**MINUTES OF THE MEETING OF STITHIANS PARISH COUNCIL**

**HELD IN THE STITHIANS CENTRE ON**

**TUESDAY 20th SEPTEMBER 2016 COMMENCING AT 7.00pm**

|  |  |
| --- | --- |
|  | ATTENDANCE:  Councillors present were:  Cllr P Blease (Chair), Cllr Mrs V Kavanagh, Cllr Mrs J Thomas, Cllr H Jones, Cllr Ms T Lucioni, Cllr Ms S Todd and Cllr Mrs G Scott.  The Clerk was also present.  Members of the public present were Jason Burley, S Oliver, Mrs B Stubbs, Rita Wood, Merle Moyle, Mike Tatnall, Mr A Hearn, Mr & Mrs J Bell, Paul Sims, Bob Barnett and Will Thomas to the points mentioned. Bruce Gilbert was present between the points mentioned. |
| 1. | APOLOGIES  Apologies were received from Cornwall Cllr John Thomas who was ill and Rod Davis who was at another meeting. The Chairman advised that Bruce Gilbert had sent his apologies for his possible late arrival. |
| 2. | URGENT ITEMS  The Clerk advised that he had received no notification of any urgent items. |
| 3.  3.1  3.2 | DECLARATIONS OF INTEREST ETC.  The Chairman and Cllr Ms T Lucioni declared an interest in one of the confidential items.  There were no written requests for dispensation to speak at the meeting. |
| 4.1  4.1.1  4.1.2 | MINUTES OF THE JULY 2016 COUNCIL MEETING  The Clerk advised that he was not aware of any suggested amendments to the Draft Minutes circulated prior to the meeting.  **RESOLVED to accept the minutes of the Council Meeting held on 19th July 2016 as a true record of the proceedings.**  ***Proposed by Cllr Mrs Kavanagh, seconded by Cllr Mrs Thomas and carried unanimously by those who voted. Having not been at the July meeting, Cllrs Jones, Ms Lucioni, Mrs Scott and Ms Todd did not vote.***  **MINUTE 01/09/16**  The Chairman duly signed the minutes as a true record of the proceedings. |
| 5  5.1 | MATTERS ARISING FROM THE MINUTES OF THE JULY 2016 COUNCIL MEETING NOT COVERED ELSEWHERE ON THE AGENDA  There were no matters arising. |
| 6  6.1 | CORNWALL COUNCILLOR JOHN THOMAS  Cllr Thomas, having given his apologies, was not at the meeting. |
| 7.  7.1  7.1.1  7.1.2  7.1.3 | POLICE & NHW  *Police & NHW Liaison Officer:*  The Chairman advised that, although there was no report, he had been made aware of two recent incidents:   * Burglary at Carnsiddia Farm where building works were taking place and pipes, cables etc. were removed. * An item of hydraulic plant was taken from the Hendra Road building site during the night of 13th September.   **This information was duly noted.** |
|  | The Chairman closed the meeting at this point at 19.05 to allow Public Participation. |
| 8.  8.1  8.2  8.2.1  8.2.2  8.3  8.4  8.5  8.6  8.7 | PUBLIC PARTICIPATION  Will Thomas, Jason Burley, Paul Sims and Rita Wood introduced themselves as prospective new Members and gave brief summaries of their backgrounds and reasons for wishing to join the Parish Council.  Stuart Oliver expressed his concern over the problem of parked vehicles causing problems particularly at the exit from Collins Parc and at Gribbas Corner. Several instances were quoted by others and the problem of parking at the school was also raised.  It was pointed out that it had long been acknowledged that yellow lines were needed in several areas.  **The Clerk agreed to raise the matter of yellow lines with the Cormac Area Manager at the next meeting and to write to the school asking teachers and parents to park in the playing field car park.**  Mrs Stubbs gave some background to her planning application PA16/07177, which was due to be considered later in the meeting.  Mike Tatnall advised that he was attending to hear the discussion later in the meeting about the Remembrance Day Parade.  Mr A Hearn advised that he was the owner of Little Trolvis Quarry, the subject of PA15/10687, which was on the agenda.  Paul Sims asked if there was communication between Cornwall Council/Cormac giving warnings of road works. The Chairman advised him that there was. Mr Sims then mentioned markings on the road in East Road and Crellow Lane but neither the Chairman nor the Clerk was aware of these.  Jason Burley alluded to the fact that there was an item on the agenda relating to the one-way system introduced for Stithians Show and advised that, following problems encountered this year, he had spoken to the Show Secretary who had advised him that they were considering allowing two-way traffic from Tubbin Hill to Costcutter and also would be providing better signing. |
|  | There being no other matters raised under Public Participation, the Chairman thanked those present for their input and reopened the meeting at 19.30. |
| 9.  9.1  9.1.1  9.1.2  9.1.3 | TRANSPORT *Transport Representative’s Report:*  Rod Davis, the Council’s Transport Representative, having given his apologies, was not present at the meeting.  The Clerk referred to his report, a copy of which is appended to these minutes.  **RESOLVED:**   1. **To note and approve the content of the report.** 2. **That the Clerk contact Cornwall Council to reiterate previous requests that the bus routes in Stithians be included in the winter gritting schedule.**   ***Proposed by Cllr Mrs Kavanagh, seconded by Cllr Mrs Thomas and carried unanimously.***  **MINUTE 02/09/16** |
| 10.  10.1 | PARISH DEVELOPMENT WORKING GROUP  Due to a lack of Councillors and work on other projects, no meeting had been held. |
| 11.  11.1  11.1.1  11.1.2 | CLERK’S REPORTS  *The Council’s Current Financial Position:*  The Clerk presented his report, a copy of which is appended to these minutes.  **RESOLVED to note the Council’s current financial position.**  ***Proposed by Cllr Jones, seconded by Cllr Mrs Thomas and carried unanimously.***  **MINUTE 03/09/16** |
| 11.2  11.2.1  11.2.2 | *Administration of Clerk’s Salary and PAYE:*  The Clerk presented his report, a copy of which is appended to these minutes.  **RESOLVED to engage the services of Mrs K Tisdale to administer the Clerk’s salary and PAYE in the sum of £12 per month with effect from 1st October 2016.**  ***Proposed by Cllr Mrs Thomas, seconded by Cllr Mrs Kavanagh and carried unanimously.***  **MINUTE 04/09/16** |
| 11.2  11.2.1  11.2.2  11.2.3  11.2.4  11.2.5 | *Remembrance Day Parade:*  The Clerk presented his report, a copy of which is appended to these minutes.  He clarified that the duties of the person organising the Parade involves marshalling the Councillors and the various Groups including the Band prior to marching from the Doctor’s Surgery to the Church.  Once inside the Church, the Royal British Legion assumes responsibility.  It was thought that Roger Nicholls was willing to organise the Parade subject to there being insurance cover.  **RESOLVED that the Clerk make enquiries of the Council’s Insurers to ascertain whether or not someone who is not a Councillor is covered by the Council’s insurance to organise the Remembrance Day Parade.**  ***Proposed by Cllr the Chairman, seconded by Cllr Jones and carried unanimously.***  **MINUTE 05/09/16** |
|  | Mike Tatnall left the meeting at this point at 19.44. |
| 12  12.1  12.1.1 | PLANNING  *Notification of Planning Decisions Received:*  The Clerk drew the meeting’s attention to the table of planning decisions, a copy of which is appended to these minutes and advised of the decisions made in respect of the eleven applications highlighted therein.  **This information was duly noted.** |
|  | Bruce Gilbert entered the meeting during consideration of the above item at 19.46. |
| 12.2  12.2.1 | *Notification of Planning Decisions received after publication of the agenda:*  The Clerk advised that since the publication of the agenda he had not been informed of any further planning decisions.  **This information was duly noted.** |
| 12.3 | *Planning Applications Received:* |
| 12.3(a)-(j)  and (k)-(o) | *PA16/06335, PA16/06336, PA16/06529, PA16/06533, PA16/6535, PA16/06324, PA16/05941, PA16/06343, PA16/06481, PA16/6713, PA15/10687(Amended), PA16/06260, PA16/07169, PA16/06961:*  The Clerk advised that, because of the closing dates for responses to these applications, responses to them had been agreed by e-mail votes in accordance with the procedure agreed under Minute 12/07/16.  He referred Members to the reports, copies of which are appended to these minutes and sought ratification of the responses submitted.  **RESOLVED to ratify the responses submitted by the Clerk to Cornwall Council in respect of PA16/06335, PA16/06336, PA16/06529, PA16/06533, PA16/6535, PA16/06324, PA16/05941, PA16/06343, PA16/06481, PA16/6713, PA15/10687(Amended), PA16/06260, PA16/07169, PA16/06961 as detailed in the various reports.**  ***Proposed by Cllr the Chairman, seconded by Cllr Jones and carried unanimously.*** **MINUTE 06/09/16** |
| 12.3(k)  12.3(k).1  12.3(k).2 | *PA16/05910 – Courage & Young Ltd. – Erection of 6 Dwellings – Land adjacent to Halvasso Road, Longdowns:*  The Clerk explained that, because of concerns raised by Members, it had not been possible to agree a suitable response by e-mail and Cornwall Council had agreed to accept a response immediately after this meeting. He referred Members to the report, a copy of which is appended to these minutes.  The Chairman spoke to his report and Members discussed it at length.  **RESOLVED:**   1. **To support the application but ONLY as an exception site if the need can be proved. Otherwise it is not supported.** 2. **To advise Cornwall Council that If the development is permitted, then the design should be amended whereby the dormer windows are removed and the houses made more in keeping with a rural location and those in the surrounding area.** 3. **To request that, if possible, the developer makes a contribution towards improving road safety on the A394 in Longdowns.**   ***Proposed by the Chairman, seconded by Cllr Jones and carried unanimously.*** **MINUTE 07/09/16** |
| 12.3(p)  12.3(p).1  12.3(p).2 | *PA16/07177 – Mr & Mrs N Stubbs – Change of use of land to garden & construction of double garage – Land opposite Treweege Row, Trewithen:*  The Chairman spoke to his report, a copy of which is appended to these minutes.  **RESOLVED to support the application*.***  ***Proposed by the Chairman, seconded by Cllr Mrs Thomas and carried unanimously.*** **MINUTE 08/09/16** |
| 12.3(q)  12.3(q).1  12.3(q).2 | *PA16/07172 – Miss B Holland – Conversion of former stable building to dwelling – The Paddocks, Penhalvean:*  The Chairman spoke to his report, a copy of which is appended to these minutes.  **RESOLVED NOT to support the application for the removal of the restriction as the Council can see no reason to change the decision made in November 2014 whereby the tie was suggested*.***  ***Proposed by Cllr Mrs Thomas, seconded by Cllr Mrs Kavanagh and carried unanimously by those who voted. Four Members did not vote.*** **MINUTE 09/09/16** |
| 12.3(r)  12.3(r).1  12.3(r).2 | *PA16/07596 – Mr A Proud – Outline Application for construction or residential dwelling – Rear of Glen View & South Cottage, South Road:*  The Chairman spoke to his report, a copy of which is appended to these minutes.  **RESOLVED to support the application subject to due consideration of a full planning application**  ***Proposed by the Chairman, seconded by Cllr Jones and carried by 5 votes to 1 with one abstention.*** **MINUTE 10/09/16** |
| 12.4 | *Planning Applications Received after Publication of the Agenda:*  The Clerk advised that he had received no planning applications since the publication of the agenda.  **This information was duly noted.** |
|  | Mrs Stubbs left the meeting at this point at 20.10 at which point the Chairman closed the meeting to permit Bruce Gilbert to speak as he had missed the opportunity in the public part of the meeting.  Mr Gilbert introduced himself as a prospective new Member and gave a brief summary of his background and reasons for wishing to join the Parish Council. He also gave some further details regarding enforcement matters in respect of his property.  The Chairman thanked Mr Gilbert for his input and re-opened the meeting at 20.20 at which point Mr Hearn left the meeting. |
| 13  13.1  13.1.1 | LICENSING  *Licensing Applications:*  Members considered the Clerk’s report, a copy of which is appended to these minutes.  **This was duly noted.** |
| 14  14.1.1  14.1.2  14.1.3  14.1.4 | NEW CEMETERY  The Clerk presented his report, a copy of which is appended to these minutes.  He reported that the Council’s solicitor had advised that he expected completion by the end of September and that Cornwall Council would not enforce the “three year rule” for the sake of a few weeks for a situation not of the Parish Council’s making.  He reminded Members of the e-mail vote to accept the quotation from Rex Andrew for the initial works and advised that he had advised Mr Andrew of the situation.  **RESOLVED to note and accept the content of the report along with the additional information given to the meeting.**  ***Proposed by the Chairman, seconded by Cllr Mrs Kavanagh and carried unanimously.***  **MINUTE 11/09/16** |
| 15  15.1  15.1.1  15.1.2  15.1.3  15.1.4  15.1.5  15.1.6 | FOOTPATHS, HIGHWAYS & ENVIRONMENT PORTFOLIO  *Environment Portfolio Holder’s Report:*  Cllr Mrs Thomas, the Portfolio Holder, presented her report, a copy of which is appended to these minutes  **RESOLVED that the Clerk contact Countryside Access requesting that they address the problem of hindered access to FP 33 at Tregolls as detailed in the report.**  ***Proposed by Cllr Mrs Thomas, seconded by Cllr Jones and carried unanimously.***  **MINUTE 12/09/16**  **Further RESOLVED to seek the advice of Cormac at the next meeting with the Cormac Area Manager as regards the gulley in Mill Lane.**  ***Proposed by Cllr Mrs Thomas, seconded by the Chairman and carried unanimously.***  **MINUTE 13/09/16**  **Further RESOLVED that a meeting be held between the Clerk, Chairman, Environment Portfolio Holder and Assistant to discuss various footpath issues including reviewing the Cornwall Council schedule of footpaths included in the Local Maintenance Partnership.**  ***Proposed by Cllr Mrs Thomas, seconded by Cllr Jones and carried unanimously.***  **MINUTE 14/09/16**  **Further RESOLVED that, when next the opportunity arises, through the Website, Spotlight or Stithians Times, the problems associated with Ragwort, Japanese Knotweed, Himalayan Balsam and other invasive species are publicised and to request that people whose ground is affected, deal efficiently and promptly with the proper disposal of them.**  ***Proposed by Cllr Mrs Thomas, seconded by the Chairman and carried unanimously.***  **MINUTE 15/09/16**  **Further RESOLVED that the Clerk write to Lynher Dairies bringing to their attention the condition of certain trees within their land and asking that they be inspected.**  ***Proposed by Cllr Mrs Thomas, seconded by Cllr Mrs Kavanagh and carried unanimously.***  **MINUTE 16/09/16** |
|  | Stuart Oliver left the meeting at this point at 20.30. |
| 15.2  15.2.1  15.2.2 | *Meeting with Cormac Area Manager – 6th September 2016:*  The Clerk presented his report, a copy of which is appended to these minutes.  **The content of the report was duly noted.** |
| 15.3  15.3.1  15.3.2 | *Unauthorised Signage:*  The Chairman presented his report, a copy of which is appended to these minutes.  **RESOLVED not to publicise a blanket threat to have all illegal signs removed but instead just keep a watching brief and only take targeted action when and if signage that is a nuisance or a hazard is observed.**  ***Proposed by the Chairman, seconded by Cllr Mrs Thomas and carried unanimously.***  **MINUTE 17/09/16** |
| 15.4  15.4.1  15.4.2 | *Conversion of Toilets for Stithians Post Office:*  The Clerk presented his report, a copy of which is appended to these minutes.  Members discussed several matters  **RESOLVED:**   1. **To note and accept the content of the report on the conversion and refurbishment of the toilet building.** 2. **That the Clerk request Roger Taylor to adjust the lock on the caretaker’s Store.** 3. **That the Clerk request Roger Taylor to fit vents to the top and bottom of both the toilet door and the door to the Caretaker’s Store.** 4. **That Michael White be instructed to obtain all the materials needed and to do the necessary cleaning to enable the toilet to open to the public on Monday 26th September 2016.** 5. **That Michael White be instructed to use disposable cleaning cloths and to store smaller amounts of toilet paper to avoid the possibility of it getting damp.**   ***Proposed by Cllr Mrs Thomas, seconded by Cllr Jones and carried unanimously.***  **MINUTE 18/09/16** |
| 15.5  15.5.1  15.5.2 | *Crellow Fields Amenity Area:*  The Clerk presented his report, a copy of which is appended to these minutes.  **The report was duly noted.** |
| 15.6  15.6.1  15.6.2 | *Notice Boards:*  The Clerk presented his report, a copy of which is appended to these minutes.  **RESOLVED To note and accept the content of the report on Council Notice Boards and to accept the quotations from Tyrone Martin of £32.50 for an initial clean of Notice Boards at the Stithians Centre, Village Shop and Longdowns and £22.50 for a six-monthly clean of these notice boards.**  ***Proposed by the Chairman, seconded by Cllr Jones and carried unanimously.***  **MINUTE 19/09/16** |
| 15.7  15.7.1  15.7.2  15.7.3 | *Longdowns Bus Shelters:*  The Clerk presented his report, a copy of which is appended to these minutes.  Members did not consider it necessary to clean the shelters on a weekly basis  **RESOLVED to note and accept the content of the report on the bus shelters at Longdowns and to accept the quotations from Tyrone Martin in the sum of £25 for removing the vegetation from one and £28.17 per month for a fortnightly clean of both shelters.**  ***Proposed by the Chairman, seconded by Cllr Jones and carried unanimously.***  **MINUTE 20/09/16** |
| 15.8 | *Stithians Show – One Way System:*  No discussion needed as information given by Jason Burley in the public part of the meeting had been noted. |
| 15.9  15.9.1  15.9.2 | *Post Boxes:*  The Chairman advised that the post had been erected at Hendra Close and was awaiting the attachment of a box.  He further advised that the box at Gribbas corner was to be relocated to the entrance to Collins Parc but he had been informed that there appeared to be one ready for erection near Tregonning Mill. He advised that he would investigate.  **This information was duly noted.** |
|  | Mr & Mrs Bell left the meeting at this point at 21.05. |
| 16  16.1  16.1.1  16.1.2 | PLAYING FIELD PORTFOLIO *Playing Field Progress Meeting – 12th July 2016:*  The Clerk presented his report, a copy of which is appended to these minutes.  **RESOLVED:**   1. **To note and agree the content of the notes of the Playing Field Progress Meeting held on 14th September 2016 and the actions contained therein with particular reference to any financial implications.** 2. **To accept the quote from Tyrone Martin in the sum of £25 for erecting three fence panels along the playing field boundary with Ennis & Carbis.**   ***Proposed by* *Cllr Jones, seconded by Cllr Mrs Kavanagh and carried unanimously.* MINUTE 21/09/16** |
| 17 | CONSULTATIONS There were no consultations for consideration. |
| 18  18.1  18.1.1  18.1.2 | PUBLIC RELATIONS  *Parish Council Website:*  The Chairman presented his report, a copy of which is appended to these minutes.  **RESOLVED that a new website be built and the Chairman drafts the “Scope” and “Content” for consideration at the next meeting.**  ***Proposed by* *the Chairman, seconded by Cllr Jones and carried unanimously.***  **MINUTE 22/09/16** |
| 19  19.1 | REPORTS OF COUNCIL REPRESENTATIVES ON OUTSIDE BODIES  *MVRG:*  **The notes of the meeting held on 11th August 2016 were duly noted.** |
| 19.2 | *Stithians Centre Management Committee:*  There were no matters of concern to the Parish Council. |
| 20  20.1  20.2  20.3 | CORRESPONDENCE  The Clerk presented his report, a copy of which is appended to these minutes.  He also presented his report on correspondence received since publication of the agenda, a copy of which is appended to these minutes.  **RESOLVED:**   1. **To note receipt from the Police & Crime Commissioner of her monthly report for July 2016** 2. **To note receipt from Cornwall Council of their Communities & Devolution Newsletter dated 29th July 2016.** 3. **To note the decision of the Planning Inspector in confirming the order for the diversion of Bridleway 41 at Tresevern.**   ***Proposed by the Chairman, seconded by Cllr Jones and carried unanimously.***  **MINUTE 23/09/16**  **Further RESOLVED not to make donations to Victim Support or Cruse Bereavement.**  ***Proposed by the Chairman, seconded by Cllr Mrs Thomas and carried unanimously.***  **MINUTE 24/09/16**  **Further RESOLVED to accept with regret the resignations of Cllrs Tisdale and Nicholls and to send them letters of thanks.**  ***Proposed by the Chairman, seconded by Cllr Mrs Thomas and carried unanimously.***  **MINUTE 25/09/16**  **Further RESOLVED:**   1. **That the Clerk write to Mr Matthews sympathising with his sentiments about the problems on the A394 at Longdowns and pointing out that the PC has raised the matter with both Cornwall Council and Cormac on several occasions.** 2. **That the Clerk pass Mr Matthew’s correspondence to Cornwall Councillor John Thomas, asking him to raise the matter once again.** 3. **That the Clerk write to the Police asking for the speed camera in Longdowns to be reactivated.**   ***Proposed by the Chairman, seconded by Cllr Mrs Scott and carried unanimously.***  **MINUTE 26/09/16**  **Further RESOLVED:**   1. **To note receipt from Cornwall Council of the August edition of their Communities and Devolution Newsletter and to note that no Member was available to attend their ‘Localism Summit’ on 31st October.** 2. **To note receipt from Cornwall Council of a special edition of their Communities and Devolution Newsletter dated 19th September 2016 containing details of the final report of the Governance Review External Group (GREG).** 3. **To note receipt from CALC of their weekly Newsletters dating from 19th August to 16th September.** 4. **To note receipt from the Police & Crime Commissioner of her August 2016 Newsletter.**   ***Proposed by the Chairman, seconded by Cllr Mrs Thomas and carried unanimously.***  **MINUTE 27/09/16**  **Further RESOLVED to permit the Cubs to place two scarecrows near the trees in the Playing Field from 1st to 5th November 2016.**  ***Proposed by Cllr Jones, seconded by Cllr Mrs Thomas and carried unanimously.***  **MINUTE 28/09/16**  **Further RESOLVED to make a donation of £50 to Shelter Cornwall.**  ***Proposed by the Chairman, seconded by Cllr Mrs Kavanagh and carried by six votes to one.***  **MINUTE 29/09/16**  **Agreed by consensus that the Chairman, Vice Chairman, Cllr Ms Lucioni and Cllr Mrs Scott attend the CALC Open meeting on 6th October 2016.** |
| 21 | URGENT ITEMS The Clerk advised that there were no urgent item for consideration at this point in the meeting. |
| 22  22.1  22.2  22.3  22.4 | AUTHORISING OF PAYMENTS The Clerk presented his report, a copy of which is appended to these minutes.  He pointed out an error in the amount payable to Came and Company which should have been £1,615.94 making the total of all payments £11,853.63.  He further reminded Members of their agreement under Minute 29/09/16 to make a donation of £50 to Shelter Cornwall  **RESOLVED to approve payment of the sums shown in the report and the payment to Shelter Cornwall agreed during the meeting totalling £11,903.63.**  ***Proposed by the Chairman, seconded by Cllr Jones and carried unanimously.***  **MINUTE 30/09/16** |
| 23 | ITEMS FOR NEXT MEETING  The following items were identified for discussion at the September meeting:   * 2017/18 Draft Budget – Clerk to report. * Parish Development Working Group – Chairman to report. * Stithians Parish Council Website – Chairman to report. |
| 24 | PRESS RELEASE  The following items were agreed for inclusion in a Press Release to be prepared by the Chairman:   * Post Office. * Dog Mess. * Weeds. |
| 25 | DATE OF NEXT MEETING  It was agreed that the next Council Meeting would take place on Tuesday 18th October at 7pm in the Stithians Centre. |
| 26 | CONFIDENTIAL ITEMS  The Chairman proposed, seconded by the Vice Chairman, that the Press and Public be excluded from the meeting at this point (22.10) on the grounds that there was likely to be a disclosure to the public of exempt information of at least one of the following descriptions:   * Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings. * Information which reveals that either Cornwall Council or Stithians Parish Council proposes to give under any enactment a notice under or by virtue of which requirements are imposed on a person or to make an order or direction under any enactment. * Personal matters relating to a member of staff. * Confidential matters relating to a local business.   **This was unanimously agreed without a vote.** |
|  | Jason Burley, Bruce Gilbert, Paul Sims, Will Thomas and Rita Wood left the meeting at this point. |
| 26.1  26.1.1 | *Planning Compliance:*  The Clerk presented his report, which remains confidential and apologised for the fact, because of other commitments, that it was the same as that presented to the July meeting.  **The report was duly noted.** |
| 26.2 | CO-OPTION OF NEW MEMBERS: |
| 26.2.1.1  26.2.1.2  26.2.3  26.2.4  26.2.5  26.2.6 | *Applications from Jason Burley, Bruce Gilbert, Paul Sims, Will Thomas and Rita Wood for Co-option to the Parish Council:*  Members considered the reports on each application, which remain confidential, along with information given by each applicant in the public part of the meeting.  The Clerk reiterated his advice given at the July meeting concerning Bruce Gilbert.  After considerable discussion, **Members agreed by consensus to accept the applications from Jason Burley, Will Thomas and Bruce Gilbert for co-option to the Parish Council to take effect at the next meeting on 18th October 2016.**  Members then needed to decide between Paul Sims and Rita wood.  *The Chairman and Tracy Lucioni, being close friends of Rita Wood, declared an interest at this point and took no further part in either the debate or the vote.*  **RESOLVED to accept the application from Paul Sims for co-option to the Parish Council to take effect at the next meeting on 18th October 2016.**  ***Agreed by a straight vote between the two applicants by four votes to one as only five Councillors were able to vote..***  **MINUTE 31/09/16** |
|  | The meeting closed at 22.40. |

Signed as a true and accurate record of the proceedings.

…………………………………………………. Chairman

Date:…………………………………………