pitch:*

RN reported that this was longer than it should be. JVC to contact M Rashleigh.

- *SK8 Dog Bin:*

The missing bin had been replaced.

12. Next Meeting:

It was agreed that the next meeting would be at 2pm on Monday 11th January 2016 at 18 Edward Street.

JV Calvert,

Clerk,

9th November 2015

AGENDA ITEMS 18.1-18.3

Public Relations

Clerk's Report for Meeting on 17th November 2015

Summary of Decision Required (Details in report):

1. To note and agree the content of the report on Remembrance Services along with any update given at the meeting.
2. To note and agree the content of the report on Publicity re Verge & Boundary Maintenance.
3. To ratify the E-mail vote and the action of the Clerk as regards the printing of a special edition of "Spotlight".
4. To authorise the expenditure of £89 for the printing of "Spotlight".

Reports:

18.1 Remembrance Parade and Services:

As Members are aware, the Remembrance Parade and services took place on 8th and 11th November and Members will no doubt report verbally to the meeting.

18.2 Publicity re Verge and Boundary Maintenance:

Members agreed the content of this publicity at the October meeting and it will appear in the next edition of the Stithians Times. It has also been posted on the website. It will also appear in a special edition of "Spotlight" – see next report.

18.3 "Spotlight":

Unfortunately, the outreach post office is not receiving the patronage it was hoped and it is very much a case of "Use it or Lose it". It is therefore important that it is publicised as widely and as soon as possible. Having spoken with the Chairman, I therefore put together a very limited edition of "Spotlight" containing only items on the post office and verge & boundary maintenance and, because of the urgency, circulated it for an e-mail vote on 6th November. By 9th November, I had received four votes in favour which gave a majority and therefore forwarded it to the printer that day. It was due to be collected on or around 12th November and will be delivered by the Scouts as soon as possible.

Members are requested to ratify my actions in this respect and to authorise the expenditure of £89 (No VAT) for the printing costs.

JV Calvert,

Clerk

12th November 2015

Appendix 1 to AGENDA ITEM 18.1



REMEMBRANCE 2015

*When you go home
Tell them of us and say
For your tomorrow
We gave our today*

On Sunday 8th November, about 100 members of the Stithians community braved the blustery weather to parade from the Doctor's Surgery to St Stythians Parish Church. The parade was led by Melissa carrying the Union flag and Ann with TRBL Stithians Branch Standard and accompanied by Martin Nicholls on the drum from Stithians Silver Band. There followed representatives from the Parish Council, The Royal British Legion, Stithians Agricultural Association, Venture Scouts, Scouts, Guides, Cubs, Brownies, Beavers, Rainbows and members of the General Public. Congratulations to those youngsters who bravely carried their organisation's flag or banner under very difficult conditions.

They joined members of the congregation for the Service of Remembrance, which was conducted by the Rev Leonard Barter, ably assisted by Lucille Rowse from the Methodist Church. The musical accompaniment was provided by Stithians Silver Band, flush from their success at the Torquay Brass Band Contest, the previous day.

During the Service, lessons were read by Leslie Saunders and Mr John Ferrier, RBL Branch Secretary. A thought rendering sermon was given by the Rev Canon Michael Warner, a past vicar of Stithians. Wreaths were laid at the Altar by the: RBL, Parish Council, Agricultural Association and the Scouting and Guiding Associations. Following a recently introduced custom, the names of all those from the Parish who gave their lives in the service of their Country were enunciated from different areas of the Church, by members of the congregation. The Last Post was played by Tristan Bowden and the Exhortation was given by Mr Michael Tatnall, Branch Chairman. It was noted that the young people behaved

impeccably throughout the Service and those with flags carried out their duties exceptionally well, with a special mention for young Tom. Clearly the adverse weather had an effect on the attendance as for first time for many years there were a small number of spare seats in the Church.

A special thanks goes to Joyce Pyke for the splendid floral arrangements of poppies at the Altar and around the Church. Thanks also to Mike Tatnall for organising the Garden of Remembrance outside.

LEST WE FORGET!

We stand in respect as a nation united in Remembrance for those who have served our great country

For once we had a dry occasion when we commemorated Stithians Parish Act of Remembrance for those who gave their ultimate sacrifice which was commemorated at 11 a.m. on Wednesday 11th November at the foot of the Stithians War Memorial.

Some forty people representing many of the organisations active in the Parish attended a short Service of Remembrance and the laying of the wreaths. Children from Stithians School joined in and laid their own wreath in commemoration. At 11 o'clock Mr James Burns from Stithians Silver Band, sounded the 'Last Post'. During the two minute silence thoughts turned to those villagers and the tens of thousands of men and women who willingly gave the ultimate sacrifice to secure our future.

Prior to the Act of Remembrance members of The Royal British Legion and others were invited to attend a special assembly in Stithians School. In addition the children made beautiful poppies which they presented to their guests.

◊

The RBL Stithians Branch would like to thank Parishioners for their generosity in helping to raise £3,527 for the 2014/15 Poppy Appeal. Those who wish to support the on-going work of The Royal British Legion might consider joining. Membership is open to all. Further details from Mike Tatnall, 01209 860596.

AGENDA ITEMS 19.1 & 20.1

MINING VILLAGES REGENERATION GROUP AND COMMUNITY NETWORK MEETING

Held at the Stithians Centre on Thursday 5 November 2015

Present

Ashley Wood (Lanner PC); Ray Humble (Gwennap PC); Phil Rescorla (Gwennap PC); Rob Knill (Chacewater PC); David Firth (Chacewater PC); Peter Tisdale (Stithians PC); Steve Penny (St Day PC); James Biscoe; Carl Martin (Carharrack PC); John Calvert (Stithians PC); Philip Gerrish (Portreath PC); Charlotte Caldwell(Cornwall Council)

For the latter part of the Meeting: Robert Fraser (Cornwall Ramblers); Mark Hewitt and Zoe Goften (Fire Service); Toby Lowe and Donald Martin (Cornwall Council).

Apologies

Lisa Dolley (Cornwall Council); Alan Blamey (Gwennap PC); Cllr Mark Kaczmarek (Cornwall Council); John Newcombe (St Day PC)

Minutes of last meeting – matters arising

The minutes of the last meeting were approved as a true and accurate record.
Proposed: RK and Seconded: RH.

Paperless Planning

AW has written to George Eustice MP who is himself awaiting a response from DCLG on whether there is a Government directive in this regard. AW has also written to and spoken to Cllr Edwina Hannaford on the apparent contradiction between Cornwall Council Planning Department statements concerning Paperless Planning Consultation savings and the figures supplied in the Council's FoI response but no explanation has been offered. Lanner PC is still to receive the £700 payment that has been promised, AW to chase. (It has since been confirmed that the payment has been received by Lanner).

JB reported that the Government are looking at increasing the fee for filing a planning application as it is recognised that processing costs far outweigh current fee levels.

AW suggested writing to CC to ask them to lobby for setting local rates on filing planning applications.

DF said he had attended the Localism Summit and had been told that for certain sized planning applications, paper copies will still be sent out. In addition, it had been said that parishes which receive only very few planning applications for consultation each year will continue to receive paper copies where this is more economic than funding the purchase of projector equipment. This does not appear to have been seen in writing though.

AW made the point that for most parish councils, it is not so much the equipment purchase or the technical issues which are of most concern but that they will need additional resources to manage the new workload and allow for a

sinking fund to maintain and replace equipment (the average physical/economic life of a projector is 3-5 years according to the internet).

Resolved: that AW writes to Cllr Edwina Hannaford and other appropriate colleagues at Cornwall Council to reiterate the views of the Mining Villages. The issue of cross-border planning consultations will be included in this.

Other Matters Arising

JB asked that fly tipping and weed control is carried forward to the next meeting for discussion.

Financial Update

PT gave an update as the new Treasurer. He is awaiting the £100 payment from Carharrack PC: all other councils have submitted payment for 2015/16.

Chacewater PC has confirmed its willingness to make a like financial contribution from 2016/17.

AW had received an application for funding from the Rainbow Play & Stay for Lanner, this was duly discussed and certain questions need answering such as how the group is constituted, safeguarding policies, etc. It was agreed that the group be encouraged to seek alternative funding such as the Community Chest and the Lord Lieutenant's Fund. CC to send the Community Chest application to Sandy Steward and advise on the other potential funding source. If there remains a shortfall in start-up funds the Group may apply again to MVRG.

Reports from Parishes

Written reports had all been circulated (except from Carharrack).

Chacewater PC

RK reported that the Council are re-engaging in Neighbourhood Planning. RK said that he feels it is worth paying an individual collaboratively to undertake maintenance work.

Gwennap PC

RH reported that there is a meeting scheduled to discuss the issues at the landfill site. He also appraised the group of the issues with the bridal path.

Lanner PC

AW reported that the SITA application for £35k has been successful for the play park!

Portreath PC

PG expressed frustration that in the taking over of the toilets, Cormac are unable to provided costs. There is an issue in the village regards road safety and CC has organised a meeting with Planning and Highways officers and the PC to discuss in more detail and seek a resolution.

St Day PC

The money from Cornwall Council for Paperless Planning Consultations has been already spent on equipment!

Stithians PC

The new Post Office outreach service has started – few transactions have been made.

101 Calls to Police

AW said that there have been a worrying number of instances when people have dialled 101 and the evidence suggested that the very poor response time had resulted in a significant number of crimes going unrecorded. Could MV ask the police if they can confirm how many 101 calls had been abandoned?

CC encouraged people to attend the next CPIR CN Panel on 25th November at Pool Innovation Centre (7-9pm) to voice their concerns, as the Office of the Police & Crime Commissioner and Inspector Mark Eccles will be in attendance to answer questions from the audience.

Planning Peer Review

AW informed the group that he would be attending this on November 19 and PT will be attending the session on Strategic Planning Committee. If anyone has any points they would like put to either session please can they email either direct.

Presentation by the Fire Service

Mark Hewitt and Zoe Gofton outlined the current public consultation about community safety and the Fire & Rescue Service and that the deadline for responses is 8th November. They circulated hard copy forms of the consultation which can also be done on line. The consultation comprises 10 questions.

MH explained the integrated risk management plan and how they are seeking to shape the service delivery plan for 2016-2019. They are looking at models including integrating fire, ambulance and police in one place. They are keen to do as much preventative work as possible and are targeting families who experience multiple deprivation, which accounts for 52,000 people in Cornwall.

They are also looking to make efficiency savings for the future.

Questions were asked about whether response times have improved or worsened as a result of the move to Tolvaddon and MH said they had not worsened. However, response times are under review in the Consultation document: it appears that response times are to be reassessed to take into account "the distance we need to travel and the traffic conditions.....especially in more rural locations."

Other questions focused on the need for Fire to be a consultee when planning applications for developments are being decided, to ensure suitable access and egress etc. MH said this would be a good idea. He also promoted the smoke alarm service they deliver and informed that a trading arm is to be introduced which will provide safety training to industry.

Presentation by Toby Lowe and Donald Martin, Cornwall Council's Environment Service

DM and TL gave a concise but comprehensive presentation on Service Standards for Cornwall Council's Environmental Assets.

Cornwall Council has now identified all its environmental assets following the merger of the six district councils into the unitary authority. The Council is now completing a prioritisation of these assets in terms of their value, the level of service they require and its frequency. These will be put to parish and town councils for comment in February and the whole Strategy will go to Council's Cabinet in April.

Assets will be categorised according to their "strategic value" in one of four categories: regional, parish, neighbourhood 1 or neighbourhood 2. Environmental assets can include beaches, public open spaces, public footpaths and heritage sites.

The level of service each asset receives will also fall in one of four categories: "sustainability level" which is pro-active and could involve enhancement, two lower levels which would ensure functionality and, finally, a base level which goes no further than making it safe.

There were wide discrepancies in the standards set prior to the unitary authority, so harmonisation was needed.

Members raised various questions, as follows;

Q: If there is a problem with maintenance regimes, who do Town and Parish Councils contact?

A: Cormac.

Q: Is Cormac competitive?

A: The procurement is tested against the private sector and benchmarked against different delivery models.

Q: Is there a plan to reduce the Local Maintenance Partnership payments?

A: There is no plan to do this at present.

Q: What is the real cost being spent on cutting surface vegetation?

A: Cornwall Council do a single cut both sides on footpaths and the cost is 11p per metre.

Q: What are the number of bronze paths in the Gwennap parish, as PC believes it to be a high number.

A: Would be surprised if it was over 5%. (Since the meeting it has been established that it is higher at 40%).

Q: Rob (guest from the Ramblers for part of meeting) not happy with the state of the Rights of Way across the area nor with the absence of answers to some questions in a recent FoI request made by Cornwall Ramblers.

Date, time and venue for next meeting

The next meeting will take place at the Millennium Hall in Portreath on Thursday 14th January 2016 at 12:45pm – 3:45pm.

The topics for discussion will focus on fly tipping and weeds. CC will invite appropriate speakers.

AGENDA ITEM 19.2

Stithians Centre Management Committee

Decision Required:

To note and accept the content of the report of the Parish Council's representative on the Stithians Centre Management Committee.

Report:

Plenty of discussion regarding the newly opened Post Office outreach service, in particular, rent.

As of 4/11 no formal rent agreement with the Ponsanooth P.O owner (Michelle) for the hire of the room is in place, although SCMC have received an offer of £15 per week. This is actually £9 per week less than the absolute minimum that could be accepted; based on usage the actual 'going rate' for the room would be £60 per week.

A proposal was made and accepted for the Treasurer and Chair to meet with Michelle ASAP to re-affirm the need to sign off a rental agreement at the introductory rate of £24 per week, with a review (to potentially increase) on 2nd Jan.

This said, there were also concerns raised with the longevity and viability of the P.O outreach service. It was acknowledged that the effort and investment required from Michelle will not easily be recuperated, and could result in the service being withdrawn; ultimately the Village need to 'use it or lose it'.

Cllr Howard Jones

08/11/15

AGENDA ITEM 21

Clerk's Report for Meeting to be Held on

17th November 2015

Correspondence Received

SUMMARY OF DECISIONS REQUIRED (Details in Report):

- To note receipt from Cornwall Council of a Communities & Devolution Bulletin dated 30th October 2015.**

REPORT:

Since the last meeting, the following correspondence has been received:

<u>Date</u>	<u>Type</u>	<u>From</u>	<u>Subject</u>	<u>Action Taken/Requested</u>
22/10	E-mail	Cornwall Council	Communities & Devolution Bulletin – October 2015	See Section 1 of Report

1. I circulated this to Members for information on 23rd October.

JV Calvert,

Clerk

10th November 2015

AGENDA ITEM 21A)

Clerk's Additional Report for November 2015

Correspondence Received between Report & Meeting

SUMMARY OF DECISIONS REQUIRED:

- 1. To note information relating to a public consultation event in the Stithians Centre on 10th November 2015 in respect of a proposed housing development in Hendra Road.**
- 2. To decide upon attendance at the CPIR CNA Meeting to be held on 25th November 2015.**

REPORT:

The following correspondence has been received since the agenda for the meeting was circulated:

<i>Date</i>	<i>Type</i>	<i>From</i>	<i>Subject</i>	<i>Action Taken/Required</i>
12/11	<i>E-mail</i>	<i>Situ8 Planning Consultants</i>	<i>Public Consultation Event</i>	<i>See Note 1 below</i>
16/11	<i>E-mail</i>	<i>Cornwall Council</i>	<i>CPIR CNA Meeting</i>	<i>See Note 2 below</i>

1. I have received notification of a public meeting to present Coastline's proposals for a housing development of approximately 25 dwellings on Hendra Road to be held in the Stithians Centre on Thursday 19th November. I circulated it to Members for information on 13th November.
2. I have received another notification of the Camborne, Poll, Illogan & Redruth Community Network Meeting to be held at Pool Innovation Centre on Wednesday 25th November at 7pm. I circulated it to Members for information on 16th November. If any Member wishes to attend, I shall be pleased to make the necessary arrangements.

JV Calvert

Clerk

17th November 2015

AGENDA ITEM 23

Authorisation of Payments – November 2015

Decisions Required:

- 1. To approve payment of the sums shown in the report totalling £2,947.17 along with sums in any additional report which may be tabled at the meeting.**
- 2. To approve payment of any additional expenditure agreed by resolution during the meeting.**

Report:

The table below shows, as usual, invoices received since the last meeting as well as the usual monthly and other payments to be made. Figures in parentheses relate to the explanatory notes below the table.

Invoices received between the date of the circulation of this report and the date of the meeting will be reported at the meeting as appropriate in a report tabled at the meeting.

Type	Date Due	Payee	For	VAT	Total Amount	See Note
E	17/11	Clerk	November Salary		1128.16	(1)
E	17/11	Clerk	October Expenses		0.00	
E	17/11	Clerk	Reimbursement for Purchase of NO DOG Signs	5.20	31.20	(2)
E	17/11	Clerk	Reimbursement for Purchase of Anti Climb Paint	2.90	17.42	(2)
E	17/11	Clerk	Reimbursement for Purchase of ACP Signs	1.49	8.95	(2)
E	17/11	HMRC	Clerk's Tax under PAYE - November		403.00	
E	17/11	M White	Toilet Cleaning - November		81.16	
E	17/11	M White	Litter Picking - November		132.37	
E	17/11	Tyrone Martin	Playing Field Caretaker - November		598.35	
E	17/11	Tyrone Martin	Lower Churchyard - November		69.10	
E	17/11	Tyrone Martin	Cemetery Maintenance - November		74.40	
E	17/11	Tyrone Martin	Sputnik Repairs		115.44	(3)
E	17/11	Roger Strick	PRoW Maintenance - October		265.61	
E	17/11	LA Phillips	Toilet & Playing Field Consumables	3.50	22.01	
TOTALS				£13.09	£2,947.17	

Notes:

1. This is the Clerk's gross salary (£1,531.16) less Income Tax due from the Clerk under PAYE for the month of November.

2. By accepting the Report and the notes of the Playing Field Meeting under Item 16.1 on the Agenda, Members have agreed to this expenditure.
3. This expenditure is detailed in the second paragraph of Item 2 of the Playing Field Meeting report (Appendix 1 to Agenda Item 16.1).

JV Calvert,

Clerk & RFO

12th November 2015

AGENDA ITEM 23(A)

Additional Authorisation of Payments – November 2015

Decision Required:

Members are requested to approve the additional payments shown in the table below in the sum of £1,320.28.

Report:

Since the Agenda was circulated, the following invoices have been received:

Type	Date Due	Payee	For	VAT	Total Amount	See Note
E	17/11	Tyrone Martin	Closed Churchyard Maintenance		1,247.19	1
E	17/11	Tyrone Martin	Repairs to Small Slide		63.11	2
E	17/11	Tyrone Martin	2 Posts for fixing sign		9.98	3
Totals				£0	£1,320.28	

Notes:

1. It is now established practice to pay Tyrone for closed Churchyard Maintenance in November of each year rather than monthly as we do his other contracts. I neglected to include it in the main report.
2. This expenditure is detailed in the fourth paragraph of Item 2 of the Playing Field Meeting report (Appendix 1 to Agenda Item 16.1).
3. This expenditure is detailed in the first paragraph of Item 2 of the Playing Field Meeting report (Appendix 1 to Agenda Item 16.1).

JV Calvert,

Clerk & RFO

17th November 2015
